

**9:00 AM CONVENE**

**PRESENT:** Steve Baldwin, Presiding Officer; Kevin Braun, Member; Brenda Wood, Clerk and Recorder

**ABSENT:** Roy Rost, Chairman-Attending Montana Association of Oil, Gas and Coal Counties Meeting in Billings, MT

**FALLON COUNTY COURTHOUSE**

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

**9:00 AM PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

No one appeared for Public Comment.

**9:15 AM COMMISSIONER MINUTES APPROVAL FOR WEEK OF JUNE 6-10, 2022.**

**Commissioner Braun made the motion to approve the minutes from June 6-10, 2022, with corrections.**

**Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent. (Commissioner Rost). The motion carried.**

**9:20 AM Debbie Wyrick, Deputy Clerk and Recorder joined.**

Debbie asked if the Commission was initially going to reach out to TW Clark to get the information requested by our insurance company for the Parkview Water Damage Project. The Commission understood that Chad with SDI was going to contact TW Clark to gather the correct information.

**9:30 AM DISALLOWED TW CLARK RETAINAGE PAY AP DISCUSSION – PERTAINING TO FMC WATER DAMAGE**

**Chad Sutter, SDI phoned in and joined the meeting.**

Debbie explained, Mark Neufeld with JS Held is working with Travelers on this claim; JS Held makes the recommendations on what to pay or not pay. Shane, TW Clark, provided a printout with what he thought was the information the insurance company needed but it was deemed insufficient. Debbie stated Shane provided that information to Fallon County in June of last year. Discussion on whether the problem is with subcontractors' information being what is needed. Debbie feels it is TW Clarks information that is insufficient, per Mark Neufeld with JS Held, because one of the other subcontractors provided their payroll information and the insurance company paid it with no questions asked. Commissioner Braun explained, the insurance company is asking for detailed timesheets from each individual worker, time clocked in and out and a description of work completed as of last August.

Chad would like the contact information for JS Held and Travelers so Chad can contact and confirm what they are wanting. Chad will then contact Shane to get the information. Debbie stated the insurance company has paid the contractors invoices, but TW Clark employees was time and materials, so they need that detailed information. Chad will try to find out what the insurance company wants, exactly, and get it in writing.

**9:40 AM Chad hung up the phone.**

**9:47 AM Debbie left the meeting.**

**9:50 AM-IMPORTANT ANNOUNCEMENT FROM THE COMMISSION:** We, as the Fallon County Commission, have not given any direction or advice regarding the Fallon Medical Complex issue. Furthermore, we wish to let the Public know we have remained neutral throughout this entire matter. Roy Rost, Chairman (via phone); Steve Baldwin, Presiding Officer; Kevin Braun, Member - Fallon County Commission

**10:00 AM ROAD/SHOP UPDATES/Bobby Wiedmer, Road Superintendent; Mitch Overn and Carl Overland, Mechanics**

**Road Updates-**Currently the road crew is pulling shoulders, blading and scoriaing the roads. The road going to Burnt Station Road was bladed all the way through. Discussed an issue the weed crew had spraying at the old Traweek homestead; the crew did not argue with the landowner, they left and did not complete the spray job. Some of the Road Department employees were working on a car gate in that area and assisted with the landowner matter. Discussed contacting the Sheriff's Office the next time there is an issue with a landowner. Bobby and Sara Berger, Weed Control Coordinator will visit with Sheriff Harbaugh about these types of incidents.

**Shop Updates**-Ambulance-Discovered the problem was a broken piston. The Commission asked to have Ford price a short block. Senior Bus-Got worse and is now down to 20 miles per hour; shop mechanics will work on this as well.

Loader-Bobby stated a new loader is 6 to 8 months out; will get more information regarding a packer.

**10:18 AM Bobby, Mitch and Carl left the meeting.**

**10:20 AM Richard Menger, Sanitarian joined.**

Rich discussed water management from the Upper Lake.

**10:22 AM-Stacey Moore, Director of Library Services and Julie Straub HRM, joined.**

Stacey reported, the Seasonal Aide recently hired at the Library, resigned. Stacey would like permission to put it out for applications. The Commission granted permission.

**10:24 AM-Julie and Stacey left the meeting.**

**10:30 AM Shannon Hewson, Brosz Engineering joined**

#### **PROJECT UPDATES**

**Rock drainage area**-Rich stated the rock recently placed at Triangle Park is keeping the drainage area from further erosion.

**Storm/Sewer Project**-Shannon discussed the items that will need to be located before starting this project such as the fiber line and the MDU gas line. The Commission granted Brosz permission to take care of all of the groundwork for the project. Discussed easements needed from Roger Meggers and the City of Baker because they will be working out of the road right of way in areas. The line being installed will be a 36" line. They plan to try to leave the current manhole in place and will cut a new hole for placement of the new line. Discussed the drop inlet that goes to the channel below the upper lake. The pipe will be placed in 600-foot broken segments so the city sewer jet can clean if needed. Shannon explained they will need to get permission to drain the outlet to the channel below the upper lake. Shannon will get the notes written and a supplies list together and prepare this to go to bid. Rich asked if the ballfields required drainage would they be able to tie into this as well. Shannon did not feel that would be a problem if that issue ever arose. Shannon stated the outlet drainage area would be prepped with fabric and rock.

**Box culverts**-Shannon stated due to a change in plans, the Contractor plans to start on this project Thursday, June 16<sup>th</sup>.

**10:49 AM- Rich left the meeting.**

**FMC Parking Lot**-Wyrick Construction started on the north parking lot today. Commission would like to make sure someone contacts the landowners that border the south parking lot so they can move property they may need to get to before the project begins.

**Storm/Sewer Project**-Will try to bid the project the first week in July; hopefully, they are able to start in September and the Commission would like it completed within 60 days. Would like the seeding completed by May 31, 2023.

**11:00 Dale Butori, DES/911 Coordinator joined.**

**11:00 AM Shannon left the meeting.**

Dale asked for permission to assist where needed if called, i.e., Red Lodge or South Dakota. The Commission granted Dale permission to assist if called.

**11:05 AM Dale left the meeting.**

#### **11:00 AM COMMISSIONER WORK SESSION**

The Commission reviewed, revenues received, reports, emails and other correspondence, board minutes and agendas.

**Commissioner Braun made the motion to appoint Travis Bailey to the Lake Advisory Board. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent. (Commissioner Rost). The motion carried.**

**Commissioner Braun made the motion to accept the resignation from Maurice Tunby from the Council on Aging Board. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent. (Commissioner Rost). The motion carried.**

Commissioner Braun made the motion to approve Pay App #1 for Young Guns Construction in the amount of \$483,181.87 for the Airport Fueling System. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent. (Commissioner Rost). The motion carried.

Commissioner Braun made the motion to approve the change order for Wyrick Construction in the amount of \$1,500 for the 2021 Improvement Project (Waterfall). Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent. (Commissioner Rost). The motion carried.

Commissioner Braun made the motion to approve Pay App #2 for Wyrick Construction in the amount of \$50,805.81 for the 2021 Improvement Project (Waterfall). Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent. (Commissioner Rost). The motion carried.

**11:28 AM Lisa Mitchell, EMS Program Manager joined.**

**11:30 AM EMS UPDATES/BUDGET DISCUSSION**

**UPDATES**-Lisa is still working on the transport policy. She will be bringing in updated Standard Operating Procedures (SOP's) for the Commission to review. Discussed repairs to the ambulance; the shop mechanics will be getting a quote for a short block.

Coverage last weekend-When asked, Lisa explained there was no one scheduled to cover the Ambulance calls this weekend and she had no transportation to get to town. One EMS Attendant did respond to a call(s). Lisa explained the morale has been down the past couple of months. Morale changed pretty much after her job description changed; plus, the fact Commissioner Rost attended one of the meetings in which they voiced their concerns and since Commissioner Rost did not report back to the rest of the Commission they feel their voices were not heard. Everyone feels slighted and no longer feel appreciated. Lisa expressed her personal financial stance has changed and she has had to get another job in order to make ends meet. Saturday was the first day with a lack of response. The Commission would like to be informed if this is ever an issue in the future. Commissioner Braun recommended setting up a meeting and bringing everyone to the Commission to air concerns or issues. Discussed getting more people to volunteer and how we go about this process. Lisa stated this is a statewide/nationwide issue, people are leaving in droves. Lisa will set up a meeting with the Commission for all the EMT's. Lisa expressed her job description does not include training. The Commission explained this would be something she would do as a contractor or hire a contractor to come and do the trainings. Lisa stated she needed clarification on this, so she knows how to proceed. Lisa asked if the initial cost of the training books would be able to be paid for by the County as she cannot afford to pay for them herself. The Commission agreed but felt the books needed to stay with the County. Lisa explained the individuals have to pay for the courses which includes the books, she just does not have the funding to pay for them upfront.

**BUDGET**-Lisa was not sure what amounts to put in most of the line items. The Commission reviewed each line item and decisions were made for each. Lisa will visit with IT about her computer needs. Discussed purchase of an ambulance is needed and they are 2 years out. Currently they cost approximately \$260,000 to \$300,000. Lisa was contacted by the Glendive Ambulance Service regarding a power load rail system and cots they offered to our ambulance service. Lisa was not given a price for these items; but when she receives that information, she will let the Commission know.

**12:00 PM Lisa left the meeting.**

**12:00 PM Commissioner Braun made the motion to recess. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.**

**NOON RECESS**

**1:15 PM RECONVENE**

**PRESENT: Steve Baldwin, Presiding Officer; Kevin Braun Member; Brenda Wood, Clerk and Recorder**

**ABSENT: Roy Rost, Chairman**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for Public Comment.

**1:30 PM COUNTY AGENT BUDGET DISCUSSION/Amanda Williams, Extension Agent; Kimberly Jensen, AP Clerk**

Budget-Budgeted for file cabinets; they are running out of space in what they currently have; would like to purchase (2)-4 drawer file cabinets. The Commission suggested they contact other offices to see if there may be some filing cabinets available that aren't being utilized. Purchased Services was decreased by \$7,000 due to items that were purchased in the current FY and will not be necessary next FY. Postage is increasing in July, and they do a lot of mailings; will increase that line item by \$1,000. Repair and Maintenance line item includes pickup repairs, and they received a quote for installation of a wall between offices in the amount of \$6,652.11 (which does not include the permit or electrical). The Commission has not made a decision on that as of this time but feel this would fall under the Inside Building Maintenance budget if a decision is made to move forward.

**1:45 PM Kimberly left the meeting.**

**Updates-**Amanda presented an updated report on upcoming items for their department. Discussed the disarray of Camp Needmore this past week when they took approximately 175-4H youth to camp. No beds, no electricity, no hot water; the caretaker was contacted so they could get that taken care of. The Commission has made no decisions regarding hiring an Administrative Assistant for the Extension Department. Also presented the results from the needs assessment report for Fallon and Carter Counties. This was an MSU Extension survey that produced information from 20 individuals, (12 Carter and 8 Fallon).

**1:50 PM Amanda left the meeting.**

**2:00 PM CEMETERY BUDGET DISCUSSION/Iven Felt, Cemetery Caretaker, Kimberly Jensen, AP Clerk**

Iven discussed a tractor with mower that they no longer use; Iven feels possibly another Department would have use for it.

Budget-The Commission felt they could decrease #230 Repair and Maintenance Supplies by \$1,500 based on the past 2 years actual expenditures. Discussed leaving the utility budget the same as last year rather than decreasing it due to the increasing costs.

Iven has a 1960-2-ton truck he wondered if the Commission would like to purchase. The Commission is not interested at this time.

**2:20 PM Iven and Kimberly left the meeting.**

**2:30 PM OUTSIDE BUILDING MAINTENANCE BUDGET DISCUSSION-Robbie Christiaens, Maintenance Supervisor and Derrick deHaan, Maintenance Assistant**

Budget-Increased his #230-Repair and Maintenance supplies increased by \$10,000 to accommodate needed work at the softball fields. #300-Purchased Services was increased by Robbie, the Commission lowered it to the same amount as last year.

Retirement Complex-Derrick would like to take boiler training; he would share his license if needed. Travel #370 will be added to Retirement Complex budget to accommodate trainings - \$3,000.

**3:00 PM PRIMARY CANVASS/Julie Post, Deputy Treasurer; Jeraldine Newell, Clerk of District Court and Kevin Braun, Commissioner-Canvass Board and Debbie Wyrick, Deputy Election Administrator**

**Canvass results match the June 7, 2022-Primary Election Unofficial Results 777 Ballots Cast**

**OFFICIAL RESULTS:**

**DEMOCRATIC RESULTS 49 Ballots Cast**

**US REPRESENTATIVE-2<sup>ND</sup> CONGRESSIONAL DISTRICT**

Penny Ronning-27

Mark Sweeney-11

Skylar Williams-6

**STATE SENATOR DISTRICT 19**

No one filed

**STATE REPRESENTATIVE DISTRICT 37**

No one filed

**COUNTY COMMISSIONER DISTRICT 2**

No one filed

**COUNTY CLERK & RECORDER/SUPERINTENDENT OF SCHOOLS**

No one filed

**SHERIFF/CORONER**

No one filed

**COUNTY ATTORNEY**

No one filed

**COUNTY TREASURER/ASSESSOR**

No one filed

**WRITE IN VOTES:**

**COUNTY COMMISSIONER DISTRICT 2**

Roy Rost-1

DeAnna Herbst-1

**SHERIFF/CORONER**

Trenton Harbaugh-1

**COUNTY CLERK & RECORDER/SUPERINTENDENT OF SCHOOLS**

Brenda Wood-1

**COUNTY TREASURER/ASSESSOR**

Julie Post-1

Barb Ketterling-1

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**LIBERTARIAN RESULTS            1 Ballot Cast**

None of the races received a vote

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**REPUBLICAN RESULTS            727 Ballots Cast**

**US REPRESENTATIVE 2<sup>ND</sup> CONGRESSIONAL DISTRICT**

Kyle Austin-50

James Boyette-1

Matt Rosendale-40

Charles A Walkingchild-2

**STATE SENATOR DISTRICT 19**

Kenneth Bogner-553

**STATE REPRESENTATIVE DISTRICT 37**

Jerry Schillinger-622

**COUNTY COMMISSIONER DISTRICT 2**

Roy Rost-468

**COUNTY CLERK & RECORDER/SUPERINTENDENT OF SCHOOLS**

Brenda J. Wood-638

**SHERIFF/CORONER**

Trenton Harbaugh-685

**COUNTY ATTORNEY**

Darcy L. Wassmann-569

**COUNTY TREASURER/ASSESSOR**

Barbara E Ketterling-622

**NON-PARTISAN RESULTS: 727 Ballots Cast**

**SUPREME COURT JUSTICE #1**

Bill D'Alton-106

Jim Rice-477

**SUPREME COURT JUSTICE #2**

James Brown-326

Ingrid Gustafson-173

Michael F McMahon-87

**3:45 PM P & C INSURANCE RENEWAL/Jade Boggs, Insurance Store; Debbie Wyrick, Deputy Clerk and Recorder**

Jade received the Property and Casualty Insurance Renewal quote. This quote is based on the same concept as we have done in the past. The overall increase is up 9% to 10%. Discussed the various options that could save up to \$75,000. Not much was removed from the property side and added a few vehicles.

Discussed the option the Commission had previously discussed regarding removing property and vehicles from the insurance and budgeting for repairs or new, without turning in to the insurance. The cost savings would have been approximately \$36,000, however would have been losing millions in coverage. The Commission made the decision not to proceed that direction; will move forward with the renewal as it has always been-\$499,905; plus, cybersecurity coverage-\$16,772. Also discussed the pollution policy for the Airport.

**4:10 PM Jade left the meeting**

**4:19 PM Debbie left the meeting.**

**4:20 PM Commissioner Braun made the motion to recess for the evening. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.**

**TUESDAY, JUNE 14, 2022**

**COMMISSION NOT IN SESSION**

**WEDNESDAY, JUNE 15, 2022**

**9:00 AM RECONVENE**

**PRESENT: Roy Rost, Chairman; Kevin Braun, Member; Brenda Wood, Clerk and Recorder**

**ABSENT: Steve Baldwin, Member**

**Fallon County Courthouse**

**PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for Public Comment.

**9:15 AM LIBRARY BUDGET DISCUSSION/Stacey Moore, Director of Library Services; Kimberly Jensen, AP Clerk. Lee Strait, Sharon Huether, Deb Barth and Bruce Johnson, Library Board Members**

New Website-Stacey has the New Library Website up and running and asked the Commission to go view it. Stacey is currently operating the County's Website and has found the software to be user friendly. When Dustan Davis, previous IT Tech approached her about running the website after he left, she felt she needed to get her feet wet. In 2 weeks, she learned the software plus set up the new website for the Library.

Library Board presented their proposed salary recommendations. COLA matched Fallon County's Salaries; seasonal employees and Library Tech adjustments were also made; one of the employees received a \$2.00 per hour market adjustment.

Computers-Will replace the staff computers and have budgeted accordingly. The staff computers will then be wiped clean and used on the floor for the patrons. All of the patron computers were slated as optional however will need to be replaced, in the near future, due to their age; computers will be set up in #212-\$3,600;

reduced #211-computer supplies-\$1,000; #350-Professional Services-decreased to \$600; the remaining line items stayed the same as presented.

The Commission asked Stacey if she would be interested in continuing to maintain the County website. Stacey agreed she would continue to maintain the website.

**9:50 AM Kimberly, Stacey, Lee, Sharon, Deb and Bruce left the meeting.**

**10:00 AM COUNTY ATTORNEY BUDGET/Darcy Wassmann, County Attorney; Kimberly Jensen, AP Clerk**

**Budget-**Darcy left all accounts the same as last year with the exception of the #390-Other Purchased Services. Darcy explained she increased this by \$5,300 because she is now offering health insurance to her employees. This line item is where she budgets her staff, computers, etc. used for County purposes.

**10:25 AM Darcy left the meeting.**

**10:30 AM TV BOARD DISCUSSION STATUS AND UPDATES/Wayne Mangold & Jennifer Fisher, TV Board Members**

They do not know what authority they have as a District and what the process would be to increase rates to property owners. They would also like to include multi-family housing and commercial properties in these charges. These charges are assessed on the property owner's taxes. They do not have a lot of operating funds to make needed repairs and upgrades.

The Commission gave them some law numbers in Montana Code Annotated to research and also suggested they visit with the County Attorney for proper procedures and further information.

At some point in time, they would like to have a countywide District.

**10:53 AM Jennifer and Wayne left the meeting.**

**11:00 AM INSIDE BUILDING MAINTENANCE BUDGET DISCUSSION/Lynda Herbst, Inside Custodial Supervisor; Kimberly Jensen, AP Clerk**

**Budget-**Will replace the PC but will wait on the laptop until next year. #212 computer-\$1200; discussed repair and maintenance items in detail. Will replace the quoted upstairs carpet and reupholster courtroom benches, will not replace the valves, will not replace tile in the Library basement; will not upgrade the air control system to digital. If approved by the Commission, the basement wall will come from the building maintenance budget. Increased office supplies slightly, decreased repair and maintenance supplies; decreased repair and maintenance services and increased utilities.

**11:35 AM Lynda and Kimberly left the meeting.**

#### **OTHER BUSINESS:**

The Commission approved encroachment permit #735 for JP Trenching to trench across Webster Road for the purpose of installing a water line in Section 33-Township 4 N- Range 59 E. Special instructions were given regarding the trenching, (cannot exceed 12 inches and pipe must be sleeved and inspected by the Road Supervisor). Must also give Road Supervisor 48 hours notice before trenching begins. Fee of \$150.00 was paid.

**11:55 AM Commissioner Braun made the motion to adjourn. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

#### **ADJOURN**

**1:30 PM ON-SITE PRE-CONSTRUCTION MEETING WITH DIAMOND-J CONSTRUCTION – BONNIEVALE BRIDGE/John Peila, Diamond J Construction; Shannon Hewson, Brosz Engineering; Bobby Wiedmer, Road Superintendent; Various Landowners**

**3:00 PM ON-SITE PRE-CONSTRUCTION MEETING WITH DIAMOND-J CONSTRUCTION – ISMAY ROAD BRIDGE/John Peila, Diamond J Construction; Shannon Hewson, Brosz Engineering; Bobby Wiedmer, Road Superintendent; Various Landowners**

s/Roy Rost, Presiding Officer

s/Steve Baldwin, Presiding Officer-June 13, 2022

**ATTEST:**

s/Brenda J. Wood, Clerk and Recorder