

Fallon County Recreation Department After School Program Description

Project Objectives: The Recreation Department wants to offer a structured environment that fosters good health and gives children the option of attending an after school program instead of an unsupervised alternative. The program will provide a nutritious snack, physical activities that all children can safely enjoy, an art or craft project that will stimulate their mind, and fun social and educational activities. Objectives for achieving this goal through the program are:

- ▶ To create a low-cost, supervised after school environment for children in grades K-6
- ▶ To provide enjoyable athletic and non-athletic physical activities for both boys & girls
- ▶ To encourage children to socialize with their friends and make new friends
- ▶ To give children a healthy snack to fuel their activities and teach them healthy eating habits
- ▶ To create new areas of interest in art/crafts and provide educational activities

Target Audience & Project Plan: The target audience for this after school program will include boys and girls in grades K-6. The After School Program will take place at the Lincoln School Multi-Purpose room for students in Kindergarten through Second Grade and at Longfellow School Cafeteria for students in grades Third through Sixth. *(On Thursdays and Fridays, children attending Longfellow school must walk to the Lincoln school After School Program, as they will be combined on those days.)* The students will meet at the ASP room to check in and eat a snack. Then the students may choose between art/crafts, games, puzzles, etc. or may work on homework. All students will have physical activity.

FEES

1. The fee to attend the After School Program will be \$3.50/day/student which will be billed electronically, in monthly increments. Invoices need to be paid by the due date. *Any balance after 60 days will result in suspension of your family from all Fallon County Recreation Department Programs.* Please call to set up payment arrangements or inquire about scholarships.
2. Snacks will be a separate fee (see below) and will be billed with the School Lunch Program.
 - Full Price: \$0.60 day per child
 - Reduced Price: \$0.15 (if you qualify for reduced meals)
 - Free: Free (if you qualify for free meals)

HEALTH

- If a child becomes ill at the program, parents will be contacted and expected to pick up their child immediately. The ill child will be kept isolated from the other children until pick up.
- If the child comes down with a contagious disease, parents and the school will be notified.
- Medications will not be administered by the After School Staff or volunteers.

MICELLANEOUS

- Children are discouraged from bringing toys/games from home. We will not be responsible for their safe return home.
- If a child is witnessed purposely destroying the After School Program's or the school's property, the parents/guardians will be responsible for repair or replacement of property.

NUTRITION/SNACKS

- A snack will be provided each day at 3:30pm. The snack will contain at least two different components of the following four: a serving of fluid milk; a serving of meat or meat alternative; a serving of vegetable or fruit; a serving of whole grain or enriched bread or cereal.
- Students may not bring personal, individual snacks unless it is for special dietary needs. Please let us know of any special dietary needs and we will try to accommodate those needs.

REGISTRATION

An annual registration form must be completed and returned *before* your child can attend the After School Program. If any changes need to be made to your child's form during the school year, please make the necessary changes to the existing form or complete a new form.

SIGN-OUT PROCEDURE

Please respect the supervisors and be on time picking up your child(ren). A parent or authorized person must sign your child out from the program each day on the attendance sheet. Children WILL NOT be released to persons not listed on the enrollment form without verbal or written authorization, signed and dated by the parent. Do not be offended if we call for verification; we are concerned for your child's well being. Children will be allowed to walk or ride bike home at 5:10 pm, with permission from the parent/guardian designated on the registration form. The Recreation Department is not responsible for children after they leave the program. Children should be picked up at the Center Avenue Main entrance at Lincoln school and at the Lincoln Avenue Cafeteria entrance at Longfellow school.

If a child is not picked up after closing time and all other authorized contacts have been made, staff will contact the Baker Police Department to pick up the child and escort them to their home.

SITE/HOURS OF OPERATION

Lincoln School Multipurpose Room 778-2022

Use Main Entrance on Center Avenue

Open after school until 5:10pm Monday – Friday

K – 2nd grades – Monday – Wednesday

K – 6th grades – Thursday & Friday

Longfellow School Cafeteria 778-2022

Use Cafeteria Door on Lincoln Avenue

Open after school until 5:10pm Monday - Wednesday

3rd – 6th grades – Monday – Wednesday

****On Thursdays & Fridays, grades 3rd – 6th will need to walk to the Lincoln Site. Please discuss a plan with your child to walk with a buddy, meet a group at the flagpole, use the sidewalk along 1st Street, etc. In inclement weather conditions, the Recreation Department will pick up scheduled participants and transport them to Lincoln School. *If school is dismissed because of emergency situations (inclement weather, etc.) the program will not be in session. The program will not be open on days of Holiday releases at 1:29pm.***

DISCIPLINE POLICY

At no time will your child be subject to physical discipline or be deliberately frightened or humiliated. Redirection, brief separation from the group or removal from an activity will normally be used to discourage unacceptable behavior. If unacceptable behavior is chronic or extreme you will be contacted immediately so we can work together to find a solution. A child who is a threat to the other children or adults at the After School Program, will be removed from the program immediately.

If you have any questions or concerns, please call the Recreation Director at **778-3152**.