

9:00 AM CONVENE

PRESENT: Deb Ranum, Chairman; Steve Baldwin, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Roy Rost, Member

FALLON COUNTY COURTHOUSE

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

The Commission did not approve the minutes from May 6-10, 2019 because Commissioner Baldwin was absent last week and Commissioner Rost is absent this week. It will be placed on the agenda for approval on Monday, May 20th.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They also signed a letter for the 30-day notice to terminate agreement #500037 with the City of Baker and the Recreation Department. Resolution #1016, a Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds was reviewed and signed.

Commissioner Baldwin made the motion to adopt Resolution #1016 – A Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

9:51 AM Robbie Christiaens, Parks Supervisor joined the meeting.

Parks Updates- One of the seasonal Parks employees started today. The water leak at the Gazebo Park has been fixed. Robbie is starting to work on mowing and weed eating. Signs will be put up at the Skate Park to remind the public that there are to be no motorized vehicles on the designated skating areas.

10:02 AM Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman joined the meeting.

The flag pole that is being put at Baker Lake was shipped last week. Robbie would like to start locking the Iron Horse picnic shelter for no over-night use. The Commission agreed.

10:07 AM Shannon Hewson, Dan Brosz, Brosz Engineering joined the meeting.

10:09 AM Robbie left the meeting.

Road Department Updates- Alba reported that the new mower should be getting delivered at any time. The packer is done with repairs, the chipper is now in to be serviced. They have still not heard back from RDO on the Landfill loader. They are working on hauling gravel and are coming close to completing blading.

10:12 AM Rich Menger, Sanitarian joined the meeting.

10:17 AM Alba left the meeting.

Westmore Road North of Pennell Creek Bridge- Morrison-Maierle would like to build up the Westmore Road north of the Pennell Creek Bridge and put in culverts. It is washed out bad from the winter. The Commission and Bobby would like to wait on this project because it could potentially wash out the bridge completely.

Iron Horse Park- The Road Crew will be able to work on the grading needed for Iron Horse Park next week.

10:28 AM Bobby left the meeting.

Wetlands- There are cutouts that are washed out on the wetlands. Shannon would recommend to get rock to build checks so that the water doesn't keep cutting deeper. It can be approved with current permits as long as the yardage is specified. Shannon will get a request for cost before moving forward.

North Plevna Bridge Structure- Shannon sent a letter to Diamond J Construction to ask what the latest date they can be sent the notice of approval for the North Plevna Bridge Project. There is still no permit that has been received.

Afrank Property- Guem Consulting has given the Commission a proposed letter that they would like to send to the EPA regarding the Afrank Property. They read the letter and are in agreement to send it out to move forward.

4-H Building- Shannon has reviewed the proposed estimate for the 4-H building and didn't see some of the needed costs included. He doesn't believe the proposed estimate will cover the entire project. He will look further into it.

Baker Lake Grand Opening- A formal invitation will need to be sent out for the Baker Lake Grand Opening. Discussion took place regarding who the formal invitations will be sent to, as well as potential speakers. Shannon has been working on the preliminary agenda for the event. The food will be prepared by Brosz Engineering. A menu will be provided to Rich for sanitation purposes.

10:50 AM Melissa Rost, Museum Curator joined the meeting.

10:53 AM Shannon, Dan and Rich left the meeting.

Museum Updates- Melissa reported that the Museum Facebook page is reaching a large amount of people. There has been 66 visitors so far in May. There are a couple of school tours planned, as well as the Bucking Horse Exhibit. Linda Rost is planning a camp for wind power with the Recreation Department, which will take place at the Museum. Melissa is working on making a Baker Lake exhibit to coincide with the Grand Opening. The oil exhibit has been packed up with plans to expand it to a different area. The Museum Board is working on creating a collections management policy because there is not a current one in place.

11:10 AM Melissa left the meeting.

11:15 AM Fritz Reddig, Senator Daines Representative joined the meeting.

Updates- Fritz has just picked up Fallon County as Senator Daines' representative and wanted to come and introduce herself to the Commission. The Commission gave updates on the Baker Lake project, as well as the pipeline activity in the area.

11:31 AM Fritz left the meeting.

11:40 AM Harold Blattie, MACo joined the meeting.

MACo and NACo Products and Services- Harold and the Commission discussed the legislative session from the previous year and the effects a few of the bills will have on Counties. Harold reported that Jason Rittal has been doing a wonderful job in his new position with MACo. He informed the Commission of different retirement solutions that MACo has to offer, as well as workmans compensation, health insurance and a multitude of other benefits. He is working on compiling handbooks for Montana Treasurers, Commissioners and Clerk and Recorders. The Commission informed Harold of the Baker Lake updates and what the project entailed.

12:30 PM Harold left the meeting.

12:32 PM Commissioner Baldwin made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

LUNCH RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Steve Baldwin, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Roy Rost, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

2:15 PM Shyla Hadley, Fairgrounds Manager; Brenda Wood, Clerk and Recorder; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Donations and Sponsorships- Shyla has questions for the Commission about donations and sponsorships from the Fairgrounds. She is unclear about the policy for advertising opportunities that also deal with sponsoring. The Commission denied an invoice last week to sponsor half of a saddle for the Montana High School Finals Rodeo. The Fair Board is concerned with the short amount of notice for the

company to have to find a different sponsor. Darcy Wassmann, County Attorney, has discussed this topic with Commissioners previously and does not recommend the County sponsoring events or prizes. This saddle would be considered a prize. Shyla explained that this is the only County contribution for the event, they do not have to pay for a stock contractor. The Commission advised Shyla to talk with Darcy for a more detailed explanation. The Commission agreed that they would not contribute to the donation for the saddle sponsorship.

2:28 PM Mary Grube, Assistant Administrative Planner joined the meeting.

2:30 PM Shyla, Brenda and Kimberly left the meeting.

Kirschten Certificate of Survey- The Kirschten Certificate of Survey is for a boundary line adjustment. There is not an aerial map included onto the COS.

Commissioner Baldwin made the motion to approve the Certificate of Survey for Miriam Kirschten. The motion died due to lack of second.

Commissioner Baldwin made the motion to table the Certificate of Survey for Miriam Kirschten until Commissioner Rost can attend, due to conflict reasons with Commissioner Ranum. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

2:38 PM Joe Janz, Outside Custodial Supervisor joined the meeting.

2:40 PM Stacey Moore, Director of Library Services joined the meeting.

Water Rights Training- Mary informed the Commission that the Water Rights training in Helena will cost more than originally expected. Forrest Sanderson, Planner, told Mary that he feels it is a good use of taxpayer dollars for Mary to attend. The Commission agreed.

2:45 PM Mary left the meeting.

Windows at Library- The windows at the Library run all the way to the ground. Joe expressed that it is near the rocks and children frequently play in that area. He would like to consider putting a panel over them so they do not get broke. Stacey does not feel it is necessary, as it would have to be done for all of the windows that are close to the ground around the Court House. The Commission would like to take a look at the windows before making a decision.

2:50 PM Stacey left the meeting.

Flowers- The Commission advised Joe to put a fewer number of flowers out around the Court House this year. Commissioner Ranum would like Joe to look for lights to put outside instead.

2:58 PM Joe left the meeting.

3:00 PM Kathy Newell, Election Clerk; Brenda Wood, Election Administrator joined the meeting.

Health Facility Canvass-

ABSTRACT OF ELECTION – MAIL BALLOT – HEALTH FACILITY LEVY

MAY 7, 2019

1,531 Ballots Mailed Out

814 Ballots Voted

487 Votes for the Health Facility Levy

327 Votes Against the Health Facility Levy

About 53% Turn-Out of Voters

26 Undeliverable Ballots

2 Total Rejected Ballots

3:08 PM Kathy and Brenda left the meeting.

3:08 PM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Clarification on Permission to Purchase Items- There have been multiple questions of how much money an employee or department is allowed to spend on items before asking Commission approval. It has changed some over the last few years and it is not definite what the exact number is. Discussion on whether or not \$2,500 is too high of an amount. It is unknown if there has ever been documentation of a specific amount that the Commission has decided upon. The Commission agreed that \$2,000 will be the amount of money that can be spent before asking permission for approval to purchase. A memo will be sent out to County employees.

3:27 PM Kimberly left the meeting.

3:38 PM Julie Straub, HRM joined the meeting.

Permission to Hire Seasonal Parks Crew Hand- Robbie Christiaens, Parks Supervisor, and Julie would like to ask permission to hire the last seasonal position for the Parks. They would like to hire Ethan Reichenberg, as he has worked for the Parks crew last year.

Commissioner Baldwin made the motion to hire Ethan Reichenberg for the Seasonal Parks Crew Hand. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

4:09 PM Julie left the meeting.

Sponsorship and Donations- The Fair Board asked for more information regarding the sponsorship of the saddle for the Montana High School Finals Rodeo. They would like to know why this has been approved in the past and has been accepted into the budgets previously.

Commissioner Baldwin made the motion to rescind the motion from Thursday, May 16th, in which the Commissioners decided to decline the JR Steer Wrestling invoice for a half of a saddle sponsorship. They would now like to approve the invoice, with the understanding that from here on out the County will not be sponsoring events or prizes. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

4:15 PM Commissioner Baldwin made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any further discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

MEETING ADJOURNED

The City Council meeting took place on Wednesday, May 15th at 7:00 PM in the Fallon County Courtroom.

THURSDAY, MAY 16, 2019

Commissioner Baldwin and Commissioner Ranum attended the Open Enrollment Meetings, which are mandatory to all Fallon County employees.

4:00 PM CONVENE

PRESENT: Deb Ranum, Chairman; Steve Baldwin, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Roy Rost, Member

FALLON COUNTY COURTHOUSE

4:00 PM Debbie Wyrick, Alba Higgins, Margie Losing; Health Insurance Committee; Brendan Hanley, EBMS joined the meeting.

Health Insurance Renewal- Brendan has prepared a benefit plan blueprint strategy for Fallon County. This includes the measuring of the risk of the population of employees based on health. Chronic condition prevalence was reviewed. Brendan explained the average claims within the last year for the County. Overall claims have increased by 45% within the last year, which can be from increase in cost or high dollar claims. The prescription plan summary was reviewed. The County will not be enrolling in the Telemedicine plan at this time. The County is currently in the last year of a three-year contract with EBMS. Group renewal fees were discussed. Premiums are at a 3% increase; aggregate claims are at a 5% increase. The Health Insurance Committee will meet with the Commission next week to discuss and decide further.

5:06 PM Debbie, Alba, Margie and Brendan left the meeting.

5:45 PM Commissioner Baldwin made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any further discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

MEETING ADJOURNED

s/Deb Ranum, Chairman

Minutes:

s/Kelsey DuCharme, Recording Clerk

Attest:

s/Brenda Wood, Clerk and Recorder