

9:00 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

The Pledge of Allegiance was held in the Commissioner's Office at 9:00 AM to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

MINUTES APPROVAL FOR WEEK OF APRIL 29 – MAY 3, 2019

Commissioner Baldwin made the motion to approve the minutes from April 29 – May 3, 2019, with corrections. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:36 AM Robbie Christiaens, Parks Supervisor joined the meeting.

Parks Updates- The bathrooms at the Gazebo Park does not have water running right now because there is a leak in one of the pipes under the Amphitheater. Robbie has been looking at the plans to try to figure out which pipe the leak has been coming from. The Splash Park is planned to open on Memorial Day weekend. Robbie has been working on the baseball fields as well.

9:49 AM Commissioner Baldwin left the meeting.

9:52 AM Robbie left the meeting.

9:52 AM Mitch Overn, Mechanic; Mark Sieler, Road Foreman joined the meeting.

Road Department Updates- The Road Crew has been working on hauling gravel and blading. The packer and the broom are ready to go. They plan to do about five miles of chip and seal this year. They will be leaving Ollie Road alone until it is dry enough to not make ruts. Mitch asked if they would be able to use the tent and picnic tables at Sandstone over Father's Day weekend. The Commission agreed. There is a MACRS training next Wednesday in Miles City and the majority of the Road Crew will be attending.

10:02 AM Mitch and Mark left the meeting.

10:15 AM Fred Hoff, Baker Fire Department joined the meeting.

10:21 AM Rich Menger, Sanitarian joined the meeting.

10:22 AM Shannon Hewson, Brosz Engineering; Tom Bruha, Fire Chief joined the meeting.

Concrete Issue at Fire Department- There has been concrete issues at the Fire Department on the northside of the building on the pad outside of the big doors. The water from the rain gutters isn't getting away correctly. Shannon will take a look at the problem today after the Commissioner's meeting.

10:30 AM Fred and Tom left the meeting.

Plevna North Structure Bridge- Shannon was finally able to get ahold of the Army CORPS for the Plevna North Structure Bridge permit. They are working on it and looking into what can be done. Shannon has sent off all the correspondence he has received in regards to the bridge. Shannon will be sending a letter to Diamond J Construction to ask what the latest date will be that the County can give them a deadline for the notice of award.

Sidewalk Project at Iron Horse Park- Shannon met with Carson Beach for the Sidewalk Project at Iron Horse Park. He is interested in doing the project, however he did not bid it because of the timeline. He will work on generating a proposal. Discussion on getting the concrete at the Skate Park sealed, as it is important to keep up on maintenance.

Baker Lake Grand Opening- Shannon will be sending out an invitation for the Baker Lake Grand Opening. He will send it to the Senator, Governor, etc., as well as all of the companies that have worked on Baker Lake. Shannon is working on writing an agenda for the Grand Opening. This invitation will need to be sent out by the end of this week and will start advertising at the end of the month. Discussion on who will be sent the letter.

10:54 AM Larry Brence, Eastern Region Extension Department Head joined the meeting.

10:57 AM Julie Straub, HRM joined the meeting.

11:00 AM Shannon and Rich left the meeting.

11:00 AM Brenda Wood, Clerk and Recorder joined the meeting.

Extension Office Discussion- Elin Kittelmann, Extension Agent, has put in her notice as the Fallon County Extension Agent. Her last day will be June 7th. Montana State University has been working on the language for the job description that they plan to advertise for a new hire. The Commission reviewed the job description. Larry explained differences in the description from Fallon to Dawson County, as they are also in the process of searching for a new employee. The applications will be reviewed on June 17th. The Commissioners will be on the interview panel.

11:10 AM Brenda left the meeting.

11:14 AM Larry and Julie left the meeting.

TIMESHEET APPROVAL

The Commission reviewed and approved the April 2019 timesheets in the amount of \$511,794.40 and they are filed in the Clerk and Recorder's Office.

12:00 PM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:30 PM Julie Straub, HRM; Kim Cuppy, Home Health Director joined the meeting.

Permission to Hire Home Health Aide- Kim and Julie would like to ask permission to hire Karlene Kloetzke for the Home Health Aide position.

Commissioner Rost made the motion to hire Karlene Kloetzke for the Home Health Aide position. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

1:46 PM Julie left the meeting.

Brew Fest- Kim would like to ask permission on whether or not it could be possible for Old Skool Brewery to hold their Brew Fest on the same day as the Grand Opening of Baker Lake. The Commission explained that it is a County event and would not like to be associated with any alcohol. The Grand Opening will be over around 3 PM and the Brew Fest would start around 5 PM. The Commission agreed, as it will not be tied to the County event.

1:52 PM Kim left the meeting.

CLAIMS APPROVAL

The Commission reviewed and approved the End of the Month Claims in the amount of \$393,792.69 and they are filed in the Clerk and Recorder's Office.

2:26 PM Shyla Hadley, Fairgrounds Manager joined the meeting.

2:30 PM Debbie Wyrick, Deputy Clerk and Recorder; Brenda Wood, Clerk and Recorder; Julie Straub, HRM joined the meeting.

Salary Discussion and Setting Salaries- Finding seasonal employees for the Fairgrounds has been an issue. The starting wage is \$10.50 an hour, which isn't high enough to compete with businesses around town. Different possibilities of starting wages were discussed in great detail. It would be an adjustment to pay for the seasonal employees, not necessarily considered a raise. The seasonal work for

the Fairgrounds could possibly be done on early evenings or on weekends. This would allow more flexibility for people to potentially apply. Discussion on how this could work if current County employees also want to apply for the part-time seasonal positions. A few of the department seasonal lead crew hands will also need position adjustments as well. The Fairgrounds Office Assistant will be moved to the seasonal pay scale as well to be more beneficial. It may be beneficial to start the seasonal workers off at \$12.00 and move up to \$16.00 in a four-year time span. A new advertisement will be sent to the Fallon County Times that states there is an increase in starting wage.

Commissioner Rost made the motion to table the decision until Wednesday at 2:00 PM. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

3:44 PM Debbie, Shyla, Julie and Brenda left the meeting.

3:50 PM Dale Butori, Weed Supervisor; Chuck Lee, DES-911 Coordinator joined the meeting.

4:00 PM Julie Straub, HRM joined the meeting.

Succession Planning- Chuck plans to retire in July of 2020. The Commission will need to determine how they would like to proceed with his position. Dale is the Deputy DES-911 Coordinator. Per policy, he would have the ability to move straight into the DES position if he would like to do so. The County can hold an internal recruitment without advertising, per State statute. Dale is unsure of what he would like to do at this point. He does have a strong passion for emergency services, but it would be a reduction in wage. It is a salary position and Dale is currently getting paid hourly, with quite a bit of overtime in the summer months. Julie does have a few of the job descriptions from other counties for the DES position. She stated that she does believe Dale would be a good fit for the position with the amount of experience he has. The group will meet with the Commission in a few weeks to discuss further.

4:19 PM Dustan Davis, IT-TECH joined the meeting.

4:30 PM Dale and Chuck left the meeting.

Password Information- Dustan has been working on a master password list for the standard operating procedures that are in place. This would be for the passwords to the administrative access of all County computers. If Dustan was ever replaced or unable to come to work, this would help the new IT TECH get into systems without having to reset everything. It would have to be appropriately secured, possibly in a safety deposit box at the Bank of Baker, with the requirement of 3-4 authorized signatures. Two Commissioners and one Elected Official would be required to sign to open the box. Dustan will keep it updated as needed.

Commissioner Rost made the motion to place the master password list in a safety deposit box at the Bank of Baker with signatures required from two Commissioners and one Elected Official. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

5:00 PM Dustan and Julie left the meeting.

5:00 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

EVENING RECESS

TUESDAY, MAY 7, 2019

9:00 AM RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:05 AM Tom Bruha, Fire Chief joined the meeting.

9:10 AM Shyla Hadley, Fairgrounds Manager joined the meeting.

9:12 AM Dale Butori, Weed Crew Supervisor/Fire Department; Debbie Wyrick, Deputy Clerk and Recorder; Dustan Davis, IT TECH/Fire Department joined the meeting.

Fire Suppression System- There is maintenance issues with the installation of the fire suppression system at the Fairgrounds. The room needs to be kept above a certain temperature or the alarm will go off. A temperature alarm has been put in to monitor the temperature. The system has to be working at all times in order to comply with code for the insurance company. The room needs to be heated at all times. Commissioner Rost will contact local businesses to get quote for spray insulation to help keep the heat in, as well as updating the furnace and to put a ceiling fan in to circulate the air.

10:00 AM Dale, Dustan, Shyla, Debbie and Tom left the meeting.

10:10 AM Elin Kittelmann, Extension Agent, joined the meeting via phone call.

Permission for Extension Phone Number- Elin would like to keep her cell phone number that she has been using for the Extension Office. The bill has been changed to a personal account.

Commissioner Rost made the motion to allow Elin to keep her Extension cell phone number.

Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

Board Training- Dan Clark will be putting on Board Training for Fallon County boards on October 1st. Carter County is interested in the training as well. The Commission agreed to get it scheduled.

Livestock Barn Addition- Discussion on the livestock barn addition and scale. Elin will hold off on purchasing the scale at this time.

10:18 AM Eric Kary, Golf Course Superintendent joined the meeting.

10:19 AM Elin hung up the phone, therefore leaving the meeting.

Golf Course Updates- The tree on the Airport/Golf Course fence will be taken out once the ground gets drier. The roadside fence has been fixed. The pumphouse will be in the budget for the upcoming fiscal year. Eric explained that there have been quite a few golfers out so far this year. The greens held up good throughout the winter.

10:26 AM Melissa Rost, Museum Curator joined the meeting.

10:27 AM Eric left the meeting.

Annual Meeting Permission- Melissa would like permission to attend the American Association for State and Local History Conference in Philadelphia in August. Melissa sent off the scholarship information, in hopes it would cover some of the cost. She would also like to attend the Native Knowledge 360 Degrees conference at the American Indian Museum in Washington DC. This conference is pending on Melissa's acceptance. Commissioner Ranum approved of both.

10:35 AM Melissa left the meeting.

COMMISSION WORK SESSION

Commission reviewed Revenues, E-mails/Letters, Reports, Board Minutes and Agendas. They also signed a Certificate of Appreciation for Judy Hunt, Inside Custodial Assistant, as she has worked for Fallon County for 5 years. Thank you, Judy, your service and hard work does not go unnoticed. The Commission viewed the TransCanada Road Map. They also replied to a Gotta Question for the Fallon County Times and approved an Approach Permit.

10:36 AM Brenda Wood, Clerk and Recorder joined the meeting.

Funding Indigent Burials- The question has been asked if the County will help fund for indigent burials. The County has helped pay a portion when asked in the past. Discussion on if this should come from the Coroner budget or from its own line item. The amount of money budgeted may need to be increased this upcoming fiscal year. The Commissioners did not make a decision at this time.

10:39 AM Brenda left the meeting.

10:57 AM Iven Felt, Cemetery Caretaker joined the meeting.

Tractor Mower- Iven received quotes for the new mower and tractor that is needed for the Cemetery. The quotes do not include a trade value. Both of the quotes are almost exact in price.

Commissioner Rost made the motion accept the Gooseneck Implements Quote for the John Deere Series x590 Tractor Less Mower Deck and the John Deere 48-inch Accel Deep Mower Deck (48A) for \$6,695.00. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

11:06 AM Iven left the meeting.

11:10 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:25 PM Stacey Moore, Director of Library Services joined the meeting.

Library Updates- The Sagebrush Federation is challenging all libraries to collect donations for money to set aside to help out libraries around the state. The Library Board members and employees have donated. Commissioner Ranum and Commissioner Rost donated as well. Stacey was happy with the turnout for the Library Week. The last day of Story Time will be May 16th. She is giving a presentation to the Home Maker's Club about all the services the Library provides. Summer Reading sign-ups will start at the end of May. Dustan Davis, IT TECH, was able to get the computers on the floor to be way faster, which everyone in the Library is happy about. Stacey would like to use a commercial sized bouncy house for a day this summer. The parents will sign a release before the children use. The Commission agreed.

1:39 PM Stacey left the meeting.

2:03 PM David Turch, David Turch and Associates joined the meeting via conference call.

Updates- David Turch and Associates is undergoing their first re-organization in more than a decade. David stated that he personally will be working closely with the Commission throughout the re-organization. The Commission informed David that the Baker Lake Grand Opening will be June 21st. He will soon be getting an official invitation in the mail. David stated that he has also notified the congressional delegation of the event. They have been successful in preventing low level activities with airplanes in the area and are still dealing with the Afrank property issue.

2:17 PM David hung up the phone, therefore leaving the meeting.

2:19 PM Tom Kachel, Manager of Landfill Operations joined the meeting.

Landfill Updates- Tom reported that the first graders are coming to the Landfill for their yearly fieldtrip. They will learn about recycling and composting. Tom voiced his concerns of the tires that the City is collecting for the City Clean-up. They are coming to the Landfill with rims on them. Tom would like to get rid of the oil burner heaters at the Landfill. He would like to use only propane to eliminate the mess the oil burners create. The Commission agreed.

2:49 PM Shanny Spang-Gion, SMART Director joined the meeting.

Discussion on the aged report with outstanding debt. Tom is very happy with the small amount remaining. He will talk to Darcy Wassmann, County Attorney, about banning the accounts that have not paid in multiple years. The new loader should be here by the end of the month. Tom's office building is shifting. The doors don't close and it is needing to be re-leveled. Tom will talk to Todd Griffith about completing the work needed.

2:57 PM Tom left the meeting.

Adult Education Programs- Shanny has been working with the SMART Board to try to provide more adult education programs within the community.

2:57 PM Mary Grube, Assistant Administrative Planner joined the meeting.

They have scheduled an intermediate Quick Books training in June. The beginner Quick Books class will be offered next Tuesday.

SMART Updates- Board training for County boards will be held October 1st. Shanny expressed the idea of holding a community visioning meeting to find out how to build downtown to fit the community needs. Affordable housing is also something both Mary and Shanny are looking into. There is a Montana housing conference in June. Discussion on the need for affordable housing in Fallon County.

Childcare- The Port Authority has gathered information of what is happening for childcare in the region, the need for it and what all goes into running a facility. They have hired a consultant to do the feasibility planning and the study that is specific to childcare, as well as the financial risk.

Façade Improvement Grant- There have been no new applicants for the Façade Improvement Grant, however there has been some interest in it. They have extended the boundaries for different businesses to be able to apply.

Community Visioning Meetings- The Port Authority will recruit at the Grand Opening for Baker Lake for possible community visioning meetings in the future.

Montana History Foundation Grant- SMART received the Montana History Foundation grant for the Lame Deer Cemetery for a map display. Mike Madler is volunteering his time to do this. The grant is for the printing of the map and his travel time, as well as some of Shanny's.

Planning Opportunity- There is a planning opportunity that ties rural recreation and rural economy together. It is a program to get assistance with planning how to take advantage or rural recreation opportunities.

3:45 PM Ashley Bonamie, Eastern Plains Economic Development Corporation joined the meeting.

The EPEDC has expressed being a lead applicant and SMART would love to collaborate as well. It is a highly competitive opportunity. They have also spoken with JoDee Pratt, Mayor. Shanny explained what other areas this has helped and has done for the communities. It could potentially be to help develop the use of Baker Lake, as well as Medicine Rocks. They would bring people in to help facilitate. The application is due May 31st.

3:57 PM Shyla Hadley, Fairgrounds Manager; Maggie Bainter, Extension Assistant; Dale Butori, Weed Crew Supervisor; Alissa Miller, Zoie Rost, Cole Rost, Jolyn Rost, Roddy Rost, Members of the Public joined the meeting.

4:00 PM Shanny, Ashley and Mary left the meeting.

4:00 PM Elin Kittelmann, Extension Agent joined the meeting via phone call.

Fairgrounds Barn Addition- Shyla gave the Commission a list on the barn addition feedback. The 4-H members would prefer to have an outdoor barn addition instead of putting it inside the current barn. The 4-H members gave their input of why the outdoor barn addition would be a benefit. They would like the outdoor area to be covered if possible. Shyla gave a quote of what it would cost to start construction on the outdoor barn addition. It would be in next year's budget. Discussion on whether or not the proposed scale will be big enough, as well as the amount of room that is needed for the growing number of members in 4-H.

4:26 PM Dale left the meeting.

The Commission will visit with Shannon Hewson, Brosz Engineering, about the quote before moving forward. Discussion on what can be completed this fiscal year and completing this project in the next fiscal year.

4:39 PM Shyla, Maggie, Dale, Alissa, Zoie, Cole, Jolyn and Roddy left the meeting.

4:39 PM Elin hung up the phone, therefore leaving the meeting.

4:50 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

9:00 AM RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:15 AM Shyla Hadley, Fairgrounds Manager joined the meeting.

Fair Updates- Shyla thanked the Commission for the salary changes for the seasonal employees. She is hopeful to attract people to apply for the Grounds Crew positions. Discussion on the Fairgrounds barn addition. Shannon Hewson, Brosz Engineering, will look over the drawings and get his ideas put together by next week. The question was asked in a previous meeting if the Fair Board is able to donate to a charity. Darcy Wassmann, County Attorney, responded to the Commission and stated that no, the Fair Board is not able to. The Murder Mystery financials were given to the Commissioners. The event was split with Friends of FMC.

9:31 AM Robbie Christiaens, Parks Supervisor joined the meeting.

The Montana High School Rodeo schedule has been finalized. It will be held June 3rd – 8th. There are about 200 contestants signed up. The company Circus Saurus will hold a circus at the Fairgrounds on June 27th. There is a surveying opportunity to survey the grounds. Discussion followed on whether or not this survey should be done before or after the new addition to the barn is added.

9:42 AM Brenda Wood, Clerk and Recorder joined the meeting.

9:43 AM Shyla left the meeting.

9:53 AM Angie Rabbitt, Rec Director joined the meeting.

9:56 AM JoDee Pratt, City Mayor joined the meeting.

City/County Property- Angie reviewed the items that she is currently storing at the container at the Baseball Fields. It is County owned; however, it will still be used for the Recreation Department.

Reorganization of City Parks and Recreation Department- JoDee stated that she would like an agreement signed for the Reorganization of City Parks and Maintenance of City Parks, as well as the Recreation Department. The County Commissioners would like time to review the agreement before signing, as well Darcy Wassmann, County Attorney. The City is still carrying the liability insurance on their parks. Robbie will continue to attend City Council meetings when needed.

County Contribution- JoDee expressed that she would like to know what percentage of oil and gas money the City will be receiving from the County this upcoming fiscal year. The County budgets are not finalized until later in the year. She asked when the Commissioners will know the amount that the City can receive. They stated that they will not know anything until the taxable evaluations come in for the year, which is in August, as that is what affects the County budget. The Commission will need to determine the budgets for the County before anything else can be determined. The County budget also relies on the oil and gas money. Commissioner Rost explained that he would like to be able to see where the money is going to, as he would prefer it go to into the streets and infrastructure and not into the general fund.

Streets on East Side Between Baker Lake and Highway 7- The Commissioners stated that the County may be able to help put on the base material on the streets on the east side between Baker Lake and Highway 7. Discussion on whether or not they should be gravel.

10:58 AM Sarafina Claeys, Little Beaver Conservation District joined the meeting.

Recreation Department- Angie would like clarification on the direction of the Recreation Department and the expectations moving forward. There will be no County budget for the Recreation Department in the upcoming fiscal year. Angie is still welcome to use the County storage container at the Baseball Fields. They will move the City van to a City storage area.

11:06 AM Mary Grube, Assistant Administrative Planner joined the meeting.

11:11 AM AM JoDee, Brenda, Angie and Robbie left the meeting.

DNRC Administrator Grant- The DNRC Administrative Grant is needing to be signed for this fiscal year by the Commissioners. Commissioner Ranum signed the grant. Sarafina is working for the Little Beaver Conservation District one day a week. Tess Irgens is working Monday-Wednesday.

11:18 AM Brenda Wood, Clerk and Recorder joined the meeting.

11:19 AM Sarafina and Mary left the meeting.

11:45 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:20 PM Rich Menger, Sanitarian joined the meeting.

1:25 PM Lisa Mitchell, Ambulance Director joined the meeting.

Grant Opportunity- There is a grant for stormwater drainage available. Rich would like to apply but would like permission first, as if it is granted the funds have to be matched from the County. It would be for stormwater drainage at the Triangle Park area. The Commission agreed to Rich applying.

1:39 PM Rich left the meeting.

Ambulance Updates- The Ambulance Crew is scheduled for the High School Rodeo. They have been given two donations, one from Mid-Rivers and the other from Stevenson's Funeral Home. Discussion followed on where donation money goes into for Ambulance services. All three Commissioner's will be listed as members for the annual reporting to the State of Montana. Lisa expressed that they are actively seeking a Medical Director. It is ultimately up to the County Commissioner's as to who will receive this position.

1:57 PM Julie Straub, HRM joined the meeting.

Lisa would like to purchase three Life Packs for the ambulances. The other ones are at the end of their life. It is in the budget.

Commissioner Rost made the motion to purchase three Zoll Monitor 12 Lead EKG Defibulator CO2 Monitoring Life Packs. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

2:07 PM Debbie Wyrick, Deputy Clerk and Recorder; Brenda Wood, Clerk and Recorder joined the meeting.

2:10 PM Lisa left the meeting.

2:18 PM Commissioner Baldwin joined the meeting via phone call.

Salary Discussion and Setting Salaries- Commissioner Rost explained that he would like employees to receive a 22-cent raise because that would bring the amount of increases over the last six years to match the cost of living over that time period. The seasonal employee wages will be increased, including the seasonal Weed Department employees. It would make for a more competitive labor market for seasonal positions based upon the local companies. The raises are not given based upon consecutive years of returning.

Commissioner Rost made the motion to change the rate of pay on seasonal employees to start at \$12.00 an hour, the second year being \$13.25, third year being \$14.50 and the fourth year being \$16.00 with a cap on \$16.00. The Weed Department seasonal employees will start at \$14.00 an hour, the second year being \$15.25, third year being \$16.50 and fourth year being \$18.00 with a cap on \$18.00. The Weed Department will eliminate the \$1.00 for passing the endorsement test. The Applicator's License will only be available to the Lead Position. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Ranum would like the Elected Officials to receive an increase of 85 cents and the employees to receive a 75-cent increase. Deputies would get 90% of the Elected Officials increase.

Commissioner Baldwin made the motion for Elected Officials to receive an increase of 85 cents, Deputies receive 90% of the Elected Officials increase and all other permanent employees receive a 75-cent increase. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 1 Nay (Commissioner Rost). The motion carried.

2:34 PM Commissioner Baldwin hung up the phone, therefore leaving the meeting.

2:35 PM Debbie, Brenda and Julie left the meeting.

2:35 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

EVENING RECESS

THURSDAY, MAY 9, 2019

9:00 AM RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

The Commission reviewed a spreadsheet that contained the items they have yet to make a decision on and completed unfinished business.

9:47 AM Mary Grube, Assistant Administrative Planner joined the meeting.

Planner Updates- Mary received an e-mail from the DNRC that they have received a grant from FEMA to do a LiDAR study. It is a study to do electronic mapping to replace paper maps. They are trying to do it nationwide. Mary will be attending a training in June for the Statewide Montana Housing Partnership Conference. It is for infrastructure and workforce development, as well as public housing authorities. Discussion on water rights and how it affects the Planning Department. Mary attended the Daycare Committee meeting. The feasibility study will be a great step forward and will help out with the Growth Policy.

10:04 AM Margie Losing, FMC CFO; David Espeland, FMC CEO joined the meeting.

10:07 AM Mary left the meeting.

FMC Financials- March was a good month financially for FMC. The HVAC had to be replaced, which was an unexpected expense. The Therapy Department is thriving with the employees that are staffed.

Parkview 1- Discussion on Parkview 1 and the architects estimate. David would like to propose additional remodel items as well, such as repainting, new cabinets and countertops, appliances and bathroom vanities. The outdoor exterior was also in question. Commissioner Ranum would like a picture of the proposed changes. If the project is followed through on, the bids will not go out until fall.

FMC Updates- David thanked the Commission for supporting the mill levy and helping it get passed. He has been working on the design of the Ambulance Bay. Discussion on phone lines. The County uses Mid-Rivers; however, it may be possible for FMC to get a less expensive provider. David is working on an

alert system that will work for nurses to be able to respond to Dispatch services at all times. FMC has received the Elks Grant for a vitals monitor for the ER. Nebulizers have also been donated.

10:56 AM Julie Straub, HRM joined the meeting.

10:59 AM Rich Menger, Sanitarian joined the meeting.

11:01 AM Margie and David left the meeting.

Open Office Across from Commissioner's Office Discussion- There is an open office across from the Commissioner's room. The conversation arose whether or not it would be beneficial for Rich to move his office to the open room. Moving his office may help the relationship between himself and Mary Grube, Assistant Administrative Planner. Rich stated that he does like where he is at now and is comfortable in his office. Regardless of where the offices are, they have to be able to work together in a professional and positive manner. Rich is more than happy to move if that is what the Commission would like; however, he is worried that it would affect the efficiency of the shared duties. The Commission and Rich decided that they would like to keep Rich where he is at, with the possibility of revisiting at a later date.

11:18 AM Rich and Julie left the meeting.

Commissioner Rost made the motion to decline the JR Steer Wrestling invoice for a half of a saddle sponsorship. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

11:45 AM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

MEETING ADJOURNED

ADJOURN
s/Deb Ranum, Chairman

MINUTE TAKER:
s/Kelsey DuCharme, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder