

9:30 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

The Pledge of Allegiance was held at 9:30 AM in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

9:30 AM Shyla Hadley, Fairgrounds Manager; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Night Show Contract- The night show contract for the Fair has been received back from the performer's company. There were some changes in the addendum that Shyla will have Darcy Wassmann, County Attorney, look at before moving forward.

9:46 AM Shyla and Debbie left the meeting.

Commissioner Baldwin made the motion to accept the closed minutes from April 26, 2019. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Abstain (Commissioner Rost). The motion carried.

Commissioner Baldwin made the motion to accept the minutes from April 22-26, 2019, with corrections. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:58 AM Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman joined the meeting.

Road Department Updates- Bobby spoke with the City Crew and they are needing cold mix for their streets. The City will pay for it and the Road Crew would haul it. The Commission agreed. The County is also going to be using cold mix for their repairs.

10:12 AM Rich Menger, Sanitarian joined the meeting.

10:14 AM Shannon Hewson, Brosz Engineering joined the meeting.

10:15 AM Mary Grube, Planning Administrative Assistant joined the meeting.

Approaches on Subdivision- The Road Crew will be building an approach on Roland Maier's subdivision. There will be four approaches total once the lots are sold.

Repairs- John Deere hasn't been down yet to work on the Loader. The Road Crew is working on the mowers and will be ordering mower blades soon.

10:24 AM Alba left the meeting.

CORE Permit- No permit has been received for the Plevna North Structure Project. Both Shannon and Commissioner Baldwin have called on it and have only been able to leave messages.

10:33 AM Bobby left the meeting.

10:33 AM Robbie Christiaens, Parks Supervisor joined the meeting.

10:34 AM Tom Parker, Geum Engineering Consulting joined the meeting via conference call.

Afrank Property- Tom sent the Commission the Memorandum for the options of mitigation for the Afrank property. They are needing to respond to the EPA. The Administrative Order from the EPA was sent in 2006. The County provided three different mitigation plans, none of which met the requirements. They were able to come up with a proposal that addressed most of the Administrative Order; however, they could not resolve the Afrank property. The County will not know the total amount of acreage of the wetlands until the final acceptance from the EPA, which is anywhere from 3-5 years from now. There will be a total amount of post project wetlands that will be able to be applied to the total acreage. When the Administrative Order is satisfied, they may be able to get a working permit if an agreement can be decided upon with the EPA. The Commission will need to make a decision in how they would like to proceed. Resolving the Administrative Order does require the County to address the Afrank property. Tom and Shannon both would suggest considering the other acres as potential mitigation. The Commission would like Tom to create a counter proposal and submit it to the EPA.

11:13 AM Melissa Rost, Museum Curator joined the meeting.

11:14 AM Tom hung up the phone, therefore leaving the meeting.

IRON HORSE SIDEWALK PROJECT BID OPENING-

No bids were received for the Iron Horse Sidewalk Project. Shannon will contact different companies that may be looking for this type of work.

11:17 AM Rich and Mary left the meeting.

Museum Updates- Melissa was very happy with the turn out for the Star Lab that was held at the Museum. There were 311 kids from the schools and 108 members of the public in attendance. Melissa is working on bringing a bucking horse exhibit into the Museum during the High School Finals Rodeo. Traci Bruha, Seasonal Museum Curator Assistant, has been great help and is always willing to work. They are starting to see more traffic as the weather gets nicer. There was a total of 541 visits in April.

11:23 AM Melissa left the meeting.

Baker Lake Buoys- The old buoys are being stored at the Parks Department. There could be potential use for them in the future. Discussion on where to place the picnic tables at Baker Lake.

Parks Updates- Robbie is ordering both the flag and the pole for Baker Lake. The Commission would like the keys for all Parks to go through Robbie. If someone needs keys to the parks, they will be checked out through him and no longer the Clerk and Recorder's Office.

Commissioner Rost made the motion to accept the Walsh Marine quote for buoys for \$6,079.30. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:56 AM Robbie and Shannon left the meeting.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They also read the public input responses regarding whether or not to keep the Commissioner's Proceedings in the Fallon County Times.

12:10 PM Commissioner Rost made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:00 PM JK Kinsey, Member of the Public joined the meeting.

Complaint- JK heard rumors that a member of the Commission had stated that Kinsey Auctions only holds online auctions. He asked the Commission to not talk about his business and how it is ran. JK explained that online is the most efficient way to hold auctions. He also stated that the County website does not work well on mobile devices.

1:10 PM JK left the meeting.

1:11 PM Julie Straub, HRM; Debbie Wyrick, Deputy Clerk and Recorder; Brenda Wood, Clerk and Recorder joined the meeting.

Review Seasonal Employee Salaries- Julie explained that with the exception of the Weed Department Lead Crew Hand and the Fairgrounds Office Assistant seasonal position, the starting wage for all seasonal employees is \$10.50 an hour and goes up 50 cents every year. Discussion took place regarding whether or not the starting wage is too low. No applications have been received for the Fair Grounds Crew seasonal positions.

1:17 PM Shyla Hadley, Fairgrounds Manager; Eric Kary, Golf Course Superintendent joined the meeting.

1:23 PM Stacey Moore, Director of Library Services joined the meeting.

Different suggestions were given as to how to get more applicants. Shyla suggested that she may be able to only have two seasonal workers each day during the Fair, as that seems to be the time people do not want to be working.

1:26 PM Robbie Christiaens, Parks Supervisor joined the meeting.

1:29 PM Trent Harbaugh, Sheriff joined the meeting.

1:37 PM Debbie and Brenda left the meeting.

Permission to Hire Seasonal Library Aide/Seasonal Golf Crew Hand/Seasonal Parks Crew Hands/Detention Officer/Seasonal Cemetery Caretaker Assistant -

Commissioner Baldwin made the motion to hire Lacey Zumbrun for the Detention Officer Position. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:39 PM Trent left the meeting.

Stacey and Julie would like to ask permission to hire Erin Rehm for the Seasonal Library Aide Position. They would like permission to bring her in at the third season wage, as she has previously worked two seasons. The Commission agreed.

Commissioner Baldwin made the motion to hire Erin Rehm for the Seasonal Library Aide Position. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:41 PM Stacey left the meeting.

Commissioner Baldwin made the motion to hire Konner Flint for the Seasonal Golf Crew Hand Position. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:42 PM Eric left the meeting.

Commissioner Rost made the motion to recall Ashley Schwartz for the Fairgrounds Office Assistant Position. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Baldwin made the motion to hire Andrea Batchelor, Laylah Dulin and Aaron Smith for the Seasonal Parks Crew Hand Positions. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:44 PM Robbie left the meeting.

Commissioner Rost made the motion to hire Chanse Hoenke for the Seasonal Cemetery Caretaker Position. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:45 PM Brenda Wood, Clerk and Recorder; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Seasonal Salaries – The seasonal employee salaries discussion was brought back on topic. The Fair Grounds is needing people to apply for the seasonal grounds crew position. Shyla and Julie will meet with the Commission again next week to discuss further.

2:00 PM Dustan Davis, IT TECH joined the meeting.

Set Employee Salaries- Last week, the Commission had voted on a 75-cent increase in hourly wages for Elected Officials. The deputies will receive 90% of the increase, totaling at 68 cents. The Commission will discuss and decide on all other employee's salary increases next week after the seasonal employee salaries are decided upon.

2:09 PM Julie, Shyla and Debbie left the meeting.

Discussion & Decision on Keeping the Commissioner's Proceedings in the Fallon County Times- Dustan stated that according to the statistics on the County website, there are multiple people each week who view the Commissioner's Proceedings online. The Commission had asked the public for their opinions on keeping the Commissioner's Proceedings in the Fallon County Times or not. The number of votes ended up being even on each side. It is no longer a law to publish the minutes into the newspaper. All the Commissioner's Proceedings are available on the website, as well as in the Clerk and Recorder's Office. The Commissioners would like to remain transparent and open in all that they do, while remaining financially responsible to the Fallon County taxpayers. Different options of how the public can view the minutes were discussed.

2:28 PM Jade Boggs, Insurance Store joined the meeting.

Commissioner Baldwin made the motion to Remove the Commissioner's Proceedings from the Fallon County Times. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 1 Nay (Commissioner Ranum). The motion carried.

2:30 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

2:30 PM Brenda and Dustan left the meeting.

Conditional Renewal Notice- Jade gave the Commission the Conditional Renewal Notice for Travelers that is sent out each year. The Commission made the decision to stick with Traveler's Insurance through the Insurance Store representing the County.

Airport Liability Policy- The Airport Liability Policy is due in May. The County has decided to reject the terrorism coverage in the past, as it would cover a lawsuit against the County in a terrorist act. Commissioner Ranum would like the coverage, Commissioner Rost and Commissioner Baldwin do not think it is necessary and will reject it at this time.

Citizen Question- Commissioner Ranum heard a concern from a member of the public regarding the calcium chloride that was put on the roads for dust control by the pipelines. They had pulled a trailer down the road and the calcium chloride compromised the original color of the trailer. They would like the County to consider paying for an acid wash. The Commissioners decided that they will not be paying for this.

2:47 PM Debbie and Jade left the meeting.

2:50 PM Commissioner Baldwin left the meeting.

2:53 PM JoDee Pratt, City Mayor joined the meeting.

2:59 PM Kim Cuppy, Director of Public Health; Rich Menger, Sanitarian; Julie Straub, HRM joined the meeting.

3:01 PM Mary Grube, Assistant Administrative Planner; Luke Holstein, City Director of Public Works joined the meeting.

Department Roles- The Commission met with Julie, Rich and Mary a couple of weeks ago to discuss their interactions with each other and how to conduct themselves in a professional manner during disagreements. Julie stated that she would like them to be able to move forward and meet County expectations from this point forward. Both Rich and Mary are expected to work together as professionals, while remaining courteous and respectful. Both parties agreed that they can move forward and will take their issues to supervisors before an issue escalates. Kim would like to suggest that it may be more beneficial for Rich to be under the Commissioner's supervision, as she is not sure of his duties and responsibilities. The Commission will meet with Rich and Kim next week to discuss further.

3:25 PM Julie and Rich left the meeting.

Upper Gate Key- The key for the Upper Lake Gate will now be in the City office, as it doesn't need to be in County possession.

3:32 PM Mary left the meeting.

3:38 PM Luke and JoDee left the meeting.

3:51 PM Mindi Murnion, Public Health Specialist joined the meeting.

3:53 PM Kim Cuppy, Director of Public Health joined the meeting.

3:56 PM Shyla Hadley, Fairgrounds Manager; Wendy Wagner, Fair Board Member joined the meeting,

Emergency Preparedness Money- There is a Homeland Security Grant that would be able to pay for a generator and the wiring for the Exhibit Hall at the Fairgrounds. Discussion on also trying to get another generator for the Grandstands. The Fair Board will work on writing an Emergency Preparedness

Plan for the Grandstands. There is \$6,000 available from the Emergency Preparedness money. Shyla will meet with the Fair Board to decide what they may need at their facilities, such as a defibrillator.

2019 Night Show- Shyla was able to speak with Darcy Wassmann, County Attorney, regarding the contract and addendum for the night show during the Fair. Darcy believes that the agreement is fine to move forward with. Shyla will start advertising today. The Commission agreed.

4:14 PM Mindi, Kim, Wendy and Shyla left the meeting.

4:26 PM Debbie Wyrick, Deputy Clerk and Recorder; Lynda Herbst, Inside Custodial Supervisor joined the meeting.

Detention Office Window- The crack on the Detention Office window is only on the outside pane. It is a 3-pane window. It would cost around \$2,000 to get replaced, not including labor or travel time. Lynda will get the quotes for the entire cost. It is no longer under warranty.

4:32 PM Lynda left the meeting.

Airport Fence- The person who ran into the Airport fence wants to pay for it at this time, as it is taking a while to get the repairs made. They will pay the County in advance.

County Insurance- Debbie is going to start going over insurance with the Department Heads. Any new equipment, buildings, transfers of equipment, etc. needs to be covered under insurance.

Fire Suppression System- The alarm system for the Fire Suppression System at the Grandstands keeps going off because of multiple issues. Discussion on who is to be checking on the Fire Suppression System. The Commission will meet further regarding this topic next week.

4:53 PM Debbie left the meeting.

4:55 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any further discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

MEETING ADJOURNED

On Wednesday, May 1st, the Baker City Council meeting took place at 7:00 PM at the Fallon County Courthouse.

On Thursday, May 2nd, the Chamber Meeting was held at 12:00 PM at The Tavern.

s/Deb Ranum, Chairman

Minutes:

s/Kelsey DuCharme, Recording Clerk

Attest:

s/Brenda Wood, Clerk and Recorder