

**MONDAY, JULY 16, 2018**

**9:00 AM CONVENE**

**PRESENT: Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary**

**ABSENT: Steve Baldwin, Chairman**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

**9:00 AM Karen Holliday, Museum Curator; Joe Janz, Outside Building Maintenance; Chuck Lee, DES-911 Coordinator joined the meeting.**

**Permission to Rent Car-** Chuck is going to the APCO Conference in Las Vegas in the beginning of August. He would like permission from the Commission to rent a car, as this request has to be pre-approved. He explained this would save money for the County, as he could stay somewhere not as close to the conference for a cheaper rate. Commission agreed to the request.

**9:01 AM Chuck left the meeting.**

**9:01 AM Jason Rittal, County Development Advisor joined the meeting.**

**Roof Leak at Museum-** The roof is leaking in an area at the Museum. Yesterday it was fixed temporarily with silicon caulking to make sure the problem doesn't get any worse. The rain went through the inside of the building, all the way to the floor. The insulation in the roof may need to be replaced. Karen plans to get everything out of the room for the workers to be able to start repairing the area.

**9:04 AM Jason, Joe and Karen left the meeting.**

**9:18 AM Commissioner Rost made the motion to approve the minutes from July 9-13, 2018. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

**9:26 AM Jason Rittal, County Development Advisor joined the meeting.**

**Land Sale Appraisal-** Luther Appraisal has been in Baker this last week doing research on the property that the County plans to sell. Jason anticipates to see the completed appraisal soon.

**Land Use Permit-** Land use permits are going to need to be drawn up in case of any ordinances for Fallon County owned property. Jason will send the information to Forrest Sanderson, KLJ, to get it drawn up and have questions answered. This permit will be to ensure that County property is being utilized for its intended purposes.

**Department of Commerce Grant-** The Department of Commerce Grant was submitted. Jason anticipates hearing back soon. This is a reimbursable grant.

**Hail Project-** Jason received another invoice on the Hail Project from First Dakota. Terry Sukut, JGA, will be here next week before Jason will submit the invoice to claims. The determination of what portion will be paid will also be made next week.

**EMS Building-** Jason drafted the procurement information for the potential EMS building. The RFQ's are completed for whenever the Commission is ready for the project to go out to bid. The architectural data is ready, including the terms and the advertisement.

**Eastern Plains-** The Eastern Plains meeting has been moved to next Wednesday, July 25<sup>th</sup> at 9:30 AM. Terry Sukut, JGA, will be here and is on the Commission agenda to discuss further for project updates.

**Washington DC-** The Commission and Jason will be traveling to Washington DC tomorrow until Saturday the 21<sup>st</sup> to attend the White House Invitation. Discussion followed on travel details and the proposed itinerary.

**9:56 AM Bobby Wiedmer, Road Supervisor joined the meeting.**

Jason, Commissioner Rost and Commissioner Ranum are meeting with Senator Steve Daines and Senator Jon Tester. They also plan to meet with Greg Gianforte and have hopes to meet the President or the Vice President. They are meeting with EPA, DOT, FEMA and attending Montana Day at the White House. A dinner with David Turch and his associates has been planned also.

**10:20 AM Jason left the meeting.**

**Repairs and Maintenance-** The Landfill scraper is in need of repairs. The Road Department is wanting to get a different pickup to replace the pickup that Dale Butori, Weed Control Coordinator, is taking for the Weed Department. The Kenworth truck is back from getting repaired in Billings. One of

the freightliners has an electrical issue on the dash and will also be going to Billings for maintenance. The crew is building the bus turn around at Huft's place today. The Anticline Road has all the scoria covered up. They will start hauling gravel on Big Hill Road, starting at Wang's, going towards the State line. The gravel is coming from the State Pit. Discussion followed on the 101 Road repairs that is on the agenda with the Department of Transportation later today.

**10:26 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**Sidewalk Project-** Diamond J Construction has all of their submittals done for the Sidewalk Project. The pre-construction meetings are still needing to take place. The closure of the entrance of the Parkview complex will need to involve David Espeland, FMC CEO.

**10:30 AM Jason Rittal, County Development Advisor joined the meeting.**

**Bridge Work-** The box culvert on 1<sup>st</sup> Street is complete. The bridge north of Plevna needs to be redone. If the Commission is wanting it to be done in the next budget year, the paperwork for it will need to be done this year. Shannon advised that the paperwork for this takes an ample amount of time to process. This includes the wetland delineation and the asbestos inspection. There is a large amount of heavy oilfield traffic that goes across that bridge. Shannon will get quotes on the base material for the project.

**10:46 AM Bobby left the meeting.**

**Baker Lake-** Shannon brought the Commission the Project Manuals for the Materials Hauling of the Plant Procurement for Baker Lake. They are filed in the Clerk and Recorder's Office. He informed Commission that he received a call on Friday from an individual that caught a rock on their windshield from one of the trucks for Wyrick Construction. Shannon has been in contact with Jasen Wyrick about the drivers needing to slow down.

**Lake Enhancements-** All of the proposed Lake enhancements have been permitted. The only thing that hasn't been submitted to be permitted is the aeration system because the Commission is waiting to see how the Lake is throughout before applying. The solar bees will continue to be in the Lake regardless. Fish and Game is putting their traps in the Lake this week to take a survey of what fish are still remaining. They will make an inventory of what they find before putting the fish back in. If Bull Heads survived the winter, the Pike probably did as well.

**Boat Ramp-** Shannon asked if we wanted to get quotes on the boat ramp and the Commission agreed yes. There will only be one boat ramp.

**11:00 AM Jason left the meeting.**

Shannon will get the quotes put together. There will be a dock in the middle of the boat ramp, so people can pull up on each side of the ramp with their boats.

**11:05 AM APPOINT BOARD MEMBER**

**Commissioner Rost made the motion to appoint Jon Slagter to the Planning Board/Board of Adjustment. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

**11:07 AM JoDee Pratt, City Mayor joined the meeting.**

**Baker Lake Sand-** Discussion followed on the sand that will be placed in Baker Lake. Different options are still being compared, as they are trying the most suitable and cost effective. No matter what, a contractor needs to be hired to screen the sand.

**11:16 AM Shannon left the meeting.**

**Repair-** One of the side streets near 5<sup>th</sup> Street was re-done last year; however, an area is still needing millings. JoDee was informed that Commissioner Baldwin said the County would help out with the millings on Lyle Neary's lot, however she doesn't know exactly what was said that would be repaired. The drainage is all going to the sidewalk on this lot. Commission will speak with Bobby Wiedmer, Road Supervisor, to have him look at it to see what it needs. JoDee believes that Bobby knows about this as well. There is a half of block in need of the repairs.

**City Budget-** The City budget is going to be very short for normal operations, not including any projects. JoDee does not want the City to have to consolidate with the County. The general fund is getting lower and lower. JoDee asked the Commission if the County can come up with \$500,000 a year for the City for their general fund. She feels that if they had that money they could make it through, with

no big projects included. Commissioner Ranum explained that if they give it, she would expect it to be used for just that. The Commission would like to have a chance to see where they stand with their budgets before making a decision.

**Updates-** The City plans to hire two new employees tonight at the City Council meeting, as there is more work than employees. The Tank Hill project is underway. JoDee asked that they may need a scraper to borrow from the Road Department to finish the parking lot for the walking trail. She plans to put benches and rocks on the path as well. An area to fence in for a community garden and a dog walk park is also in the plans.

**City/County Miscommunication-** Commissioner Ranum explained that the last time the City came into the Commission meeting, she wishes that JoDee would have come to her first instead of anyone else for the miscommunication on the wedding tent. The series of events that happened with the tent was discussed again. JoDee was under the impression that the Commission had agreed to the use of the tent for the wedding, and Commissioner Ranum was told that Scott Rabbitt, Parks Supervisor, had agreed to the use of the tent beforehand, but he was supposed to ask the Commission for their approval. Neither one of the two wanted the tent to be used for the wedding. JoDee explained that she had told the patron to talk with the Commission beforehand. JoDee is on the same page as Commissioner Ranum that the County tents are not to be used for weddings.

**Parks Employees-** Commissioner Ranum asked JoDee why the Park employees that are right out of school don't start earlier in the summer. JoDee explained that most of them attended college orientation right at the start of the summer. JoDee would like to hire the kids a month earlier because they could work after school and on the weekends.

**11:55 AM JoDee left the meeting.**

**11:58 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

## **NOON RECESS**

### **RECONVENE**

**PRESENT: Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary**

**ABSENT: Steve Baldwin, Chairman**

**FALLON COUNTY COURTHOUSE**

### **PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**1:18 PM Bobby Wiedmer, Road Supervisor joined the meeting.**

**1:21 PM Mark Branson, Mike Skillestad, Gary Harper; Montana Department of Transportation joined the meeting.**

**101 Road-** The employees for the Montana Department of Transportation would like County advice on how they should detour the traffic through the 101 Road. They are planning on starting early next week with the project. The radio station has been notified as well to start informing patrons that the road is going to be shut down and will be detoured. Commissioner Rost explained that Bergstrom Road all the way to the highway is not the best option, as there are too many bad intersections. He would like to see the detour go from Bergstrom Road to Willard Road to the highway instead. Two message boards will be put up to help with directing traffic. Discussion followed on where detour signs will be placed. The contractor that will be working on the project is called Three Bulls and they are out of Billings. The construction crew for the Department of Transportation will also be there. The Ambulance service will need to be aware of this, as well as Dispatch and the Post Office. Denbury has also been notified. Mike explained that they need to be done with the project before school starts back up, as it is a bus route.

**Bridge Reconstruction-** The Department of Transportation also plans to reconstruct the southeast corner of the second bridge south of Plevna, headed to Sandstone Reservoir. Bobby advised placing yellow suggested speed limit signs along with the detour signs. He would like to see them at 45 MPH.

**1:51 PM Lynda Herbst, Inside Custodial Supervisor joined the meeting.**

**1:53 PM Mark, Mike, Gary and Bobby left the meeting.**

**Fire Alarm-** The fire alarm display panel has shorted out and is unable to be used properly. This was installed in May of 2018 by Simplex Grinnell Johnson Control. Simplex Grinnell will cover the part for the fire alarm but will charge for the labor. Commissioner Ranum would like Lynda to look for the warranty details, as it should still be under warranty. The company plans to be here Friday the 27<sup>th</sup> for

the repairs. Commissioner Rost would like to talk with the company to have him explain why it is not under warranty and why Fallon County is getting charged for it.

**2:19 PM Scott Piper, Simplex Grinnell Johnson Control Employee joined the meeting via conference call.**

Scott explained that the fire alarm has a full year warranty on it, for both parts and labor, however this warranty doesn't cover power surges. He believes it was a power surge that caused the panel to burn out. Scott said there was a warranty letter that Lynda had previously received. Lynda asked if they can reconnect it to the computer in hopes of that solving the issue, and Scott clarified that the main power line coming in should have an in-line surge protector, and this happened during a power bump. He reiterated that it was a power issue due to a power surge, and not a system issue.

**2:24 PM Scott hung up the phone, therefore leaving the meeting.**

**2:29 PM Lynda left the meeting.**

### **Commission Work Session**

Commission reviewed e-mails and other correspondence, as well as revenues, reports and board minutes. They also worked on the Fiscal Year 2018-19 Budgets. Jason Rittal, County Development Advisor, and the Commission reviewed their travel plans for Washington, DC. They also signed a Certificate of Appreciation for Bobby Wiedmer, Road Supervisor, as he has worked for Fallon County for 10 years. Thank you, Bobby. Your service is appreciated. A Gotta Question was received from the Fallon County Times last week regarding the Veteran's Day Memorial. The Commission will be preparing a response to the question.

### **CLAIMS APPROVAL**

**The Commission reviewed and approved the Mid-Month Claims for July 2018 in the amount of \$655,006.93 and they are filed in the Clerk and Recorder's Office.**

**5:00 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

### **MEETING ADJOURNED**

**The Fair Board meeting that was scheduled for 6:30 PM on Monday evening at the Fallon County Fairgrounds has been rescheduled.**

**The City Council meeting was held on Monday, July 16 at the Fallon County Courthouse at 7 PM.**

**On Tuesday, July 17 – Saturday, July 21, the Commission flew to Washington, DC. Here, they accepted the White House Invitation for Montana Day, met with FEMA and the EPA as well as other entities in the area.**

ADJOURN  
s/Deb Ranum, Acting Chair

MINUTE TAKER:  
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:  
s/Brenda J. Wood, Clerk and Recorder