

**9:30 AM CONVENE**

**PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**9:46 AM Jason Rittal, County Development Advisor joined the meeting.**

**Lightning Strike to the Courthouse-** Discussed the damage from the lightning strike that hit the Court House Sunday evening. It has affected Dispatch and the Museum, as well as computers in the other offices. These damages are being repaired by Dustan Davis, IT TECH, and the other the proper companies.

**ACLU-** Darcy Wassmann, County Attorney, and Jason have discussed the letter from ACLU and how to move forward. Darcy will be in contact with a representative from the ACLU to gather more knowledge as to what information they are wanting.

**Scale Bids-** The deadline date for the scale bids has been extended to Monday the 7<sup>th</sup> of May. It has been posted on the Fallon County website and Fallon County Times.

**JGA-** Terry Sukut with JGA will be here this morning. He will meet with Commission to discuss the Fairgrounds concessions stands as well as the remaining items on the Hail Damage Project. Discussion followed on the projects that will be observed.

**Oil and Gas-** Jason has received the amounts on Oil and Gas revenue from the State for the year. He has now been able to complete his estimates for next year's budget. Overall for the year they are overhead of what was projected, as there has been an increase in revenue from last year. Jason gave his recommendations for next years budget. Other revenue projection handouts were received by Commission, including the Mill Levy and Road Levy.

**10:02 AM Debbie Wyrick, Deputy Clerk and Recorder entered the meeting.**

**Insurance-** Jade Boggs, Insurance Store, will be submitting a claim with the damage to the Court House from the lightning strike. MDU will be at the Museum today for repairs. Wibaux is also down. Discussed the options available if MDU will not be able to fix the issue on their end. Most of the problems are coming from the electrical system. Other department heads are to let Jason know if they are having issues. Alba Higgins, Shop Foreman, will kick on the generator to ensure it will still work correctly in case it is needed.

**10:14 AM Jason left the meeting.**

**10:14 AM Alba Higgins, Shop Foreman joined the meeting.**

**Generator-** Alba has agreed to start the generator for the Court House later this afternoon. All employees will be notified beforehand.

**10:16 AM Debbie left the meeting.**

**10:21 AM Bobby Wiedmer, Road Supervisor joined the meeting.**

**Landfill Dozer-** The Landfill Dozer has been looked at by RDO because repairs are needed. New idlers were ordered, and Alba is hoping they will be in today. The repairs should be under warranty, but RDO is going to double check first. Discussed other possibilities that could be the issue. The dozer should be working late this week.

**Updates-** All Road Department employees are staying busy with blading. Some motor graders are in the process of being worked on also. Discussion on the motor graders and the hydraulic locks. New car gates have been put in on the Landfill Road, as well as the South Plevna Road. Weather depending, they will be working on other car gates around the area. Discussion on the Steffes gravel pit.

**10:32 AM Commissioner Ranum left the meeting.**

**10:33 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**10:34 AM Alba left the meeting.**

**Baker Lake-** Jason Wyrick and his crew have been working on cleaning out the spillway for Baker Lake. Most of the sediment came from the DOT Right-of-Way. He will be pumping more out of the Lake this week, weather permitting. The Landfill Road will need to be narrowed out before it can be graveled. It has widened over six feet this winter.

**10:44 AM Bobby left the meeting.**

**Pay App #7-** This pay application includes the habitat channels that were excavated, trenches and dewatering. Trenches are 80% completed.

**Western Municipal-** Discussion on the submitted Change Order Proposal for Western Municipal for additional construction.

**Commissioner Rost made the motion to accept Pay Application #7 for Baker Lake Cleanup and Dredging in the amount of \$120,006.30. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.**

**404 Permit Application-** The 404 Permit Application has been completed by Shannon for the Lake Enhancements. The permit for Wetland Restoration has already been turned in.

**10:57 AM Jason Rittal, County Development Advisor joined the meeting.**

**10:57 AM Shyla Hadley, Fairgrounds Manager joined the meeting.**

Commissioner Baldwin signed the Joint Application for the 404 Permit for Lake Enhancements on Baker Lake.

**Lake Enhancement Survey-** The Lake Enhancement survey is active on the Fallon County website.

**Court House Concrete Projects-** Shannon is starting the process of the concrete repair work around the Court House. Different options of ramps were reviewed, as they will be making the front door ADA compliant.

**11:06 AM Shannon left the meeting.**

**11:08 AM Shyla left the meeting.**

**11:10 AM Terry Sukut, JGA entered the meeting.**

**Fairgrounds Concessions Electricity-** The Fairgrounds Concessions building has been discussed with the Lutheran Church Committee and K&S Electric. They would like the building to have the same layout that they had last year. The layout of the outlets will be changed and put in different areas, as the two pedestals will have added circuits. The electric cords can be taken out if needed. Discussion on where power is needed and where it is not. The proposal price from K & S is \$1,950. Commissioner Baldwin signed the proposal for the electrical work in the Concessions building.

**Plumbing-** The ice machines in the Concessions building are still in need of a drain program that will be code compliant. No proposals have been received yet. The Commission would prefer to use a local plumbing business.

**Repairs-** The seals on the bottom of the roll down windows in the Concession building are not working properly. They will need someone to adjust the doors for them to be able to seal correctly. One of the freezers won't shut off with the manual switch. Terry will check into it today when he visits the Fairgrounds.

**HVAC-** The HVAC that sits on the roof for the Sheriff's Office is in need of replacement because it is undersized. The new one will not be placed on the roof again, therefore the duct work will need to be moved. Discussion followed on the potential changes that could take place depending on the boiler capacity. Commission will visit with Trent Harbaugh, Sheriff, as well before deciding where to place the HVAC. Associated Construction Engineers are in Baker examining the HVAC roof units also.

**Window Project-** The drawings and details of the window project for the Court House is 90% complete. Before the spec is completed it will need to be proof read. Commission would like the bid dates to be as soon as possible. This also will put ADA compliant doors in the front of the Court House. Currently, there is an ADA Complaint door in the back by the Library. A handicap space will be added to the front entrance, and screens will be added to the windows. Discussed repairs that will be made to the Library to help with insulation purposes. Bids will be advertised May 17<sup>th</sup> – 24<sup>th</sup> and will be opened on the 31<sup>st</sup>. A pre-bid meeting will take place May 24<sup>th</sup> with Terry. The goal to have the project completed by is September 15<sup>th</sup>, 2018.

**12:04 PM Jason and Terry left the meeting.**

**12:05 PM Commissioner Rost made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.**

## **NOON RECESS**

### **RECONVENE**

**PRESENT:** Steve Baldwin, Chairman; Roy Rost, Member; Kelsey Phillips, Recording Clerk/Secretary

**ABSENT:** Deb Ranum, Member

**FALLON COUNTY COURTHOUSE**

## **PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

### **1:21 PM Shanny Spang-Gion, SMART Director; Carson Beach, Jerad Singer; Members of the Public joined the meeting.**

**Veteran's Memorial-** Shanny explained that today they would like to discuss potential options to address the redesign of the Veteran's Memorial as well as storm water control. Installation photos of different possibilities were handed out. They have discovered that there is a footer under the Memorial, and it is poured into the concrete on the three center sections. This will complicate the process of raising up the Memorial as Commissioners had wanted to do. Reviewed other potential options to redesign the Memorial. The concrete around the Memorial could possibly be cut around the edges and pulled out. Adding a base around the bottom of the Memorial was also discussed, in order for it to be lifted up. Shanny would like to get an opinion of an outside entity to look at the structural integrity of the Memorial.

### **1:38 PM Jason Rittal, County Development Advisor; Terry Sukut, JGA joined the meeting.**

Commissioner Baldwin explained to Terry the issues that are happening with the Veteran's Memorial. Terry explained that the bottom base may need to be further out, helping it resist wind movements. He recommended using the Structural Engineer for JGA.

### **1:43 PM Jason and Terry left the meeting.**

Shanny feels safety is the biggest issue with the Memorial. The drainage is an issue as well. Jerad will reach out to different engineers to get multiple opinions. They would prefer it raised about a foot high off of the ground. The names would look the same as they are currently, they would just be up higher. Discussed potential maintenance issues with the storm water. The Memorial is a County entity in a City Park. Jerad will be in touch with an engineer and gather more information and quotes before meeting with Commission to discuss further.

### **2:06 PM Shanny left the meeting.**

### **2:12 PM JoDee Pratt, City Mayor joined the meeting.**

### **2:13 PM Carson and Jerad left the meeting.**

**Finances for City of Baker-** JoDee handed out specs for the water lines under the City streets that the City will be replacing. She would like to get the water lines installed before putting in new streets. Brosz Engineering completed the specs for the City on this project. JoDee would like financial help from the County if they end up needing extra money on the project. Whether or not they will need extra money will be dependent on the price of the well that the City is adding. She would like help because she doesn't want to burden taxpayers. If they decide to take out a loan, it could affect local taxpayers. There is still FEMA money for this, but in order to use that money the project will have to be done this year. The City could possibly have enough funds, but if not, they would like County's help. After the City Council meeting on Wednesday, May 2<sup>nd</sup>, JoDee will start advertising the bids. Commissioner Baldwin explained that they have helped before with water lines on other City streets. Commission will discuss and get back to JoDee.

**Interlocal Agreement-** Commission informed JoDee that they have looked over the Interlocal Agreement regarding the City using County equipment and have some changes for Darcy to make before signing. JoDee believes her employees will have no problems running the County equipment. Commissioner Baldwin would like the agreement to cover more areas, and the language be simplified before signing.

### **2:26 PM JoDee left the meeting.**

### **2:30 PM MINUTES APPROVAL FOR WEEK OF APRIL 23-27, 2018**

**Commissioner Rost made the motion to approve the Commission Minutes for the week of April 23-27, 2018. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.**

### **2:45 PM Iven Felt, Cemetery Caretaker joined the meeting.**

**Gravel at Cemetery-** Iven would like more gravel on the Cemetery roads. He would like to hire Jason Wyrick because he prefers the gravel Jason provides, and it would be the correct type that Iven is looking for. Commission advised that the Road Department could blade it out after the gravel is laid, as well as haul the gravel. Commission gave approval to talk with Bobby Weidmer, Road Supervisor, to discuss further. Commission will keep in touch with Iven so he can know when to expect it is on the way.

**2:52 PM Iven left the meeting.**

**2:58 PM Lynda Herbst, Custodial Supervisor joined the meeting.**

**Carpet Shampooing-** The carpets in the Court House will be shampooed the middle of May. The fire alarm system is in need of updating, and Commission gave approval.

**3:00 PM Lynda left the meeting.**

#### **TIME SHEET REVIEW**

**Commissioners reviewed and approved April 2018 time sheets, payroll & withholdings in the amount of \$506,557.56 and they are filed in the Clerk and Recorder's Office.**

#### **Commission Work Session**

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas.

**3:35 PM Commissioner Rost made the motion to adjourn. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.**

#### **MEETING ADJOURNED**

**Tuesday, May 1<sup>st</sup>, Commission attended the Lake Advisory Board Meeting in the Court House Basement Conference Room at 5:30 PM.**

**Wednesday, May 2<sup>nd</sup>, Commission attended the City Council Meeting at 7:00 PM.**

**Thursday, May 3<sup>rd</sup>, Commission attended the Required Open Enrollment Meeting in the Library Basement at 1:15 PM.**

ADJOURN

s/Steve Baldwin, Chairman

MINUTE TAKER:

s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder