

**9:00am CONVENE**

**PRESENT: Roy Rost, Member; Peggy Paylor, Recording Clerk**

**ABSENT: Steve Baldwin, Chairman, Deb Ranum, Member**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT – AGENDA ITEMS**

No one appeared for public comment.

**9:10am** Commissioner Ranum joined the meeting.

**9:15am** Minutes not approved, Commissioner Ranum wants to wait for Commissioner Baldwin to be in attendance.

**9:40am** Chanse Hoenke joined the meeting.

Chanse presented information on services and time entailed to clean Parkview. Chanse asked for a temporary contract to cover himself until a cleaning contract is awarded to a successful bidder. Commissioner Ranum asked Chanse to meet with the County Attorney to have one drawn up and to answer any questions he may have. Chanse advised the Commission that he would make no profit if he lowered his bid, he stated he would not be resubmitting a bid and without the cleaning contract he would also be leaving his county position. Commissioner Ranum again reiterated to meet with the County Attorney.

**10:00am** Chanse left the meeting.

**10:02am** Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

**ROAD DEPARTMENT UPDATES**

The Road Dept. would like to order 40 signs that state "Minimal Maintenance, Travel at Your Own Risk". The cost is approximately \$1,600.00. Commission approves.

**10:07am** Shannon Hewson, Brosz Engineering joined the meeting.

Road Updates- Cold mix is coming this week. Shell Oil Road will have the culvert replaced. All of the Road Dept. crew attended the training last week. Discussion then followed on the Gazebo parking lot. Once it is dry enough, it will be chip and sealed. The oil has been ordered for the Plevna streets, but the City of Baker has not contacted the Road Dept. as to their need.

**10:14am** Jason Rittal, County Development Advisor joined the meeting.

Shop Updates- The shop foreman asked if it was possible to widen one door on the vehicle storage building to 16' while hail damage repairs are done. The current bay door is 12' where the fleet vehicles are stored. Discussion followed on a door opener and type of door that should be installed. The County Development Advisor stated it would be the same as what is on there, if it were to be upgraded there would need to be more discussion.

**10:21am** Jason left the meeting.

No servicing has been completed on the Fairgrounds skid steer, so the shop is doing a 500 hour maintenance and oil change.

Also asked if the Weed Dept would spray the streets in Plevna. Commission approves.

The Road Dept has started working on the budget and would like to know what type of rotation schedule they should plan to use for motor graders. No decision made.

Discussion followed on tires for county equipment.

The new Senior Bus has a check engine light on and will need to go to the Ford dealership.

Discussion on vehicle servicing and record keeping followed.

**10:30am Electrical Services Bid Opening for Dewatering Project of Baker Lake**

**10:35am** Alba left the meeting.

Invitations to bid were sent to Direct Electric, K & S Electric, Yellowstone Electric, Coyle Electric and also posted on the Fallon County website. Only one bid was received from Direct Electric in the amount of \$4959.93.

**Commissioner Rost made the motion to accept Direct Electric quote for installation of temporary electric service for Baker Lake Dewatering. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.**

Project Updates- Still waiting on the Corp permit. Permits were submitted in March. Terry Hoyt signed the easement, awarding of the Baker Lake Drainage Improvement project can proceed.

**Commissioner Rost made the motion to accept Diamond J Construction Bid on Base Bid and Alternates B & C for the Baker Lake Drainage Improvements. Commissioner Ranum stepped down from Co-Chair to second the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.**

Westmore Box Culvert. Temporary fence needs to be pulled and put where it belongs, it will be 300 feet more fence.

Cooper Box Culvert is complete.

**Commissioner Rost made a motion for final payout on Cooper Box Culvert. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.**

**10:58am** Jason Rittal, County Development Advisor joined the meeting.

**11:01am** Lisa Mitchell, EMS joined the meeting.

**11:05am** Bobby and Jason left the meeting.

**DEPARTMENT UPDATES –**

Discussion on payout options of hail damage repairs pertaining to retainers and pay on percentage complete. The Cold Storage building was not in the adjusters numbers and did not get in the bids. It should have been included on the adjuster's numbers. Commission approves the repairs of the Cold Storage Building. First Dakota will order the materials.

The chemical storage building currently has white walls and new material is tan, for an additional \$3,700.00 the other two sides can be done also. Decision to leave 2 sides white.

**11:21am** Mona Madler, SMART joined the meeting.

**11:22am** Luke Holstein, Public Works Director joined the meeting.

Jason gave updates on his schedule.

**11:30am** Jason and Lisa left the meeting.

**Pickup**

Notification that the Beautification Committee would like to transfer ownership of the Dodge water tank pickup to the City of Baker. The City would like to use it for watering hanging flower baskets and is willing to water the turn around.

**11:42am** Mona and Luke left the meeting.

**11:43am** Mary Grube, Planner Administrative Assistant joined the meeting.

**PLANNER ADMINISTRATIVE ASSISTANT UPDATES**

**11:45am** Joe Eppley and Shawn Hirst, Youth Center joined the meeting.

Report submitted as follows from the Planner Administrative Assistant.

Awaiting on permits from Brosz Engineering before releasing the floodplain permit for dewatering.

Runnings is still working on the process for annexation. They need to begin again.

Received a letter from Rick Perkins requesting 3 year extension on TransCanada.

Attending SMART meeting tomorrow evening.

Attended the safety meeting, LEPC meeting and City Council meeting.

City Council Meeting– Had a company come in that have equipment for detecting leaks. Can only be used on asbestos or metal piping.

Several zoning compliance permits in the last two weeks.

Ed Jones resigned from the City of Baker Zoning Board of Adjustment.

The City conditionally approved the payment for the low bid for Baker Lake Drainage sidewalk as submitted by Diamond J. Construction.

**11:50am** Mary left the meeting.

Joe discussed the youth center and funds needed to build an outdoor half-court for basketball. Commission will review.

**11:59am** Joe and Shawn left the meeting.

**12:02pm**

**NOON RECESS**

**Commissioner Rost made the motion to take a noon recess. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.**

**1:15pm RECONVENE**

**PRESENT: Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk**

**ABSENT: Steve Baldwin, Chairman**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT – NON-AGENDA ITEMS**

No one appeared for public comment.

**1:23pm** Theresa Myers joined the meeting.

Theresa discussed how she and Russ calculated the submitted bid and asked if there was anything the Commission had questions on. Theresa asked when it would go back to bid. At this time no date has been set.

**1:42pm** Theresa left the meeting.

**1:59pm** Megan Hatzenbuehler, Laura Rookhuizen, EBMS Wellness Program joined the meeting via conference call.

**2:00pm** Debby Wyrick, Deputy Clerk & Recorder, Theresa Myers, and Margie Losing FMC joined the meeting.

**2:03pm** Bobby Wiedmer, Road Supervisor joined the meeting

Megan reviewed the 2016-2017 EBMS Report participation numbers, areas of concerns and areas of excellence.

**2:11pm** Kathy Newell joined the meeting.

Discussion on implementing more on the wellness portal for 2017-2018 program year.

The County has had the same criteria of health goals for several years, discussion on possibly changing those for the future.

**2:20pm** Megan and Laura ended the phone call thereby leaving the meeting.

54% of FMC and Fallon County employees participated in 2016-2017.

**2:24pm** Theresa, Margie, Debbie, and Kathy left the meeting.

Discussion on a culvert that Commissioner Ranum would like the Road Dept. to look at in the Stanhope Addition.

**2:26pm** Bobby left the meeting.

**2:39pm** Lani DeBuhr, Fairgrounds Manager joined the meeting.

**2:41pm** Jason Rittal, County Development Advisor joined the meeting.

**2:42pm** Alyse Webber, Fair Board member joined the meeting.

**2:45pm** Jeff Greenlee, Fair Board member joined the meeting.

**2:48pm** Jerrid Geving and Dee Dee Geving joined the meeting.

**CONCRETE AT FAIRGROUNDS**

Discussion on a fence that needs to go around the electrical boxes and transformers.

**2:53pm** Jeremy Norby, Seitz Insurance joined the meeting.

Discussion on whether there should be sod or concrete and the quality of soil for under the sod.

Still need to seed approximately 1.5 acres. Cost is \$9,000.00 to hydra seed vs. \$2,750.00 to drill seed.

Discussion followed on what type of grass and depth to be planted.

Commission approves the Fair Board to drill seed and to hire Rieger's to plant the seed.

Rieger's quoted a price of \$3,600.00 to install a 6' chain link fence around the electrical boxes.

Commission approves the chain link fence.

Commissioner Ranum will have the road crew blade down the area to be seeded, haul that soil away and haul dirt from the hilltop back down and to blade it back. Jerrid asked who was paying for it, the Building budget or the Fair Board.

Potentially may come out of Project funds.

**3:13pm** Jerrid, Dee Dee, Jeff, Alyse and Lani left the meeting.

**Seitz Insurance**

Discussion on services Seitz is able to provide Fallon County.

**3:24pm** Mona Madler, SMART joined the meeting.

**3:25pm** Mary Grube, Planner Administrative Assistant joined the meeting.

**3:26pm** Commissioner Ranum stepped out of the meeting.

**3:32pm** Jeremy and Jason left the meeting.

**3:37pm** Commissioner Ranum joined the meeting.

**VETERANS MEMORIAL CONCRETE**

Some of the granite tiles are broken and many are loose. Consulted with Jared Singer and Carson Beach on the damages.

Asking the Commission what they would like to do. Lengthy discussion on concerns of tile maintenance and replacement needs versus a dye and stamp concrete. The tiles were applied with some type of adhesive.

Damaged was caused by weather, ice and melt causing expansion and heaving, which would also be the same issue with the dye and stamp concrete.

The tiles have been there approximately 5 years and the project could be done yet this year.

There is a pallet of the black granite tiles on hand which would cover approximately 600 sq ft.

Commission approves having Jared Singer work on replacing the granite tiles.

Commission advised that donated funds for the Memorial are used only to put names on the wall and purchase flags.

**4:01pm** Mary and Mona left the meeting.

**COMMISSION WORK SESSION**

Commission reviewed E-mails/Letters, Revenues, Reports, Board Minutes/Agendas, Misc. items, Resolution 2017-16 signed.

**5:00pm ADJOURN**

**Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum stepped down from being Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.**

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ADJOURN

s/Deb Ranum, Co-Chairman

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MINUTE TAKER:

s/Peggy Paylor, Recording Clerk

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ATTEST:

s/Brenda J. Wood, Clerk and Recorder

**WEDNESDAY, MAY 24, 2017**

**9:00am CONVENE**

**PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Peggy Paylor, Recording Clerk**

**ABSENT: Deb Ranum, Member**  
**FALLON COUNTY COURTHOUSE**

**REVIEW COUNTY BUDGETS**

**9:20am** Recessed to the Fairgrounds.

**10:37am** Returned from the Fairgrounds.

**Commissioner Rost made the motion to recess until 2:00 pm. Commissioner Baldwin stepped down from Chairman and seconded the motion. Commissioner Baldwin asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.**

**2:00pm RECONVENE**

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk; Jim Leischner, Jade Boggs, Gye Varner, D & J Insurance; Sue Dahlhauser, Travelers Insurance; Trent Harbaugh, Sheriff; Jason Rittal, County Development & Advisor; Julie Straub, HRM; Debbie Wyrick, Deputy Clerk & Recorder.**

**FALLON COUNTY COURTHOUSE**

**TRAVELERS INSURANCE**

Introduction on services and Service Team members. Travelers is the largest work comp provider in the country.

**2:07pm** Don Dilworth, Interim IT/Computer Tech joined the meeting.

Further explanation on capabilities and claims processing.

Risk Control and Consulting.

Discussion proceeded into specific coverages for Property, General Liability, Cyber Liability, Work Comp and Auto.

**3:14pm**

**Commissioner Ranum made the motion to adjourn. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried.**

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ADJOURN

s/Steve Baldwin, Chairman

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MINUTE TAKER:

s/Peggy Paylor, Recording Clerk

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ATTEST:

s/Brenda J. Wood, Clerk and Recorder