

9:00am CONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk  
FALLON COUNTY COURTHOUSE**

9:00am MINUTES APPROVAL FOR WEEK OF JANUARY 23-27, 2017

**Commissioner Ranum made the motion to approve the Commission Minutes for the week of January 23-27, 2017. Commissioner Rost seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

9:15am Mary Grube, Planner Administrative Assistant joined the meeting.

**PLANNER UPDATES**

Updates given on previous weeks work.

Upper Dam Joint Powers of Agreement – Need an interlocal agreement on the operation of the Upper Dam with the City of Baker.

9:25am Mary left the meeting.

**Commissioner Rost made a motion to go into closed session, Commissioner Ranum seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

**Commissioner Rost made a motion to mail the letter composed by the Human Resource Manager and reviewed by the County Attorney to Department of Labor. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. Commissioner Baldwin asked for any other discussion. 2 Ayes. 1 Nay. The motion carried.**

9:48am Mona Madler, S.M.A.R.T. Director joined the meeting.

**CTEP UPDATES**

CTEP is in the final phases of the program. Mona presented checks for project.

Due to an oversight and confusion of the contractor wages were paid incorrectly. The contractor worked hard and quickly to remedy and everyone has been paid and satisfied.

The insurance check has been received for the pole that was hit in Plevna.

The Veterans Memorial has had a volunteer doing snow removal. Commissioner Ranum asked if the volunteer would continue to do snow removal. Commission in consensus that he may. Gamut Construction will do the clearing. Mr. Janz said he used the snow blower to clear the monument approximately two weeks ago.

There has been concern about the POW monument placement; Commissioner Ranum asked if the monument could be moved without damage. Mona, stated no, the contractor indicated it would be damaged in any attempt to move it. Another concern has been the light fixtures are not all working and continually being broken when hit by mower deck.

Also, there is \$5,700.00 remaining in the Tornado Relief Fund. At their meeting a decision was to close out the account and give to the 13 individuals identified in need and each will receive approximately \$413.00.

10:05am Mona left the meeting.

10:05 Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

**ROAD DEPARTMENT UPDATES**

Updates were given on equipment repair needs and those completed.

The remaining three older motor graders warranty fall out dates are May 14, 24, and 29<sup>th</sup> of 2017. The department would like to call out for bids on replacements. Discussion followed pertaining to motor grader option needs.

**Commissioner Ranum made a motion to move forward in bid process. Commissioner Rost seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

Road updates were given. The gravel at the Beach pit is about depleted; will then move to Wenz pit. Discussion followed on gravel road plans.

10:30am Alba and Bobby left the meeting.

10:45am Brenda Wood, Clerk and Recorder joined the meeting.

**COPIER CONTRACTS**

Star Service contracts – Would like to dissolve the contracts due to poor service and would like to move all contracts to SBM. Most of the Star Service machines are pretty old and SBM would like to service and repair them so as to have a starting point of condition of machines in their care. Charge is very similar for service and supplies. All machines would be with the same company. Contracts on these machines would be for paper, toner and any maintenance would be County's cost.

They would go through the machines and advise prior to doing any repairs or expense involved.

Requires a 30 day written notice. Letter already drafted for Commission approval to change service to SBM. Commission approved.

**10:53am Brenda left the meeting.**

**10:55am Eric Kary, Golf Course Supervisor joined the meeting.**

#### **GOLF COURSE**

Replaced Variable Frequency Drive (VFD) on the pump station. It was still under warranty.

**11:05am Eric left the meeting.**

**11:15am Darcy Wassmann, County Attorney joined the meeting.**

Discussion followed on the duration and terms of land leases.

**11:20am Commissioner Baldwin excused himself from the meeting.**

**11:22am Commissioner Baldwin rejoined the meeting.**

Darcy asked what action was taken on the Webster Road Easement; the Commission advised that they voted to enforce their 30 foot easement needed for County purposes, but that the State owns a 60 foot easement. Darcy asked if the Commission advised any land owners of their decision and they had not.

Darcy reported that she will arrange coverage by alternate County Attorneys when she is unavailable because of maternity leave. It will likely be the Rosebud Co. Attorney and Wibaux Co. Attorney.

Discussion on Agreements the County Attorney is working on.

**11:35am Darcy left the meeting.**

**PUBLIC COMMENT – NON-AGENDA ITEMS - No one appeared for public comment.**

#### **12:00PM NOON RECESS**

**Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded.**

**Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

#### **1:15pm RECONVENE**

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk**

#### **FALLON COUNTY COURTHOUSE**

**1:15pm Jason Rittal, County Development Advisor joined the meeting via conference call.**

#### **COUNTY DEVELOPMENT UPDATES**

Updates given on Legislative hearings. Also have a meeting with Lt. Governor on February 13<sup>th</sup> at 10am for Baker Lake Updates.

Contractors for Hail Recovery Project will be here for a walk-through on Feb. 23<sup>rd</sup> at 11am.

**1:45PM Jason ended phone call thereby leaving the meeting.**

#### **UNFINISHED BUSINESS**

James Kirschten Residual Trust - The documents (leases, land purchases/sales, maps) that pertain to the Kirschten Trust and Airport were reviewed.

#### **COMMISSION WORK SESSION**

Read and reviewed e-mails, letters, reports, board minutes and agendas, revenues.

**3:00pm Julie Staub, HRM joined the meeting.**

#### **POLICY MANUAL REVIEW**

Final Review continued with recommended changes approved.

Decision to allow 10 day additional days for employee comment period before finalizing.

**3:55pm Eddie Coulter, Fair Board Member, Lani DeBuhr Fairgrounds Manager; joined the meeting.**

**4:00pm Jerrid Geving, Fair Board Member; joined the meeting. Julie left the meeting.**

#### **FAIR PRCA RODEO PURSE**

Eddie, presented the last 2 years of sponsorship for rodeo and purse. Proposal is to add an additional \$7,500.00. Requesting County input of approximately \$30, 000.00 with a total purse of \$90, 000.00. Anticipating over700 participants this year. Attendance is up for the rodeo and reserved seating sales are up as well with reserved seating at an additional cost over general admittance this year. Some sponsors were lost due to economy or out of business, but more have been gained than lost. Commission approved as long as they can stay around the \$30,000.00 commitment.

Lani to start scheduling removal of snow piles for Bulls, Broncs and Barrels event in February.

**4:10pm Eddie, Lani, and Jerrid left the meeting.**

**4:15 Lynda Herbst, Custodial Supervisor joined the meeting.**

#### **LIGHT FIXTURES**

Lynda presented a quote to have ballasts changed from T12 to T8 in the front entryway of courthouse. Commission approved.

**4:17pm Lynda left the meeting.**

**4:40pm Andy Fujimori, IT/Computer Tech joined the meeting.**

Changeover of servers is almost complete and going well.

**4:41pm Andy left the meeting.**

**5:02pm**

**Commissioner Rost made the motion to adjourn the meeting Commissioner Ranum seconded.**

**Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

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ADJOURN

s/Steve Baldwin, Chairman

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MINUTE TAKER:

s/Peggy Paylor, Recording Clerk

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ATTEST:

s/Brenda J. Wood, Clerk and Recorder

Feb 2<sup>nd</sup> Thursday – Chamber Meeting at Baker Club.