

ABBREVIATED COMMISSION MINUTES

A complete set of minutes are available at the Clerk & Recorder's Office.

TUESDAY, JANUARY 3, 2017

9:00AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Peggy Paylor, Recording Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

MINUTES APPROVAL FOR WEEK OF DECEMBER 27-30, 2016

The Commission reviewed and approved the Commission Minutes for the week of December 27-30, 2016.

RESOLUTION 2017-6 read aloud, and resolved. Steve Baldwin to remain as chairman for the calendar year of 2017.

9:30AM Commissioner Ranum joined the meeting.

10:00AM Alba Higgins, Shop Foreman; joined meeting.

ROAD DEPARTMENT UPDATES

Updates given as to where trucks are clearing roads, Commissioner Baldwin inquired as to status of bus routes cleared. Plows headed out for those routes this morning.

County vehicle updates given as to which vehicles are in need of repairs or inspections.

10:10AM Alba left the meeting

10:20AM Tom Kachel, Landfill Manager; joined the meeting.

Presented Landfill Account Aging Report.

10:21AM Tom left the meeting.

10:30AM Shannon Hewson, Brosz Engineering; joined the meeting.

Baker Lake Project, Box Culverts, Bridges, and Moore Property: Discussion to bring Commissioner Rost up to date on projects.

11:00AM Eric Kary, Golf Course Supervisor; joined the meeting.

11:05AM Shannon left the meeting.

11:00AM GOLF COURSE UPDATES

Eric updated commission of Golf Course equipment.

11:08AM Eric left the meeting.

11:05AM Dale Butori, Weed Department Supervisor; joined the meeting.

11:10AM WEED DEPARTMENT UPDATES

Weed Department updates: 90% of billing in, working on safety manual with Human Resource next week. The 8 foot trailer needs work and would like to take it to the Landfill shop to do some welding. Commission approved.

11:15AM Dale left the meeting.

11:25AM PUBLIC COMMENT

No one appeared for Public Comment.

Mary Grube, Planner Administrative Assistant; joined the meeting.

PLANNER UPDATES:

Baker Upper Lake flood control gate keys will be kept at City Hall, City Public Works, Co. Road Dept., Sheriff's Dept., and Clerk and Recorder vault.

Mary asked commission to amend minutes from December 19-23, 2016 in regards to Emergency Action Plan to be Maintenance and Operation Plan and strike the City of Baker Variances from meeting minutes.

Motion carried unanimously.

11:45PM Mary left the meeting.

11:45 AM DuWayne Bohle, Special Projects; joined meeting.

Updates given on snow removal at Bump and Run track. The Gun Range has been cleared. The air management system is catching a lot of snow; Commissioner Ranum suggested putting slats in the security fence like the Sherriff's Dept. has at the prisoner outdoor exercise area. Commission approved.

DuWayne inquired as ability to take home the white pickup and able to plug it in and have it more readily available in emergency situations. Policy current states that if a county vehicle is taken home, employee is charged \$3.00 a day for that convenience. DuWayne is ok with being charged that fee. Commission approved.

11:52AM DuWayne left the meeting.

11:55AM Commissioner Ranum stepped out of meeting.

12:00PM NOON RECESS

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Peggy Paylor, Recording Clerk

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FALLON COUNTY COURTHOUSE

1:30PM Commissioner Ranum joined the meeting.

1:30-3:00PM CLAIMS APPROVAL

The Commission reviewed and approved the December End of Month Claims in the amount of \$865,111.96 and filed in the Clerk and Recorder's Office.

3:00-3:30PM WRAP UP

Revenues- The Commission reviewed revenues received during the week.

Department Notices/Reports- The Commission reviewed Department Reports, Newsletters and Notices.

Emails- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

3:30PM EVENING RECESS

WEDNESDAY, JANUARY 4, 2017

9:00AM RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Peggy Paylor, Recording Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

9:00AM COUNTY DEVELOPMENT UPDATES

Present by Conference Call: Jason Rittal, County Development Advisor.

Legislative updates, Health and Human Services needs to cut 40 million. There is discussion on Local Option Tax and Fuel Tax.

Discussion followed on Legislative Issues that would affect Fallon County. The 911 Bill is up on Monday for discussion.

Discussed awarding hail damage bids on Jan. 9th contingent on receiving check from EMC.

9:15AM Jason Rittal ended the conference call and thereby left the meeting.

9:40AM Commissioner Ranum joined the meeting.

10:00AM DECEMBER TIME SHEET REVIEW

The Commission reviewed and approved December 2016 time sheets, payroll & withholdings in the amount of \$496,556.78 and they are filed in the Clerk and Recorder's Office.

12:00PM NOON RECESS - Chamber luncheon attended by Deb Ranum

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Peggy Paylor, Recording Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

1:20PM Deb Ranum joined the meeting.

CITY OF BAKER UPDATES JoDee Pratt, City of Baker Mayor

Discuss possibilities of incorporating City Park into Iron Horse Park.

1:25PM JoDee left the meeting.

2:30PM EVENING RECESS

5:30-7:30 PM

BOARD LEADERSHIP TRAINING- Senior Citizens Center

THURSDAY, JANUARY 5, 2017

9:00AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Peggy Paylor, Recording Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

9:00AM COUNTY ATTORNEY UPDATES

1. Pinnow Agreement – Darcy has reached out to the Pinnow’s attorney, as we are still waiting for him to review the last revision sent to him.
2. Joint Powers Agreement with City of Baker – Presented amended contract and Darcy will send to Shannon with Brosz Engineering and the City of Baker.
3. Shell Oil Rd – Discussion on storm drainage crossing Hwy 7. Commissioner Baldwin will visit with Shane Mintz, District Representative, and report back to Darcy.
4. Mental Health Contract –Discussion regarding Eastern Montana Mental Health. At this point services are not available to the public in a convenient manner.

Commissioner Baldwin will work with them to devise a schedule and contract.

Discussion ensued as to renting space to private providers and county providers. Commissioner Baldwin will check with David Espeland on how rent fees are assessed to private users.

Enos fencing issue on Webster Rd. – It is believed that the state was never granted a permanent easement. Discussion followed.

Recording clerk will look into county records to see if there are recorded documents with regards to easements. Tabled until a later date.

9:35AM Commissioner Ranum joined the meeting.

10:00AM Darcy left the meeting.

10:00AM Selena Nelson, CFO, and David Espeland, CEO, Margie Losing, joined the meeting.

FALLON MEDICAL COMPLEX UPDATES

David presented a formal request for Capital Improvement Funding which has been set at 10 mills for many years and is making the same request for another 2 years. Commission felt they have used the funds in a very beneficial way on improvements.

Hail damage report – There are leaks around some of the vents on the roof of the Hospital and the flooring contractor still needs to complete one room – payment is being withheld until all work passes inspection.

Primo Cleaning has the cleaning contract for the Parkview Complex and the owner, Johnny Henson, has moved to Arizona. David was notified that Tyler Henson, who is also one of the owners, has taken over the contract. However, David is not sure if the complex is still being cleaned on the agreed-upon schedule, since there appears to be some work that is not being completed. FMC has not been able to get Tyler’s contact information, so David asked if the Commission had been contacted by Johnny about his move. Since the Commission had not been contacted, consensus is action needs to be taken. Commission will communicate with him.

Updates on physician recruitment; nurse staffing is looking good and have eliminated many contract staffing. Reviewed financials; use of the Clinic is up, Hospital census is down.

Reviewed Annual Report/ Financial Audit.

11:05AM Selena, David and Margie left the meeting.

11:15AM – Discussion on implementing a system to know when contracts will be renewing. Commission in consensus this needs to be done.

11:45AM NOON RECESS

1:15PM RECONVENE

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FALLON COUNTY COURTHOUSE

TRANSCANADA- Rob Latimer

Discussion of the on-going process in building long term relations in communities where the line may go through.

1:35 Commissioner Ranum joined the meeting.

Updates on TransCanada's Keystone Pipeline Project and continued commitment. Expecting direction once President Elect Trump is in office. Presented map of projected pipeline placement. Early projections are for 2019.

1:50PM Rob left the meeting.

Stacey Moore, Director of Library Services, Lynda Herbst, Custodian Supervisor; joined the meeting.

Discussion on the entry into the Library and the snowmelt being brought in on patron shoes. Would like commission to visit with Joe. Commission consensus to visit with Joe to find out if he is using a different product from the past as it is causing floor damage.

Also voiced concern that where handicap access point from street to curb is painted– next time they are painted blue – needs sand mixed in for safety measure.

1:55PM Stacey and Lynda left the meeting.

LeRoy Tronstad joined the meeting.

Concerned citizen in regards to Webster Road conditions and private individuals clearing their own roads; although the county is going down the roads they are not clearing them sufficiently.

1:56PM Rich Menger, Sanitarian; Mary Grube Planner Administrative Assistant; joined the meeting.

2:00PM LeRoy left the meeting.

Commission updated Mary and Rich on TransCanada discussion.

2:05PM Robert Pfund, KFLN radio; joined the meeting.

2:07PM Rich and Mary left the meeting.

Updated Robert on procuring for the drainage project and received bids on Hail Damage Project but not awarded at this time.

2:10PM Robert left the meeting.

3:00PM Julie Straub, Human Resource; Lynda Herbst, Custodian Supervisor; joined the meeting.

JOB DESCRIPTION-

Julie Inquired as to, if Lynda should monitor the temperatures of the heating and cooling systems in the off hours. She would need a laptop computer and be compensated for that time as she is a non-exempt employee. It's either overtime or needs to be flex time. Discussion followed.

Commission suggested to make changes in the description to include this duty. It would be flex time if possible otherwise it would be overtime. Commission suggested to keep time to a minimal and would include in Mikayla's job description. Commission is in consensus and approved.

3:15PM Julie and Lynda left the meeting.

3:20PM Commissioner Rost left the meeting.

3:25PM Commissioner Ranum made the motion to adjourn the meeting. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN

s/Steve Baldwin, Chairman

MINUTE TAKER:

ss/Peggy Paylor, Recording Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder