

9:00AM CONVENE

PRESENT: Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

99:00AM MINUTES APPROVAL

Commissioner Randash made the motion to approve the September 5-9, 2016 and September 12-16, 2016 Commission Minutes. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. **2 Ayes. 1 Absent. 0 Nays. The motion carried.**

9:15AM HAIL DAMAGE CLAIM DISCUSSION

Present: Jason Rittal, County Development Advisor; Debbie Wyrick, Deputy Clerk and Recorder; Alba Higgins, Shop Foreman

Jason Rittal presented a quote from Kruger Windows to replace County windows for \$21,184. ABC Glass was asked to submit a quote also but did not.

Commissioner Randash made the motion to have Kruger Windows replace the windows pending EMC Insurance's approval to pay. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

Debbie Wyrick gave updates on the vehicle and equipment repairs. Alba Higgins asked for permission to purchase parts to repair the Golf Course Kubota and the Commission gave permission. Alba reported one Chevy Traverse is available for pickup this week and the other will be available in October. Debbie will begin working on the new vehicle policy and will bring it to Commission for approval.

9:45am- Jason Rittal, Alba Higgins and Debbie Wyrick left the meeting.

:45AM COMMISSION WORK SESSION

Change of Rate Approval Form- The Commission reviewed and signed the Change of Rate Approval Form for Mary (Keisha) Wells completing her six month probationary period as a permanent part-time Justice Court Clerk.

Library Purchase Approval- The Commission approved Stacey Moore, Library Services Director's request to purchase two Library computers from Dell Computers in the amount of \$2,609.82. These two computers will replace the two oldest computers in Library.

EBMS Mammogram Coverage Discussion- The Commission made the decision to include coverage of all 3-D Mammogram expenses in the County's Preventive Care portion of Fallon County employee's EBMS Insurance Policy.

10:00AM ROAD UPDATES

Present: Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman; Darcy Wassmann, County Attorney; Jason Rittal, County Development Advisor

Shop Updates- Alba Higgins gave updates on vehicles or equipment being repaired or serviced this week. The Dispatch cooling units didn't work this weekend when running on the Courthouse generator and Trent Harbaugh, Sheriff, is going to talk to Bob Brenner with Tab Electronics about this.

Road Updates- Green Acres Road is finished and gravel from the Beach Pit will be placed on it this winter. A landowner south of town is building a fence in the State Right of Way and Bobby Wiedmer notified the State about it. A neighboring landowner would like the County to do something about the problem but Bobby and the Commission agreed the County can't do anything since it is the State's Right of Way.

10:30am-Shannon Hewson with Brosz Engineering joined the meeting.

Shell Road Culvert Discussion- Bobby would like to install bigger culverts along Shell Road to help with the flooding problem in the North Baker Water Sewer District. Bobby has been unable to do this since a landowner won't allow the County to install the culverts unless they pay him for a temporary easement. A temporary easement is needed because the County would need to be on the landowner's land to install the culverts. All present discussed if the culverts could be installed without an easement from the landowner since the flooding issue could be viewed as a nuisance for the other landowners. Darcy Wassmann will research what can be done about this issue to determine how to approach it.

Baker Lake Drainage Improvement Joint Powers Agreement- An agreement between the City of Baker and Fallon County will need to be drafted to specify who will maintain the channel that goes through the City once the work is complete. Darcy will begin working on it.

11:00am- Darcy Wassmann, Shannon Hewson and Jason Rittal left the meeting.

11:00AM GOLF COURSE UPDATES

Present: Eric Kary, Golf Course Manager

Eric Kary said he has been and will continue to mow and get things ready for fall. Eric said he does not expect to accrue overtime this week.

11:05am- Eric Kary left the meeting.

11:15AM TRUCK BY-PASS/RAILROAD AVE. SURVEY DISCUSSION

Present: Shannon Hewson, Brosz Engineering; Bobby Wiedmer, Road Supervisor

The Commission asked Shannon Hewson to provide pre-design work for determining the truck turning movements along the Railroad Avenue corridor. This information will be used to determine if Railroad Avenue would be a viable option for the Truck By-Pass Route.

Webster/Coal Bank Reinforced Box Culvert- Shannon gave the project bid tabulations to the Commission for review. Shannon recommended the Commission award the project to the lowest bidder, Diamond J Construction. Diamond J would like to install one box culvert before winter. The work will need to begin no later than October 15th for it to be completed by the winter shut down date of November 5th. Shannon will not allow the project to start if they plan to start later than October 15th.

Commissioner Randash made the motion to award the Webster and Coal Bank Reinforced Box Culvert Project to Diamond J Construction. Being there was no Chair, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

Westmore and Dryfork Box Culvert Project- The Commission reviewed and Commissioner Ranum, as acting Chairman, signed the Pay Application 2 for the Westmore and Dryfork Box Culverts.

11:30am- Shannon Hewson and Bobby Wiedmer left the meeting.

11:30am- Mike Vandever with JGA Architects joined the meeting.

Mike Vandever gave the Commission updates on the Fairgrounds Concession Buildings project.

11:35am- Mike Vandever left the meeting.

11:35AM REVIEW AND SIGN JOURNAL ENTRY FORMS

JOURNAL ENTRIES- The Commission reviewed and Commissioner Ranum, as acting Chairman, signed the following Journal Entries: Journal 170 to move various claims from the General Fund to the Emergency/Disaster Fund; Journal 172 to correct changes made to a Precision Parts claim; Journal 173 to move various claims to the Emergency/Disaster Fund; Journal 174 to move various claims due to new accounts created this fiscal year; Journal 175 to reverse journal entry 35; Journal 176 to unroll various funds from FY2017 to record 2016 compensated absences; Journal 178 to reverse journal 64; Journal 180 to roll balances forward to FY2017; Journal Entry 188 to move items from one Ambulance fund to another; Journal 189 to move a claim from the Emergency/Disaster Fund to the Fair Fund; Journal Entry 810 to record FY2016 general fixed assets; Journal 806 to post FY2016 Compensated Absences in General Long Term Debt, Solid Waste and Ambulance; Journal 807 to record Fixed Asset and Depreciation-Enterprise Funds-Retirement.

11:45AM PUBLIC COMMENT

Randy Wolenetz, Member of the Public, joined the meeting for Public Comment.

Randy Wolenetz came in to discuss his neighbor installing fencing in the State Right of Way. Randy said the neighbor moved their fencing 30 to 50 feet closer to the highway, leaving only a margin of 15 feet from the highway to the fence.

11:47am- Danny Buerkle, Member of the Public, joined the meeting for Public Comment.

Randy cited Montana Code Annotated 60-7-10 and 60-7-201 to show his neighbor is violating Montana law by doing this. Randy said according to Montana law the State Right of Ways are to be used for the public good, not for a landowner's personal use. Randy said the fence is a hazard to the public due to it possibly hindering snow removal if it were to damage snow blades or causing harm if someone were to veer off into the ditch and hit the fence. Randy said the fence also interferes with Mid-Rivers being able to maintain their fiber optic lines and junction boxes that are in the State Right of Way. The Commission agreed with Randy and said Bobby Wiedmer, Road Supervisor, called the State although they have no jurisdiction over it since it is the State's Right of Way. Randy said he has been calling the

State also and was told they would talk to his neighbor but haven't yet. Randy asked the Commission to call the State also and they said they would.

12:02pm- Randy Wolenetz left the meeting.

Danny Buerkle asked the Commission if the County could maintain the last ½ mile of the Thielen Access Road since he still has several acres of corn at the end of that road to harvest. Danny said if the County could also shotgun scoria on the road he would provide the scoria to do it. The Commission told Danny to ask Bobby Wiedmer, Road Supervisor, if he can do this for him.

12:08pm- Danny Buerkle left the meeting.

12:08PM NOON RECESS

Commissioner Randash made the motion to take a noon recess. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

1:15PM RECONVENE

PRESENT: Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

1:15pm- Bobby Wiedmer, Road Supervisor, joined the meeting to tell the Commission the County doesn't have an easement to maintain the portion of Thielen Access Road Danny Buerkle is requesting. Bobby said the County would have to get an easement if they want his crew to begin maintaining it.

1:18pm- Bobby Wiedmer left the meeting.

1:18PM RURAL FIRE CHIEF INTRODUCTION AND ORIENTATION

Present: Randy Hoenke, Rural Fire Chief

The Commission and Randy Hoenke went through the Fallon County Orientation and discussed the expectations of the Rural Fire Chief position.

1:25pm- Randy Hoenke left the meeting.

1:25PM COMMISSION WORK SESSION

FY2017 Extension Service Agreement- The Commission reviewed and signed the FY2017 Extension Service Agreement between Montana State University-Extension and Fallon County for the providing of Extension Services to Fallon County.

Parks Purchase Approval- The Commission approved of Scott Rabbitt, Parks Director's, request to have Griffith Excavating put millings on the Iron Horse Park road that he budgeted for.

2:15PM GOLF COURSE BOARD FOLLOW UP

Present: Jeff Greenlee, Golf Course Board President; Darcy Wassmann, County Attorney

Jeff Greenlee said the Board is in agreement to pay for Eric's overtime in relation to tournament work but wants a contract between them and the County before doing it. Jeff said they would also like to see the figures of overtime Eric and his staff accrue so they can determine how they can help with it. Lani DeBuhr said that information has been sent to Trish Barth, Board Secretary.

2:30pm- Chuck Lee, 911/DES Coordinator, joined the meeting.

The Commission and Jeff discussed the Commission being given the Country Club's financial statements. Jeff will discuss this further with the Board since they are not all in agreement with giving this information to the County. Darcy Wassmann said prior to entering into a contract with the Board, the Commission would most likely want to see the financials so they can see what money is brought in for the green fees and memberships.

2:40pm- Jeff Greenlee and Darcy Wassmann left the meeting.

2:40PM SERVER ROOM IN COURTHOUSE BASEMENT DISCUSSION

Present: Chuck Lee, 911/DES Coordinator

Chuck Lee asked the Commission for permission to put the CJIN/SWIFT server in its own server room. Chuck said the reason for this request is the server needs to be isolated with authorized access and currently isn't. The Commission gave Chuck permission to convert the west side of the large vault room into a server room for this purpose.

Baker Tornado Clean-Up Vendors- Chuck spoke to all vendors who helped with the Tornado Disaster clean-up and only the one vendor wants to be paid. Chuck is meeting with Kevin Dukart, City of

Baker Treasurer, Jodee Pratt, City of Baker Mayor and Rich Batterman, City of Baker Attorney, to discuss this vendor's bill.

3:00pm- Chuck Lee left the meeting.

3:00PM LAKEVIEW SHOPPING CENTER PARKING LOT PIPE ISSUE DISCUSSION

Present: Ken Schell, Lakeview Shopping Center Owner; Mary Grube, Planner Administrative Assistant; Jason Rittal, County Development Advisor

Ken Schell told the Commission the end of a culvert in his parking lot was buried when the County had the retention wall installed and it is causing erosion and drainage issues in the parking lot. Ken gave the Commission pictures showing the embankment erosion and standing water in the parking lot caused by this. Ken has tried to find the end of the culvert in order to clean it out but he and the City of Baker have been unable to locate it. Ken said if the contractor is not going to come back and fix the problem he would like to install a new culvert on top of the old one. The Commission will talk to Brosz Engineering to ask if it would be alright for Ken to install a culvert on top of the old one and will notify Ken of their answer.

3:15pm- Ken Schell, Mary Grube and Jason Rittal left the meeting.

3:30PM COMMISSION WORK SESSION CONTINUED

Present: Todd Griffith, Griffith Steel; DuWayne Bohle, Special Projects Worker; Shane Bettenhausen, Rifle Range Manager

Rifle Range Wall Discussion- There are cracks in the outside walls of the Rifle Range building and Todd Griffith recommended spraying a chemical that penetrates the surface of the concrete and repels water from getting into the cracks. After applying this chemical Todd would put a sealant over the top to seal the cracks also. The materials cost \$4,200 and Todd would not charge for the labor to apply it. Todd did not recommend using an epoxy since it gives water more surface to adhere to which will ultimately freeze and cause more damage. There are hairline cracks inside the building but Todd, DuWayne Bohle and Shane Bettenhausen said they are of no concern and won't be treated. The Commission gave Todd permission to use the recommended materials to repair the cracks. Todd will order the materials and apply them as soon as they are received.

3:40pm- Shane Bettenhausen, DuWayne Bohle and Todd Griffith left the meeting.

Board Agendas/Minutes- The Commission reviewed Board Agendas and Minutes.

Revenues- The Commission reviewed revenues received during the week.

Department Notices/Reports- The Commission reviewed Department Reports, Newsletters and Notices.

Emails- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

4:00PM APPOINT FAIR BOARD MEMBERS

Present: Pat Ehret, Fair Board Chairman; Jerrid Geving, Fair Board Member

The Commission received six letters of interest from people wanting to serve on the Fair Board. The letters of interest were from: Alyse Webber, Chad Folmer, DeeDee Geving, Heather Schwindt, Jeff Greenlee and Pat Ehret.

The Commission asked if anyone wanted to make a comment. Jerrid Geving said Alyse Webber has extensive 4-H and horse experience and would make a good Board Member. The Commission said they were going to wait until Commissioner Baldwin called in at end of day before making a decision on who to appoint.

4:07pm- Jerrid Geving and Pat Ehret left the meeting.

4:30PM CLOSED SESSION

Fair Board Appointment- The Commission discussed the Fair Board applicants and each Commissioner cast their vote. Alyse Webber received three votes, DeeDee Geving received three votes, Jeff Greenlee received two votes and Chad Folmer received one vote.

Commissioner Randash made the motion to appoint Alyse Webber, DeeDee Geving and Jeff Greenlee to the Fair Board due to them receiving the majority of the Commission's votes. Commissioner Ranum seconded the motion. 2 Ayes. 1 Nay. The motion carried.

5:00PM ADJOURN

Commissioner Randash made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays.