

9:00AM CONVENE

PRESENT: Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

9:00AM CLERK & RECORDER- RECORDING SECRETARY HIRE APPROVAL

Present: Julie Straub, Human Resource Manager; Brenda Wood, Clerk and Recorder

Brenda Wood said they interviewed four candidates for the Recording Clerk position and would like to offer it to Peggy Paylor. The Commission gave permission and signed the New Hire Approval Form authorizing Peggy Paylor to be hired as the Recording Clerk in the Clerk and Recorder's office.

9:10am- Julie Straub and Brenda Wood left the meeting.

9:15AM BAKER LAKE ENGINEERING CONTRACT REVIEW/APPROVAL

Present: Dan Brosz, Brosz Engineering; Shannon Hewson, Brosz Engineering; Darcy Wassmann, County Attorney

Dan Brosz and Darcy Wassmann reviewed Brosz Engineering's Baker Lake Engineering Contract. Dan discussed the measures included in the contract to ensure all of FEMA's requirements are met. Dan said they will be billing their work by the hour and doesn't expect to exceed the estimated cost of services. Darcy pointed out that Brosz Engineering's liability is limited to \$100,000 in the contract and asked if there could be a situation in which damages that were a direct result of their design could exceed \$100,000. Dan said they could increase it to \$1 million if desired and the Commission and Darcy agreed with that amount being changed. Darcy said everything else in the contract looked good. Dan will make the changes and then FEMA will need to approve it.

10:00am- Darcy Wassman left the meeting.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering; Dan Brosz, Brosz Engineering

Project Updates-

Cooper Box Culvert- Bobby Wiedmer and Shannon Hewson decided together to assess six days of liquidated damages to the project rather than the 14 days it went over schedule. Shannon said this was because the contractor didn't start the project until after the completion date in the contract. Bobby and Shannon felt it was fair to only charge the contractor for the six days he worked rather than all 14 days since the delay was in part because of the previous project's culverts needing to be reformed. Shannon said the contractor was in agreement with this also. The Commission reviewed and Commissioner Ranum, as acting Chairman, signed Pay App #1 from Shep's Welding for the Cooper Box Culvert Project in the amount of \$194,091.04.

Webster Rd Box Culvert- Shannon gave the Commission an invoice from Fox Hills Fencing for the removal of fence and installation of temporary fence for the Webster Rd Box Culvert in the amount of \$3273.

10:12am- Shannon Hewson and Dan Brosz left the meeting.

Road Updates- Bobby Wiedmer gave updates on the items the Road Crew will be working on this week.

Shop Updates- Alba Higgins gave updates on the vehicles and equipment being serviced or repaired this week. Alba gave updates on other items the Shop Crew is working on this week.

10:28am- Alba Higgins and Bobby Wiedmer left the meeting.

11:00AM GOLF COURSE UPDATES

Eric Kary was unable to attend the meeting therefore it was canceled.

11:15AM COMMISSION WORK SESSION

Board Agenda/Minutes- The Commission reviewed Board Agendas and Minutes.

Revenues- The Commission reviewed revenues received during the week.

Department Notices/Reports- The Commission reviewed Department Reports, Newsletters and Notices.

Emails- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

11:45AM PUBLIC COMMENT

No one appeared for Public Comment.

12:00PM ADJOURN

Commissioner Randash made the motion to adjourn the meeting. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN
s/Deb Ranum, Vice-Chairman

MINUTE TAKER:
s/Lani J. DeBuhr, Recording Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder

WEDNESDAY, DECEMBER 14, 2016

1:00PM PRE-BID HAIL MEETING

The Commission attended the Pre-Bid Hail Meeting in the Library Basement.