

9:00 AM CONVENE

**PRESENT William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE**

8:55am- Dave Havens, Member of the Public, joined the meeting.

9:00AM INVESTMENT SEMINAR

Present: Shawn Hoenke, Primerica; Brenda Wood, Clerk & Recorder; Barb Ketterling, Treasurer; Darcy Wassman, County Attorney

Shawn Hoenke with Primerica came to present the Investment Services Primerica can offer the County, primarily with investing surplus Oil & Gas Revenues. Barb Ketterling said she currently works with three brokers that she trusts to assist her in investing the County funds wisely. Barb and Shawn discussed the ways in which the County invests their funds currently and the possibility of investing the funds in different ways. Shawn gave the Commission a copy of a Colorado County's portfolio over the last 18 months to show the rates of return and the activity of the portfolio. Shawn said this portfolio abides by the Montana 2010 guidelines that mandate how a County can invest their funds so it may be a good fit for Fallon County. The Commission asked how much risk is in the portfolio presented and Shawn said 97% of the portfolio is invested in T-Bills which are federally backed with the remaining 3% invested in Mortgage Backed Securities. Shawn said the portfolio has not lost on any investment since 1992 and is designed to limit the risk County funds are exposed to. The Commission asked Shawn if he is working with any Montana Counties and he said no, he has only worked with Counties in North Dakota and Colorado. The Commission and Barb invited Shawn to look at the County's portfolio and make his recommendations on changes that could be made.

9:40am Shawn Hoenke left the meeting.

Darcy Wassman asked if Barb and the Commission had made a decision on forming an Investment Board. Barb said it has been discussed but has not been created. Barb said the County is limited on what they can invest their funds into and it is not the County's responsibility to invest the funds aggressively to earn money, the investments are meant to keep the funds safe versus making money. Barb said her job is to invest the County's money wisely and safely and would be happy to have Shawn review the County's portfolio although she is concerned about his lack of experience with the Montana Code. Barb told the Commission she is the person that is responsible for how the County's money is invested and as long as the Commission backs her in the investments they want her to make she is open to their suggestions. Barb gave a copy of the Investment Policy of Fallon County she created for the Commission to review.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Dale Butori, Weed Supervisor

Auction Items- Alba Higgins said Plevna Rural Fire District (PRFD) has a truck they want to sell at the County Auction but Baker Rural Fire District (BRFD) said they would like it. In exchange for this truck the BRFD said they would put one of their trucks into the Auction and the proceeds would go to the PRFD. Alba said BRFD Board Members said they were unaware PRFD was putting that nice of a truck with low miles into the auction or they would have talked to PRFD about it before it was sent to the Auction. The Commission will call Gary Lang with PRFD and BRFD to discuss this matter further.

Alba suggested Department Heads notify other Departments when they are no longer using something throughout the year rather than storing it for Auction. This will allow other departments to have access to items they can use sooner.

Weed Trailer- Dale Butori said the axles on his 20 foot trailer are twisted and wearing out tires because of it. Dale said he got quotes to fix the axles and to replace the trailer. To fix the axles with 7000 pound axles would be approximately \$2,200 and to replace the trailer with a 24 foot trailer would be approximately \$5,000. Dale said the quotes he has was for a larger trailer as getting his two side by sides on the 20 foot trailer is a tight fit and causes the side by sides to rub against one another. Dale said other than the axles the trailer is in good shape and could be sent to auction or repaired for another department to use it. The Commission gave Dale approval to purchase a new 24 foot trailer and suggested purchasing a PJ trailer if possible. The Commission will ask Tom Kachel, Landfill Manager, if he can repair the axles so another department can use it.

10:20am- Dale Butori left the meeting.

Shop- The insulation in the shop is complete, the gutters are installed and the lining is being installed now.

Schulte Mower- The mower needs repaired and parts are coming for it.

Triangle Park Parking Lot- The Commission asked Bobby Wiedmer if he was still going to work on the Triangle Parking lot. Bobby said yes, he was planning on helping Scott Rabbitt, Parks Director with it. Bobby said

Scott is going to have Griffith Excavating dig out the parking lot and then they will lay the drain tile.

Weed Tank Cement Pad- The Commission asked Bobby if he thought it was necessary to pour cement where Dale's water tanks are stored. Bobby said he doesn't think the expense of concrete warrants it but he would defer to Dale's opinion as he uses it more than the Road Department does.

Kramlick Box Culvert- The walls of culvert are formed and will be poured on Friday.

Sparks Box Culvert- The floors of culvert are poured.

Graveling Roads- Daniel O'Connor called Bobby requesting gravel to be placed in front of Hagadon's place so he doesn't have to slow down as much by their house when they are hauling. Bobby said Hagadon's are on the south side of the road and do get a lot of dust so gravel would help.

The Commission asked Bobby about graveling the Anticline Road and he said they are continuing to gravel it.

Bobby said he will call Jasen Wyrick about the gravel he can supply the County and will let the Commission know what is available.

Training- MACRS is offering training for Safety and Operation of Loaders and Skidsteer Loaders on October 14th in Miles City and Bobby said he would like to take his crew to it. Bobby said there is also a Flagger class on October 13th that he and 4-5 of his crew will go to since their Flagger Certificates are almost expired. The Commission gave Bobby and the crew permission to attend the training and Flagger class.

Tronstad Culverts- Bobby said they are going to pull the culverts out and put in the squashed culverts to correct the problem. Bobby said he and the Contractor talked about the problem and are working on the solution although they don't agree with how far down the culvert needed to be dropped.

11:00AM REC DEPARTMENT UPDATES

Present: Alyssa Miller, Rec Director Assistant

After School Program- The after-school program has started and has 25-30 kids attend daily between both schools. Alyssa said more registrations are expecting to come in throughout the year.

Badland Youth Football League- The football league is for 5th and 6th graders and has 22 kids enrolled. Cameron Farrell is the coach with Toby Reissig, Justin LaCroix and Jake LaCroix assisting him. The kids will play North Dakota teams and the games have started.

Miles City Soccer League- The soccer league has 4 teams that will travel to Miles City every Saturday to play. Sheila O'Connor and Shye Coulter are the coaches again this year.

Container- The Container is ready and Alba would like it delivered after the County Auction. The Commission said they will discuss it further if they want it to be delivered to the County Yard or the Softball Complex and let Angie and Alba know. After it is delivered shelves will be built inside.

Flag Football- Flag football is for kids ages K-6th and has 31 kids enrolled.

Youth Volleyball- Youth Volleyball is for kids ages K-6th and will begin Sept. 21st.

National Parks and Rec Convention- Angie Rabbit, Rec Dept. Director will be gone next week attending the National Parks and Recreation Convention in Las Vegas, NV.

Family Movie Night- A movie night is scheduled for Sept 26th at the Long Fellow gym. They will be showing the new release of Cinderella and the Long Fellow PTA will be helping with popcorn and crowd control.

Softball Complex Concessions Roof- The Commission told Alyssa they are hoping the roof will be repaired this fall.

11:30AM RIFLE RANGE UPDATES

Present: Mike Kirschten, Rifle Range Board Chairman

Grant Updates- Mike Kirschten gave the Commission the Montana Fish, Wildlife & Parks Shooting Range Development Grant Project Agreement Number: 2016-4 to review and sign. The Commission reviewed the agreement and Commissioner Randash, as Chairman, signed it. Mike also gave the Commission drawings for the sidewalks and bathroom the grant money will be used for to give to contractors when soliciting bids.

Signage- The Rifle Range Board will give their final approval on the signage Mike created for the Indoor Shooting Complex at their meeting on Friday, September 11th, 2015.

Grounds Keeping Equipment- Mike said he read in the minutes that the Commission were considering buying a new mower and sharing it with the Fairgrounds. Mike said the Rifle Range Board is happy with their equipment and he would rather not share equipment with other departments. The Commission said it was only a consideration and have decided not to proceed with it.

Parking Lot Lighting- Mike said the light installed by the front door of Indoor Shooting Complex doesn't illuminate the parking lot that well. He would like the Commission to look at the parking lot at night and decide if additional lighting needs to be installed.

Security System Quotes- Mike said he reviewed the security system quotes from Kenco Security and Dakota Security and has questions about the ongoing fees on the Dakota Security quote. Mike said he talked to Travis with Kenco Security about setting up the card access system on a tier basis if it is installed and Travis said it could be set up that way. Mike said the Kenco quote did not include an alarm system going to dispatch because the access card system would require everyone issued a card to have the alarm code to deactivate it when it goes off upon entering. Mike said the Rifle Range Board is opposed to the open card access system as it creates a liability they don't want. Mike said if the Commission decides to install the card access system then they should wait 6 months to a year before doing it.

Staffing- The Commission told Mike the manager position at the Indoor Shooting Complex would not be a contracted person but rather will be a 20 hour per week employee. The Commission told Mike that Julie Straub, Human Resource Manager, suggested the Complex be open and staffed 18 hours per week and give the employee an additional 2 hours to open and close facility. Mike said having the Complex open only 20 hours is going to be a hard enough sell in recruiting members and if they cut the hours even more it will be even harder. Mike said the position easily warrants a full-time position with supervising the Complex while open, marketing and promoting the facility along with other miscellaneous duties.

12:00pm- Dave Havens left the meeting.

12:00PM NOON RECESS

Commissioner Baldwin made a motion to recess for lunch. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:05pm- Commissioner Baldwin called and spoke to Gary Lang with Plevna Rural Fire District (PRFD) about giving their truck to Baker Rural Fire District. Gary invited Commissioner Baldwin to attend the PRFD's Board meeting on Thursday to discuss it with the entire Board.

1:10pm- Dave Havens, Member of the Public, joined the meeting.

1:15PM CITY OF BAKER UPDATES

Present: Clayton Hornung, City of Baker Mayor; Kevin Dukart, City of Baker Treasurer/Clerk

Treasurer Updates: Clayton Hornung said the City Council approved their budget at the last meeting and they will be starting on their annual report next. The Commission asked the City if they invested funds in CDs and Kevin Dukart said the City invests in CDs and the State Investment Pool but gets little return on either investment. Kevin said their revenues from Oil & Gas have gone down drastically and had to revamp their budget because of it. Kevin said their capital improvements this coming year will be spent on the street sweeper, repairs on well #5 and engineering fees.

Dakota Ave Project- Clayton visited with Jim Rice, Robert Peccia & Associates Engineer, this morning about the project. Clayton said they are having a difficult time finding someone to submit a bid for the project now that Wyrick Construction decided not to do the work but is hoping they can find someone this fall. The Commission and Clayton discussed how this project and the CTEP project will impact one another.

Water & Garbage- The City of Baker's Water and Garbage Rate Increase Hearing will be on September 16th. Clayton said he expects people will start cutting back on their water use when the rates increase so the revenues from the increase may not be what they expect.

Alley Project- The City is still working on the Alley Project and has had issues running into utility lines that weren't marked and discovering sewer leaks that need to be repaired. The project is expected to be completed in October.

Prairie Ave. Culvert- Shannon Hewson is designing the plan for the culvert replacement.

1:45pm- Clayton Hornung and Kevin Dukart left the meeting.

1:50pm- Dave Havens left the meeting.

1:50PM CLOSED SESSION/FMLA

2:05pm- Jerrid Geving joined the meeting.

Jerrid Geving gave the Commission copies of invoices submitted by Graham Welding for the work at the arena. The Commission said they were under the assumption Graham Welding had donated a lot of their time for the project. Jerrid said Chuck Graham with Graham Welding's donation was giving the County a discounted rate for his service. Jerrid said Chuck normally charges \$90/hour for his services but only charged the County \$40/hour. The Commission told Jerrid in the future a more accurate plan including expected costs needs to be put together for a project prior to approving it as any project that exceeds \$80,000 needs to go out to bid.

2:10pm- Jerrid Geving left the meeting.

2:10pm- Turk Stark and Tom Bruha with Baker Rural Fire District joined the meeting.

Bridge Road- Turk Stark said since the Bridge Road has been redone it is narrow and steep on the edges and hence is a big liability for the County. The Commission said Bobby Wiedmer, Road Supervisor, is planning on reblading the road as soon as we get moisture.

Plevna Rural Fire District (PRFD) Truck- Turk said the Baker Rural Fire District is interested in the truck PRFD sent to the Auction but don't want to cause a dispute between the two districts. He said they have a 1995 truck with 65,000 miles on it they could put in the Auction to replace it and the proceeds from truck would go to PRFD. The truck also has a 250 gallon tank on it. The Commission said they are planning on attending the PRFD Board Meeting on Thursday to discuss it with them further. The Commission said they wished there had been better communication between the two fire districts about the truck prior to it being sent to the Auction.

Radios- Tom Bruha said now that their radios are on narrow band they lose communication north of the Big Hill. Tom said they talked to a landowner in that area about using the tower on his land for their radios but he wants to be paid \$1,000 per year for the use of it. Tom said other landowners only charge \$100/year to use

their towers so feels the \$1,000 is too steep of a price for the taxpayers to pay. Turk said Continental Resources rents a tower in that area and said they would rent it out at \$1/month but are unable to sub-rent it to anyone. Mid-Rivers is putting up a tower about a mile south of Wibaux and they will let them use it but the construction will take some time. Turk said as a last resort he and Dennis Koenig have land in that area they can could erect a tower on but they would prefer using a tower that is already erected.

Parking Issues- Tom Bruha has talked to Mike Reddick, Chief of Police, about semi-trucks parking in their parking lot and Mike said he will patrol the area more. The Board is also considering putting up signage that may be more visible to detour people from parking in the lot.

2:30pm- Turk Stark and Tom Bruha left the meeting.

2:40PM MINUTES APPROVAL

Commissioner Baldwin made a motion to approve the August 31st-September 4th, 2015 Commissioner Minutes. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

2:45PM AUGUST END OF MONTH CLAIMS APPROVAL

The Commission reviewed and approved the August End of Month Claims in the amount of \$1,075,689.23 and they are filed in the Clerk & Recorder’s Office.

Fallon County
August 31, 2015
EOM-MONTH CHECK REGISTER

Date	WRT #	Payee	Amount	Description
8/31/15	54497	ABC GLASS & WINDSHIELD INC.	\$100.00	FAIR - POLY SIGNS "FOOD" (2)
8/31/15	54498	AL CULHAM	\$765.82	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54499	AMAZON CREDIT PLAN	\$37.44	LIBRY - BOOK EXCHANGES
8/31/15	54500	AMERIPRIDE	\$201.00	FAIR - LAUNDRY SERVICES
8/31/15	54501	APPLE BOOKS	\$2,242.64	LIBRY - BOOKS
8/31/15	54502	ARROW P	\$88.00	FAIR - STRAW BALES
8/31/15	54503	AUDIO EDITIONS	\$104.30	LIBRY - AUDIO CDS
8/31/15	54504	B & B SEPTIC SERVICES INC.	\$385.00	REC DIR - PORTABLE TOILET SERVICES
8/31/15	54505	BAKER AIR SERVICE INC	\$1,088.50	PARKS/ARPT/FAIR - PICTURES/PILOT LOUNGE
8/31/15	54506	BAKER FURNITURE CO. INC.	\$6,019.60	RFLE RNGE - AMPLIFIER, SPEAKERS, TV, TRANS, MICS
8/31/15	54507	BARNES & NOBLE INC	\$19.67	LIBRY - BOOKS
8/31/15	54508	BILLINGS CLINIC TRAINING CENTER	\$363.75	ER MED&AMB - TRAINING: HEALTHCARE
8/31/15	54509	BOB'S TREE SERVICE	\$900.00	FAIR - TREE TRIMMING
8/31/15	54510	BOSS INC	\$2,255.65	VARIOUS DEPTS - VARIOUS SUPPLIES
8/31/15	54511	BRENDA THUNE	\$110.40	FAIR - MILEAGE REIM
8/31/15	54512	BROSZ ENGINEERING INC.	\$11,811.00	VARIOUS DEPTS - ENGINEER SERVIVES/SURVEYOR
8/31/15	54513	BRUCO INC.	\$368.18	BLDG MAIN - CLEANING SUPPLIES, BRUSH, LINERS
8/31/15	54514	BUSINESS TAX SECTION	\$3,789.58	BRIDGE/CAP PROJ - 1% KRAMLICK CULV/NAPA WALL
8/31/15	54515	C T EXCAVATION	\$8,152.08	BRIDGE/FAIR - VARIOUS SERVICES
8/31/15	54516	CARLA BROWN	\$9.99	SR CIT - CLOTH FILTER BAG
8/31/15	54517	CAROL CAIN	\$294.30	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54518	CENEX CREDIT CARD	\$76.72	ER MED&AMB - FUEL BILLINGS
8/31/15	54519	CENGAGE LEARNING	\$115.40	LIBRY - BOOK RETURNS AND BOOKS
8/31/15	54520	CENTURYLINK	\$1,105.11	911 - EMERGENCY BUNDLE SERVICES
8/31/15	54521	CHARLES D LEE	\$2,006.40	DES/911 - E172 CONVENTION/APCO CONVENTION
8/31/15	54522	CITY OF BAKER WATER DEPT.	\$3,670.97	VARIOUS DEPTS - UTILITIES
8/31/15	54523	CMMADLER, LLC	\$4,095.00	PLAN/SURV - ORGANIZING FILES AND GIS
8/31/15	54524	CRYSTAL CLEAN LLC	\$190.40	SR CIT - CARPET CLEANING
8/31/15	54525	D & J INSURANCE	\$1,314.00	VARIOUS DEPTS - INSURANCE
8/31/15	54526	DARALENE WYMAN DARCY L. WASSMANN, ATTORNEY AT LAW	\$251.50	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54527		\$7,365.58	CO ATTY - EXPENSES PER CONTRACT
8/31/15	54528	DARRYL ESPELAND DO	\$200.00	BRD OF HLTH - HEALTH OFFICER DUES
8/31/15	54529	DAVID WELLSIEVER	\$184.80	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54530	DEEP CREEK CONTRACTING, LLC	\$1,555.00	FAIR - VARIOUS SERVICES
8/31/15	54531	DELL MARKETING L.P.	\$1,916.30	911 - OPTIPLEX COMPUTER, ULTRASHARP MONITORS
8/31/15	54532	DIAMOND J CONSTRUCTION	\$375,168.41	BRIDGE/CAP PROJ - KRAMLICK CULV/NAPA WALL
8/31/15	54533	DIAMOND J REDI-MIX LLC	\$9,660.00	VARIOUS DEPTS - ROCK/CONCRETE/FIBER MESH
8/31/15	54534	DIRECT ELECTRIC INC	\$2,703.12	VARIOUS DEPTS - VARIOUS SERVICES
8/31/15	54535	DISTRIBUTION NOW	\$77.09	ROAD/GOLF - STUDS, NUTS/FITTINGS
8/31/15	54536	DOJ/DCI	\$2,500.00	SHRFF - MATCHING FUNDS FOR GRANT 7/15-6/30
8/31/15	54537	EASTERN PLAINS ECONOMIC DEVELOP CORP	\$22,000.00	ECO DVLP - CONTRIBUTIONS FOR N BAKER PROJECT,

8/31/15	54538	ECOLAB PEST ELMINATION DIVISION	\$1,721.43	VARIOUS DEPTS - PEST CONTROL
8/31/15	54539	EMERALD COMPANY EMERGENCY COMMUNICATIONS NETWORK, LLC	\$2,193.00	SLD-WSTE - DISPOSALS
8/31/15	54540	EMPLOYEE BENEFIT MANAGE.	\$5,000.00	911 - CODE RED EXTENSION 9/15-9/16
8/31/15	54541	FALLON CO TREASURER	\$149,708.76	SLF HLTH - SEPTEMBER INSURANCE PREMIUMS
8/31/15	54542	FALLON COUNTY TIMES	\$6,088.53	VARIOUS DEPTS - JULY FUEL
8/31/15	54543	FALLON MEDICAL COMPLEX	\$8,056.80	VARIOUS DEPTS - NEWSPAPER ADS/SUPPLIES
8/31/15	54544	FCCOA FUNDRAISING ACCOUNT	\$6,183.00	SR CIT - MEAL ON WHEELS/CONGREGATED MEALS
8/31/15	54545	FIREMAN S COMPANY	\$64.19	SR CIT - AUGUST NEWSLETTER POSTAGE
8/31/15	54546	FRANK MEHLING	\$180.00	FAIR - EXTING. CABINET INSTALLED, TROUBLESHOOT
8/31/15	54547	FSA - BILLINGS	\$89.70	FAIR - MILEAGE REIM RESERVE OFFICER
8/31/15	54548	G & G GARBAGE, INC.	\$679.09	COP - PRISONERS MEALS
8/31/15	54549	GLAXOSMITHKLINE PHARM.	\$1,205.00	FAIR - DUMPSTER SERVICES
8/31/15	54550	GRANITE PEAK PUMP SERVICE, INC.	\$216.90	H NRSE - HAVRIX VACS
8/31/15	54551	GRIFFITH EXCAVATING, INC.	\$2,022.48	GOLF - INVERTOR, PUMP STATION TUNE-UP
8/31/15	54552	GRIFFITH RENTAL	\$51,006.80	PARKS/FAIR - VARIOUS SERVICES
8/31/15	54553	GRIFFITH STEEL	\$1,700.00	PARKS/FAIR/CAPPROJ - EXCAVTR RNT/TILLER RNT
8/31/15	54554	GROWTH PRODUCTS	\$126,770.00	ROAD/RFLE/FAIR - VARIOUS SERVICES
8/31/15	54555	HUFFORD SAND & GRAVEL	\$655.74	GOLF - FERTILIZER, ESSENTIAL PLUS
8/31/15	54556	IHEARTMEDIA	\$73,800.00	ROAD - SCORIA FROM PIT/CRUSHED SCORIA
8/31/15	54557	INTERSTATE POWER SYSTEMS, INC.	\$300.00	FAIR - RADIO ADS: DICKINSON
8/31/15	54558	IVEN FELT	\$169.94	SR CIT - FAN ASSY SPRINTER
8/31/15	54559	JEAN TRONSTAD	\$297.83	CMTRY - CLUTCH KIT OLIVER 77
8/31/15	54560	JERRID GEVING	\$196.60	FAIR - CALF DRESSING SUPPLIES
8/31/15	54561	JESSY FELDHAUSEN	\$1,392.50	FAIR - MILEAGE REIM SCOOTERS/TLR, BOBC RNTL
8/31/15	54562	JOAN MARSHALL	\$115.00	FAIR - MILEAGE REIM
8/31/15	54563	JOHN DEERE FINANCIAL	\$185.95	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54564	JOHN GUPMAN	\$2,345.98	WEED/FAIR/ROAD - VARIOUS SUPPLIES
8/31/15	54565	JUNIOR LIBRARY GUILD	\$388.00	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54566	JUSTIN ZICH	\$1,311.00	LIBRY - AUDIOBOOKS
8/31/15	54567	KADRMAS LEE & JACKSON INC.	\$33,250.00	FAIR - SOUND SYSTEM
8/31/15	54568	KELSEY CRAWFORD	\$6,441.44	911/PLAN/SURV - DATA MAINT/PROFESS SERVICES
8/31/15	54569	KENCO ENTERPRISES INC.	\$243.45	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54570	LOST CREEK BOOKS	\$654.00	MUSEUM - MONITORING, ALARM
8/31/15	54571	LYNDA HERBST	\$69.40	LIBRY - BOOKS
8/31/15	54572	M.S.U. EXTENSION SERVICE	\$1,000.00	H NRSE - CLEANING SERVICES
8/31/15	54573	MARILYN MAY	\$1,690.00	CO AGENT - E. WESTOVER SALARY
8/31/15	54574	MARILYN SCHULTZ	\$249.45	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54575	MARK WINKLEY	\$414.00	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54576	MARLA ORCUTT	\$154.30	FAIR - RESERVE OFFICERS FEES
8/31/15	54577	MIDLAND IMPLEMENT COMPANY	\$130.21	FAIR - FUEL/PARKING FOR TRANSPORTING BAND
8/31/15	54578	MIRANDA MINOW	\$1,475.95	PARKS/GOLF - VARIOUS SUPPLIES/SPEARS
8/31/15	54579	MONTANA ASSOC CO CLERK & RECORDERS	\$163.30	FAIR - MILEAGE REIM FLAG CARRIER
8/31/15	54580	MONTANA DAKOTA UTILITIES	\$500.00	CLK&REC - MACR DUES 8/15-9/16
8/31/15	54581	MONTANA MOTEL	\$9,706.61	VARIOUS DEPTS - UTILITIES
8/31/15	54582	MONTANA SENIOR NEWS	\$4,006.08	FAIR - ENTERTAINMENT/JUDGES LODGING
8/31/15	54583	MONTANA SUPREME COURT	\$194.20	MUSEUM - ADVERTISING CONTRACT
8/31/15	54584	MOSBRUCKER RODEO CO	\$250.00	JUST CRT - COLI CONFERENCE REGISTRATION
8/31/15	54585	MOTOR POWER EQUIPMENT MT ASSOC OF OIL GAS & COAL COUNTIES	\$2,650.00	FAIR - TIMED EVENT CATTLE LEASE 8/21-25/15
8/31/15	54586	NATIONAL GEOGRAPHIC SOCIETY	\$1,090.88	ROAD - VARIOUS SUPPLIES
8/31/15	54587	NAXIN SAFETY	\$5,363.14	COMM - FEDERAL MINERAL DUES/FY 2016 DUES
8/31/15	54588	NIC EISELE	\$39.00	LIBRY - YEARLY SUBSCRIPTION
8/31/15	54589	NORMONT EQUIPMENT CO	\$90.38	ROAD/COP - VARIOUS 1ST AID SUPPLIES
8/31/15	54590	NORTHSIDE TRUCK & AUTO CENTER NORTHWEST COATING & PAINTING INC.	\$127.00	SHRFF - DETENTION OFFICER ADMIN TRAINING
8/31/15	54591	OK AUTOMOTIVE WD	\$1,623.24	ROAD - MINI LIGHT BAR LED (4)
8/31/15	54592	PAT EHRET	\$942.35	VARIOUS DEPTS - SUPPLIES/SERVICES
8/31/15	54593	PETTY CASH	\$5,300.00	FAIR - FENCING BLAST/PRIME&PAINT
8/31/15	54594	PHYSIO-CONTROL CORP	\$1,599.00	LIBRY - SERVICES CONTRACT, PROJUECT CLIENT
8/31/15	54595	PITNEY BOWES INC.	\$271.64	ROAD - DEF 55 GAL (2)
8/31/15	54596	POWER PLAN	\$279.45	FAIR - CARNIVAL DISCUSSION/GLASGOW
8/31/15	54597		\$1,712.72	VARIOUS DEPTS - STAMPS/MAILING/REG/ADVERT.
8/31/15	54598		\$659.60	ER MED&AMB - BATTERY REPLACEMENT ASSY
8/31/15	54599		\$82.47	LIBRY - MAILING RENT
8/31/15	54600		\$1,299.01	ROAD - VALVES

8/31/15	54601	PRECISION PARTS & SUPPLY INC.	\$5,792.78	VARIOUS DEPTS - VARIOUS SUPPLIES
8/31/15	54602	PRIMO CLEANING SERVICES LLC	\$2,800.00	RET-CMPLX - PARKVIEW CLEANING SERVICES
8/31/15	54603	QUAD-K SUPPLY	\$270.00	BLDG MAIN - T/P, GLOVES
8/31/15	54604	QUALITY LOGO PRODUCTS, INC	\$167.55	CO AGENT - BROWN COWBOY HAT STRESS BALLS
8/31/15	54605	R & R PRODUCTS COMPANY	\$69.20	GOLF - BASIN - CATCH 9X9 4 WAY
8/31/15	54606	REYNOLDS SUPERMARKET	\$1,728.57	VARIOUS DEPTS - VARIOUS SUPPLIES
8/31/15	54607	RICHARD MENGER	\$231.40	SANIT - SERVSAFE INSTRUCTOR KIT
8/31/15	54608	RICK HAGEDORN RIEGER FENCING & CONTRACTING, INC.	\$100.00	PLAN/SURV - EXAMINING LAND SURVEYOR FEES
8/31/15	54609	ROBERTA ALLERDINGS	\$11,560.00	BRIDGE/FAIR - FENCES
8/31/15	54610	SAGEBRUSH INN, LLC	\$63.85	SR CIT - CLIENT TRAVEL REIM
8/31/15	54611	SANOPI PASTEUR, INC.	\$1,379.45	FAIR - ENTERTAINMENT/JUDGES LODGING
8/31/15	54612	SCHAEFFER MGF. CO.	\$41.52	H NRSE - TUBERSOL VACS
8/31/15	54613	SEW WHAT CUSTOM EMBROIDERY	\$469.20	ROAD - MOLYULTRA GREASE
8/31/15	54614	SHARLA SACKMAN	\$616.20	WEED/LIBRY - SHIRTS, SWEATSHIRT/JACKETS
8/31/15	54615	SHERRY CORNELIUSEN	\$208.95	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54616	SOUTHWEST BUSINESS MACHINES SPIFFY'S MOBIL 1 LUBE EXPRESS & WASH	\$303.50	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54617	STACEY MOORE STAHLY ENGINEERING & ASSOCIATES INC.	\$10,141.37	VARIOUS DEPTS - VARIOUS SUPPLIES
8/31/15	54618	TERRY OSBORN	\$15.00	PARKS - AUTO WASH
8/31/15	54619	STAR PRINTING & OFFICE SUPPLY	\$999.00	LIBRY - LAPTOP MICROSOFT SURFACE PRO3 BUNDLE
8/31/15	54620	STARPLEX CORPORATION	\$2,120.50	PARKS/CAP PROJ - ENGINEERING SERVICES
8/31/15	54621	STARPLEX CORPORATION	\$380.85	VARIOUS DEPTS - COPY COUNTS
8/31/15	54622	STARPLEX CORPORATION	\$4,530.00	FAIR - CLEANING AND SECURITY SERVICES
8/31/15	54623	STRAUB HEATING & COOLING	\$109.00	FAIR - FILTER MAINTENANCE
8/31/15	54624	SUPERIOR LAMP INC	\$527.21	BLDG MAIN - 26W MINI TWIST LIGHTS (24)
8/31/15	54625	SUSAN TOOKE	\$241.40	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54626	TAB ELECTRONICS INC TAYLOR NELSON DBA: ASKIN WELL SERVICE	\$250.00	911 - NEW RADIO TRANS INSTALL/PROG RADIOS
8/31/15	54627	TERRY OSBORN	\$3,505.00	GOLF - WELL: NEW PUMP, MOTOR
8/31/15	54628	THE CHEMNET CONSORTIUM INC.	\$287.40	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54629	THEBEA THOMAS THYSSENKRUPP ELEVATOR CORPORATION	\$35.00	E SFTY - LAB & MRO SERVICES (A.H)
8/31/15	54630	TIM GRUBE	\$240.00	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54631	TODD ENDERS	\$746.68	BLDG MAIN - ELEVATOR MAINTENANCE
8/31/15	54632	TODD ENDERS	\$9.30	SHRFF - POSTAGE FOR BLOODKIT REIM
8/31/15	54633	TR MEDORA FOUNDATION	\$184.00	FAIR - MILEAGE REIM RESERVE OFFICER
8/31/15	54634	TRACTOR AND EQUIPMENT CO	\$1,387.07	SR CIT - RECREATIONAL TRIP/FONDUE&MUSICAL
8/31/15	54635	TRI STATE TRUCK &	\$309.19	SLD-WSTE - VALVE, SEAL KIT
8/31/15	54636	TRI-STATE SERVICES LLC	\$158.45	ROAD - BELTS
8/31/15	54637	TYLER TECHNOLOGIES, INC.	\$1,800.00	FAIR - TOILET RENTAL, RESTOCK CLEAN AND PUMP
8/31/15	54638	UNIVISION	\$4,096.00	CLK&REC/TRES - DISASTER RECOV SERVICES
8/31/15	54639	VERITAS TRADES, LLC	\$3,305.25	DSPTCH/COP - SERVICES/SUPPLIES
8/31/15	54640	VERIZON WIRELESS	\$3,050.00	MUSEUM - PAINTED MURAL STEER MONTANA
8/31/15	54641	VICKI HAMILTON	\$133.48	SHRFF - CO AGENT - INTERNET/CELL PHONE
8/31/15	54642	VICTOR WELLS	\$292.00	FAIR - JUDGE FEES, MILEAGE REIM
8/31/15	54643	WEST-TECH SUPPLY & SERVICES	\$127.00	SHRFF - FIREARMS TRAINING
8/31/15	54644	WESTERN RANCH SUPPLY COMPANY	\$450.00	FAIR - ARENA: SWING PANELS, CORRAL PANELS
8/31/15	54645	WHICHWAY QUILTING	\$2,210.00	ROAD - COMPLIANCE INSPECTION UST SYSTEM
8/31/15	54646	WYRICK CONSTRUCTION	\$92.72	FAIR - SAFTY PINS
8/31/15	54647	ZUERCHER TECHNOLOGIES LLC	\$4,500.00	SLD-WSTE - HAUL SCORIA 300 YARDS/\$15
8/31/15	54648		\$625.00	911 - INSIGHT SOFTWARE MAINTENANCE
		TOTAL	\$1,075,689.23	

3:45pm- Commissioner Baldwin excused himself for the day.

4:00PM DAKOTA SECURITY ESTIMATE DISCUSSION

Present: Steve Byrd with Dakota Security via Conference Call; Mike Kirschten, Rifle Range Board Chairman; Julie Straub, Human Resource Manager

The Commission discussed the Dakota Security quote for the Indoor Shooting Range with Sales Executive, Steve Byrd. Steve said the price of \$11,000 quoted includes the video system, server, switches, cable, software, installation and support for year 1. Steve said the exterior cameras are rated for 40 below weather and are regulated by a heater and blower unit. The images are IP digital technology and runs off its own server with the ability to store as many camera images as needed. The system can be logged in remotely from other computers for those who the Commission authorize to have access to it. There is a 30 day retention schedule of images but this timeframe can be adjusted. The cameras only record when there is motion which helps with

storing and looking through videos.

The system can be installed and ready to use in 3-4 weeks if the quote is accepted. All of the systems have a 1 year, all-inclusive warranty for all parts and cameras. Steve said If it can't be repaired by one of their technicians they will replace the equipment and parts at no charge. They also offer various levels of support for additional years of service and software support. Julie Straub said she wants to ensure the County has access to technical help when it is needed. Steve said they have 24 hour service and can even have a technician remote into the system if necessary although they prefer to have someone go to the site to fix a problem with a timeframe of 12-24 hour response time depending on the sense of urgency. Mike Kirschten asked if an additional camera could be installed to monitor the HVAC system area and Steve said yes it could with a cost of an additional \$1,000. With the additional camera added would add approximately \$1000. The Commission asked if they have installed video systems at other shooting ranges and Steve said no but they have installed a lot at military and law enforcement facilities.

4:35pm- Steve Byrd left the Conference Call.

The Commission, Julie, and Mike discussed the quote and the services Dakota Security can offer the County.

5:00PM EVENING RECESS

Commissioner Ranum made the motion to recess for the evening. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

Wednesday, September 9, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

ABSENT Steve Baldwin, Member

FALLON COUNTY COURTHOUSE

9:00AM PARKS UPDATES

Present: Scott Rabbitt, Parks Director

Splash Park- Scott Rabbitt said KO Construction is putting in pressure lines for the park next week. The pre-concrete inspection will be done by the end of the month and then the concrete can be poured. Scott said although the project started behind schedule KO Construction said they are right on schedule and will get done by the deadline. The Commission asked Scott why KO Construction didn't work on the project every day last week. Scott said the Stahly inspector is contracted to work 45 hours per week and because the inspector has to be there to supervise the project he shut the project down Friday morning because he didn't want to exceed the 45 hours he is allotted to supervise. Scott said to allow the Contractor to work more than 45 hours per week they have decided the inspector doesn't need to be there when the contractor is digging but all other activities will need to be supervised. Scott met with the builder for the bath house this week.

Triangle Parking Lot- Griffith Excavating is going to dig the parking lot out next week and then Scott will lay the drain tiles down after that.

Shade Structures- The shade structures in the parks are going up this week.

Grass Seeding- Scott has been seeding the game field and practice field and will seed Iron Horse Park when he gets back from Convention.

Fall Festival- The Chamber of Commerce is using tables, chairs and garbage cans from the Parks Department for the Fall Festival.

9:30AM TROTTER & ASSOCIATES CONTRACT

Present: Faron Henderson, Contracted Planner

The Commission gave Faron Henderson a letter dated September 9, 2015 terminating his services and thanked him for his services. Faron let the Commission know about Subdivisions that were in the works or coming up. Faron said throughout the time he worked for the County he tried to minimize the time he spent doing County work to keep the costs down and has not billed the County for work that was not done on their behalf. He gave the Commission his invoice dated June 29, 2015 with the charges itemized as they requested.

10:00AM HUMAN RESOURCE UPDATES

Present: Julie Straub, Human Resource Manager

Rate of Pay Approval Forms- Julie Straub gave the Commission Rate of Pay Approval Forms for Lori Hall, Tricia Shipman, Stacey Moore and Mary Alice Havens for the Commission to sign. These employees will receive a rate of pay increase for being employed with Fallon County for 6 months.

Detention Officers- The Detention Officer Positions opened today and will close on September 25th, 2015.

Handicap Access- Julie said there was a recent incident of a handicap person using the ramp leading to

the front doors of courthouse only to find out the doors are not handicap assessable. Julie said the door is not handicap accessible but unfortunately the ramp leading up to the door can lead a person to think it is. The Commission suggested to Julie to put a sign on the ramp that says loading/unloading and a sign that shows the direction to where the handicap entrance is. Julie said there is a sawhorse sign in the back that says handicap entrance but it can be difficult to see and would like a more visible and permanent sign posted instead. The Commission gave approval for all the signs Julie suggested and Julie will talk to Joe Janz, Outside Building Maintenance Supervisor and Lynda Herbst, Inside Building Maintenance Supervisor about ordering and installing the signage.

Fleet Vehicle Survival Bags- Julie said she put survival bags in the fleet vehicles. She would like to purchase portable cell phone power plugs for the bags in the event a person was stranded and needed to charge their phone. The Commission agreed and suggested buying universal phone cords to go with the power plugs too.

CLOSED SESSION/PERSONNEL

Rifle Range Position- Julie gave the Commission copies of the job descriptions for the part-time Indoor Shooting Complex Manager position and a part-time Indoor Shooting Complex Attendant for them to review. The manager would oversee the facility and supervise the attendant and Julie suggested a starting wage of \$20/hour. The Attendant position was created in the event the manager cannot work due to illness or being on vacation. The Commission asked Julie if the Police Officers could still take shifts at the Complex and she said yes they could and would be hired as an attendant. Julie asked the Commission to review the job descriptions and give her direction on what they want so she can begin advertising for the position as soon as possible. Julie will email the job descriptions to the Rifle Range Board for them to review also.

Fair Board Manager- Julie said she will be doing a job audit with Barb Lechler, Fair Board Manager, to write an updated job description for her position. Julie invited the Commission to give her suggestions on what they think the job description should include.

Museum Hours- The Commission said prior to hiring Karen Banister, Museum Curator, they were considering closing or limiting the hours the Museum is opened during the winter months. They would still like to do this and asked how that would affect the Curators employment status. Julie said she will have to look at the labor laws regarding it since Karen was hired as a full-time, permanent employee. Julie suggested if the Museum is closed or has limited hours that possibly other duties could be assigned to Karen during those months. Julie told the Commission if Karen's hours were reduced she could file for unemployment insurance and there could be the possibility she would not return in the spring.

10:30pm- Julie Straub left the meeting.

10:30AM BOARD APPOINTMENTS

The Commission received a letter of interest from Dan Thielen to serve on the Library Board until June 30, 2019.

The Commission received a letter of interest from Claudine O'Conner to serve on the Library Board until June 30, 2019.

Commissioner Ranum and Commissioner Randash said they would like to wait for Commissioner Baldwin to return to the meeting before appointing the member.

11:00AM SANITATION LICENSE FEES

Present: Rich Menger, Sanitarian; Julie Straub, Human Resource Manager

Rich Menger said he was issued his Sanitarian's license in September 2014 and thought the license renewal would be close to that date. Rich said he went to renew his license this September and was charged a late fee which amounted to being double the cost of the renewal fee. Rich said he was charged the late fee because the due date for renewal was August, something he was unaware of. Julie Straub said there was a recent change that all licenses are due at the end of the State's Fiscal Year but Rich was not notified of this change when he got his license. Julie said she encouraged Rich to appeal the late fee as she feels it wasn't his fault and Rich said he thinks it would be a waste of time. Rich said the County always reimbursed him for renewing his license in the past and asked the Commission to continue paying for it. The Commission said they will pay for the renewal and late fee but in the event a late fee is assessed again due to registering late Rich would be responsible for paying the late fee.

11:15AM GOLF COURSE EQUIPMENT PURCHASE REQUESTS

Present: Eric Kary, Golf Course Manager

Eric said the chlorinator control panel caught fire and is unrepairable. He said the current chlorinator is a tablet feeder system and the fumes are causing the building it is housed in and the control panel to rust. Eric said he would like to purchase an injection chlorinator system so he and his crew don't have to handle the chlorine tablets. Eric said the company that sells the injector system would bring in a liquid chlorine tank and inject the chlorine straight into the line fill the tank when it is needed so he wouldn't have to handle the chlorine and the building would not be exposed to the fumes that cause rust. He got a quote of \$4,000 from Hawkins Inc. for the system.

Eric said he would also like to purchase an acid injection system to lower the PH in the water to allow

the soil to absorb all nutrients from the fertilizer he applies to the grass. Eric said right now he has to spray nitrogen directly on the grass because the high PH levels in the water cause the nitrogen in the fertilizer to not be absorbed by the soil. Eric gave the Commission a report of the PH levels of water for them to review. He got a quote of \$4,000 from Hawkins, Inc. for this system also. The Commission gave authorization for Eric to purchase the chlorine injection system and acid injection system.

11:30AM SPECIAL PROJECTS UPDATES

Present: DuWayne Bohle, Special Project Technician

Roof Repairs- The Commission and DuWayne Bohle reviewed the roof repair schedule and status of quotes.

Senior Citizen Roof- The roof project is expected to start this month and be completed by October 30, 2015.

Sidewalk Project- The Iron Horse Park sidewalks are done and the sidewalks for the Gazebo area haven't started yet.

CTEP Sidewalk Project- This project will most likely start in the spring.

Vault Shelving- DuWayne said he is working on removing the shelving in the basement vault and may not be able to salvage the shelving.

Indoor Shooting Complex- The landscaping around the building has not been done and there are deep grooves being formed around the rain gutters. DuWayne suggested digging out a hole where the rain gutters drain and fill it with pea gravel to allow the water to disperse further out. The Commission asked DuWayne if he could do that and he said he will. Mike Menger is going to call DuWayne when the sediment filters come in so they can be installed. The sealing has not been done on the floors yet.

12:00PM NOON RECESS

Commissioner Ranum made a motion to take a noon recess. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

1:00PM COURTROOM SCHEDULING DISCUSSION

Present: Nicole Benefiel, Justice of Peace; Jerrie Newell, Clerk of Court; Darcy Wassman, County Attorney

The Commission met with Jerrie Newell and Nicole Benefiel to discuss the scheduling of the Court Room. Jerrie said District Court has always taken care of the courtroom, the equipment, court room scheduling, and jury room. She said there was a recent incident in which a group was scheduled to use the Court Room during a time Nicole needed to use the Court Room and the group was forced to move locations because of it. Nicole said she was unaware of this happening as she has never asked anyone to move from the Court Room. Jerrie said she wasn't sure the exact circumstances of the situation but asked Nicole if she could have a copy of her Court Calendar to ensure she doesn't schedule something in the Court Room during a time Nicole is using it. Nicole said she shouldn't have to give Jerrie her calendar as it is Jerrie's duty to make the Court Room available to her during the time she is in the office which is from 11am-5pm Monday through Friday. Jerrie said having the Court Room blocked out for Nicole's use only from 11am-5pm every day is unreasonable and that it should be able to be used when something is not scheduled in it. Nicole said the District Court code says all non-judicial meetings need to be scheduled through the Clerk of Court and she and Judge Huss's things are judicial so she doesn't need to schedule her items with Jerrie. Nicole said the Court Room shouldn't be used by other groups and Jerrie allowing groups to use it undermines the dignity and respect of the Court Room. Nicole said there are other places in the Court House for groups to meet and the Court Room should be available to conduct judicial business at any time. Jerrie said the only things she has scheduled in the Court Room are the City of Baker Council Meetings after hours, Planning Board Meetings after hours and the County's Road Hearings. Jerrie suggested having those groups meet in another room but would like attorneys who need to do depositions or conduct other business using the Court Room's JVN video system be allowed to use the Court Room when it isn't being used. Jerrie said if she had a copy of Nicole's calendar she could make sure to schedule the attorney's around Nicole's schedule. Nicole said her judicial business is not like District Court's as things come up throughout the day that need to be brought before her so not everything is scheduled. Nicole gave the Commission a packet with laws and statutes noted and said by statute the County has to provide her with a Court Room to conduct her business and if they won't give her access to the Court Room 11am-5pm Monday through Friday she will take the matter before District Court and will win. Jerrie said Judge Huss holds hearings in his chambers at times and asked Nicole if she could do the same if necessary. Nicole said no, unless the Commission wanted to build an addition to her office with an elevated platform, flags and have it in accordance with statute she would not conduct hearings in her office. Jerrie said she thought part of Nicole's reasoning for moving to a larger office was so she could conduct court in her office if need be and Nicole said no, that was never the intention of having a larger office. Nicole said she is limited to 30 hours per week to conduct her business and the Commission needs to keep this in mind when making decisions about the Court Room.

Darcy Wassman said if there is a hierarchy between the two courts she would hope both courts could work together and allow the courtroom to be used for any legal purposes when possible. She said she hopes if the lower court isn't using the Court Room then District Court attorneys could use it for JVN (video) appearances and the use of Nicole's calendar would be beneficial to Jerrie for scheduling these things in the Court Room.

Nicole said she doesn't have a problem with that but wants to ensure she can do her job and not have any more roadblocks put up that hinder her from conducting her judicial business. Nicole said she has a Gmail calendar that she shares with Judge Huss's assistant and can give this calendar to Jerrie. Darcy suggested they use a shared calendar so they can add or delete items and share it with each other. Nicole said her Gmail calendar can be added to by other viewers/users and they can use it as the Master calendar. Jerrie said that would work well.

1:50pm Jerrie Newell, Nicole Benefiel and Darcy Wassman left the meeting.

2:00pm- Commissioner Baldwin joined the meeting.

BOARD APPOINTMENT-

The Commission discussed the letters of interest submitted for the Library Board. They said both candidates would be an asset to the Library Board and Claudine O'Conner was being considered due to her long time interest in serving on the Board.

Commissioner Ranum made the motion to appoint Claudine O'Conner to the Library Board.

Commissioner Baldwin seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

2:00PM COMMISSIONER WORK SCHEDULE

EMC Insurance Companies Statement of Values- The Commission reviewed the Statement of Values for County owned property from EMC Insurance Companies. Commissioner Randash, as Chairman, signed the Statement of Values.

Aflac's Cafeteria Flex Plan- The Commission reviewed the updated Aflac Cafeteria Plan and Commissioner Randash, as Chairman, signed the plan.

EBMS Renewal- The Commission reviewed the Renewal Agreement with EBMS effective July 1st, 2015 and Commissioner Randash, as Chairman, signed the Renewal Agreement.

AUGUST TIMESHEETS

The Commission reviewed and approved the August 2015 timesheets, payroll and withholdings in the amount of \$527,154.32.

DIRECT DEPOSITS ONLY

Date	Name	Amount
8/31/15	BAINTER, MAGGIE M	\$3,008.98
8/31/15	BALDWIN, STEVEN S	\$3,750.30
8/31/15	BANISTER, KAREN A	\$2,049.25
8/31/15	BENEFIEL, NICOLE M	\$1,360.40
8/31/15	BERTSCH, KELI R	\$1,266.66
8/31/15	BROWN, CARLA F	\$2,866.88
8/31/15	BRUHA, DOUGLAS K	\$3,301.41
8/31/15	BUMGARDNER, HUGO F	\$2,590.71
8/31/15	BUTORI, DALE R	\$3,677.32
8/31/15	BUTORI, DANIELLE F	\$1,098.29
8/31/15	CHRIST, PAUL M	\$2,046.86
8/31/15	COOPER, JESSICA M	\$2,787.49
8/31/15	CUPPY, KIMBERLY A	\$4,294.69
8/31/15	DAVIS, TIFFANY A	\$2,211.67
8/31/15	DEBUHR, LANI J	\$2,181.62
8/31/15	DIETZ, CLINTON A	\$3,165.56
8/31/15	DULIN, LISA J	\$2,377.24
8/31/15	EISELE, NICHOLAS P	\$4,677.27
8/31/15	FLINT, BRENDA K	\$2,780.81
8/31/15	FUJIMORI, ANDY I	\$2,330.06
8/31/15	GRUBE, MARY E	\$2,109.23
8/31/15	GRUBE, TIMOTHY R	\$4,190.00
8/31/15	HALL, DAVID J	\$3,022.24
8/31/15	HERBST, LYNDIA M	\$2,349.09
8/31/15	HESS, TROY D	\$3,653.56
8/31/15	HIGGINS, ALBA E	\$3,203.35
8/31/15	IRGENS, CINDY J	\$1,440.99
8/31/15	JANZ, JOE M	\$4,230.80
8/31/15	JENSEN, KIMBERLY B	\$2,450.60
8/31/15	JEPPESEN, MIKAYLA F	\$1,643.32
8/31/15	JOHNSON, JESSICA M	\$1,197.71

8/31/15	JORGENSON, BRITTANIE R	\$2,165.10
8/31/15	KACHEL, THOMAS D	\$2,899.29
8/31/15	KETTERLING, BARBARA E	\$2,947.64
8/31/15	KIRSCHTEN, MICHAEL	\$2,162.20
8/31/15	KLANG, BARBARA A	\$3,046.29
8/31/15	LACROIX, JACOB L	\$2,424.58
8/31/15	LAGASSE, ROBERTA R	\$2,216.66
8/31/15	LECHLER, BARBARA A	\$2,646.57
8/31/15	LEE, CHARLES D	\$2,271.28
8/31/15	MEGGERS, BETH L	\$1,907.69
8/31/15	MEGGERS, ROGER D	\$1,363.34
8/31/15	MENGER, RICHARD A	\$2,183.24
8/31/15	MOORE, STACEY L	\$2,401.17
8/31/15	MUCKLE, THOMAS A	\$84.45
8/31/15	MURNION, MINDI	\$1,513.55
8/31/15	NEWELL, JERALDINE A	\$1,183.46
8/31/15	NEWELL, KATHERINE L	\$1,881.19
8/31/15	OVERN, MITCHELL L	\$3,043.00
8/31/15	PINKEY, ADAM J	\$3,391.04
8/31/15	POST, JULIE M	\$1,746.31
8/31/15	POWERS, JESSICA E	\$2,778.37
8/31/15	RANDASH, WILLIAM L	\$3,138.59
8/31/15	RANUM, DEBRA A	\$3,229.23
8/31/15	REISSIG, TOBY J	\$2,548.88
8/31/15	ROBBINS, DELAYNE J	\$2,200.45
8/31/15	SAGGIO, KIM M	\$2,226.66
8/31/15	SCHMIDT, DIANA L	\$2,070.07
8/31/15	SCHWARTZ, SHARON K	\$2,796.22
8/31/15	SHIPMAN, TRICIA L	\$1,067.27
8/31/15	SIELER, KENDALL S	\$3,166.35
8/31/15	SIELER, MARK E	\$3,012.22
8/31/15	SMITH, SUZANNE K	\$2,703.13
8/31/15	STRAUB, JULIE M	\$3,033.22
8/31/15	WASSMANN, DARCY L	\$5,232.98
8/31/15	WELLS, VICTOR B	\$3,195.78
8/31/15	WENZ, MARILYN M	\$1,991.33
8/31/15	WIEDMER, BOBBY A	\$3,946.78
8/31/15	WILDISH, DOUGLAS W	\$3,291.64
8/31/15	WILKIE HOEGER, BRENDA L	\$2,550.41
8/31/15	WIMAN JR, KENNETH P	\$3,316.63
8/31/15	WIMAN, DEBI K	\$3,095.50
8/31/15	WOOD, BRENDA J	\$2,613.64
8/31/15	WYRICK, DEBORAH D	\$2,918.01

BALANCE OF PAYROLL & WITHHOLDINGS

Date	Check #	Payee	Amount
8/31/15	36585	WELLS, MARY KIESHA	\$315.64
8/31/15	36586	HUETHER, SHARON L	\$92.12
8/31/15	36587	SPARKS, CAROL A	\$164.84
8/31/15	36588	TRONSTAD, JEAN M	\$221.70
8/31/15	36589	BAILEY, JAMES A	\$651.71
8/31/15	36590	ENDERS, TODD D	\$487.12
8/31/15	36591	HARBAUGH, TRENTON C	\$3,761.35
8/31/15	36592	JOHNSON, MICHAEL P	\$771.36
8/31/15	36593	MUCKLE, DEY J	\$447.11
8/31/15	36594	NELSON, TREVOR J	\$381.21
8/31/15	36595	WALKER, JAMIE S	\$216.97

8/31/15	36596	WATKINS, RICHARD M	\$867.43
8/31/15	36597	WINKLEY, MARK A	\$812.31
8/31/15	36598	BARRETT CHASKA, LINDSAY L	\$1,137.81
8/31/15	36599	BRUHA, TYLER T	\$54.41
8/31/15	36600	CHASKA, RODNEY J	\$931.52
8/31/15	36601	KILSDONK, RODNEY H JR	\$482.45
8/31/15	36602	KILSDONK, SCOTT	\$716.56
8/31/15	36603	MITCHELL, LISA R	\$2,111.34
8/31/15	36604	MORRIS, PATRICIA A	\$1,082.41
8/31/15	36605	PANKRATZ, LAURIE M	\$590.59
8/31/15	36606	RYDEN, MARY LOU	\$373.51
8/31/15	36607	SCHWARTZ, BRIDGET L	\$708.41
8/31/15	36608	SCHWEIGERT, STEVEN L	\$223.90
8/31/15	36609	GRAY, ROSCOE J	\$3,343.20
8/31/15	36610	MAIER, ROLAND R	\$3,387.08
8/31/15	36611	DAHL, EILEEN I	\$607.05
8/31/15	36612	DAHL, LARRY J	\$574.92
8/31/15	36613	FELT, IVEN L	\$2,392.01
8/31/15	36614	HOENKE, CHANSE N	\$1,480.61
8/31/15	36615	BERGER, SARA E	\$1,553.31
8/31/15	36616	GENTILINI, KADON D	\$484.27
8/31/15	36617	RISHLING, BRITTANY M	\$1,983.14
8/31/15	36618	ROST, DANIEL S	\$1,318.76
8/31/15	36619	ALLERDINGS, ROBERTA A	\$159.95
8/31/15	36620	FUCHS, PAULA L	\$664.66
8/31/15	36621	HAVENS, MARY ALICE	\$215.84
8/31/15	36622	LOVEC, JEANETTE J	\$807.43
8/31/15	36623	MILLER, ROBIN L	\$1,550.45
8/31/15	36624	BETTENHAUSEN, DARBY L	\$2,173.60
8/31/15	36625	BOHLE, DuWAYNE W	\$1,876.33
8/31/15	36626	BROWN, DAROLD O	\$31.37
8/31/15	36627	AFRANK, KATELYNN L	\$52.33
8/31/15	36628	ALLERDINGS, BRANDI J	\$92.12
8/31/15	36629	BANISTER, DEVON R	\$124.06
8/31/15	36630	BEACH, LYNN M	\$85.27
8/31/15	36631	BERGER, PAUL H	\$815.98
8/31/15	36632	BLOHM, MANDY J	\$2,209.95
8/31/15	36633	BOHLE, LESLIE-MARGARET T	\$362.40
8/31/15	36634	CURRY, NEILA D	\$367.40
8/31/15	36635	EFTA, ELSIE E	\$365.40
8/31/15	36636	EHRET, JANICE E	\$1,457.82
8/31/15	36637	ERICKSON, TRESTON D	\$1,505.08
8/31/15	36638	FELDHAUSEN, JESSICA L	\$729.24
8/31/15	36639	GRAMMOND, JOAN M	\$80.43
8/31/15	36640	GRIEBEL, MARJORIE A	\$247.11
8/31/15	36641	HADLEY, JOSI M	\$88.67
8/31/15	36642	HANRATTY, JEAN F	\$365.40
8/31/15	36643	HANRATTY, ROBERTA L	\$164.84
8/31/15	36644	HECKER, MARYANN	\$341.57
8/31/15	36645	LOSING, NORMA L	\$94.97
8/31/15	36646	MEHLING, FRANK N	\$571.31
8/31/15	36647	NIELSEN, MAKENZY J	\$140.60
8/31/15	36648	ORCUTT, DONALD R	\$341.57
8/31/15	36649	ORCUTT, MARLA M	\$362.40
8/31/15	36650	PERRY, ALYSON CHEYENNE	\$205.40
8/31/15	36651	PERRY, BLAINE R	\$480.41
8/31/15	36652	PERRY, MARIAH B	\$2,237.60

8/31/15	36653	PINNOW, VIVIAN A	\$807.58
8/31/15	36654	RIEGER, ANDREA D	\$106.67
8/31/15	36655	SCHULTZ, MARILYN	\$558.03
8/31/15	36656	SCHWEIGERT, ALICE KAY	\$87.27
8/31/15	36657	SMITH, MARY F	\$362.40
8/31/15	36658	SMITH, WILLIAM D	\$1,700.05
8/31/15	36659	STUTTS, JOSHUA N	\$1,400.31
8/31/15	36660	THOMAS, THEBEA A	\$701.59
8/31/15	36661	TOPP, DEANNA D	\$166.70
8/31/15	36662	TYSVER, ZACHARY Z	\$1,440.93
8/31/15	36663	VANGORDEN, DIANE K	\$333.80
8/31/15	36664	VARNER, LINDA M	\$111.51
8/31/15	36665	VERKE, NIKKI A	\$66.87
8/31/15	36666	WATSON, AMIA R	\$124.06
8/31/15	36667	WITCHER, JOZELL D	\$87.27
8/31/15	36668	HUNT, JUDY L	\$1,237.29
8/31/15	36669	ARNELL, DALLAS J	\$1,075.24
8/31/15	36670	HOVERSLAND, JAY W	\$1,395.34
8/31/15	36671	KARY, ERIC J	\$3,187.78
8/31/15	36672	PACKER, MATTHEW G	\$909.34
8/31/15	36673	VAN ZEE, DERYK E	\$1,052.17
8/31/15	36674	MEGGERS, DARIN R	\$723.22
8/31/15	36675	AFLAC GROUP INSURANCE	\$667.23
8/31/15	36676	EMPLOYEE BENEFITS MGMT.	\$2,051.65
8/31/15	36677	FALLON CO TREASURER	\$187,573.63
8/31/15	36678	FALLON COUNTY FEDERAL CR UNION	\$4,652.00
8/31/15	36679	FALLON COUNTY HEALTH INS.	\$45,227.54
8/31/15	36681	FRIENDS OF FMC FOUNDATION	\$60.00
8/31/15	36682	LIBERTY NATIONAL LIFE INSURANCE CO	\$2,092.73
8/31/15	36683	MACo HEALTH CARE TRUST	\$2,576.00
8/31/15	36684	MONTANA CSED	\$199.00
8/31/15	36685	RECOVERY RESOURCES, LLC	\$318.77
8/31/15	36686	VICTORY INS CO WORKMANS COMP	\$15,067.49
		TOTAL PAYROLL	\$527,154.32

CORRESPONDENCE-

Baker Lake Mitigation- The Commission reviewed the Consultant Agreement between Fallon County and Geum Environmental Consulting Inc. for their services with the Baker Lake Mitigation Project. Commissioner Randash, as Chairman, signed the agreement.

The Commission received a copy of the Baker Lake Restoration Plan Draft Scope of Work along with associated fees from DOWL Engineering for the Baker Lake Mitigation Project.

City of Baker- City of Baker Council Meeting Agenda for September 2, 2015; City of Baker Council Meeting Minutes for August 19, 2015.

Montana Department of Revenue- The Commission received a letter dated August 31, 2015 from the Montana Department of Revenue regarding the Statewide School Mill Levies for FY2016.

GENERAL JOURNAL ENTRY APPROVAL-

The Commission reviewed and Commissioner Randash, as Chairman, signed the following journal:

Journal 691- Move Midland Implement Trade Allowance for Parks and an Ambulance overpayment from a Capital Improvement Expense Account to a Revenue Account, \$8,800.

REVENUES-

Baker Air Service, Airport Aviation Fuel- \$460.13; **State of MT Department of Transportation,** Road St Aid, Fuel Tax Rmb- \$4,131.21; **Sand Oil,** Oil & Gas Royalties- \$103.31; **Denbury,** Oil/Gas/Coal Royalties- \$4,649.73

DEPARTMENT MINUTES/AGENDAS/REPORTS-

DES/911- Chuck Lee, DES/911 Director, gave the Commission an email reminding them the New Powder River Bombing Training Range Complex will become active September 17th. He also gave them a map of the area surrounding the Complex for their records.

Sanitarian- Rich Menger, Sanitarian, gave the Commission a copy of a letter dated September 10, 2015

he submitted to the American Lutheran Church regarding the requirements for Non-profit Temporary Food Service Establishments according to the Montana Administrative Rules.

Clerk & Recorder- Brenda Wood, Clerk and Recorder, gave the Commission the Tax Levy Requirements Schedule for Non-Voted Levies and the FY2016 Schedule of Tax Levies for them to review. The schedules are filed in the Clerk & Recorder's Office.

Fallon County Detention Center- August 2015 (1 County Prisoner, 3 City Prisoners with a total of 38 days in jail)

Planner- Staff Report ZC-15-01 Fallon County Workforce Housing Zoning Regulations

Treasurer- August 2015 Treasurer's Cash Up Report of \$62,113.27, Cash Receipt Balancing Report with a Treasurer's Balance of \$95,749,369.17 at the close of business day on June 30, 2015

Baker Rural Fire District- August 2015 Warrants issued in the amount of \$12,634.57

Plevna Rural Fire District- August 2015 Warrants issued in the amount of \$22,932.39

Senior Center- September 2015 Senior in Action Newsletter

Special Projects- DuWayne Bohle, Special Projects, submitted a Special Project Reports dated 09/02/15 and 09/09/15 to the Commission. The reports are filed in the Clerk & Recorder's Office.

EMAILS- The Commission reviewed the emails sent to them from State agencies and other entities that required no discussion, action or decision.

3:25pm- Dave Havens, Member of the Public, joined the meeting.

4:00PM COUNTY ATTORNEY UPDATES

Deb Afrank, Property Owner; Rich Menger, Sanitarian; Darcy Wassman, County Attorney

Afrank Property- The Commission asked Deb Afrank to come in to discuss the Baker Lake Mitigation Plan. Rich Menger said the Environmental Protection Agency (EPA) is proposing the County include the removal of 40 feet of shoreline at the Afrank property in their Baker Lake Mitigation Plan. Deb asked how the EPA came up with the 40 feet number since taking out 40 feet of her shoreline would put her shoreline up higher than her gazebo and old trees that have been there for many years. The Commission said they aren't sure where that number is coming from but told her they are not including the removal of her shoreline in their plan. The Commission suspects the Afrank property was included because the EPA tied it into the construction project from 2005. Deb said her and her late husband, Dennis Afrank, had nothing to do with the construction project until a Fallon County truck got stuck in the ice near their property and began sinking. Deb said it was at that time they allowed the County to remove and use the river rock along their shoreline to get the truck out of the water. The County agreed to replace the river rock once the construction was finished but replaced it with a dirt gravel mixture instead. Deb said if any additional dirt was added in the process it was very little and definitely not 40 feet worth. Rich said it is a shame the County didn't replace the removed rock with the same type of rock as the river rock was put down to stabilize the bank according to Fallon County regulations. Rich said when he contacted the Army Corps of Engineers about wanting to stabilize the shoreline they told him to handle it as he saw fit. Rich showed the Commission pictures he has of the Afrank shoreline in 2003, shortly after the original river rock was put into place, and said the pictures clearly show the shoreline is approximately the same size as it is now.

4:25pm- Darcy Wassman left the meeting.

Rich said when the EPA came to look at Deb's shoreline this past April they cited the existence of concrete on the north side of her property as proof her shoreline was added onto. Rich told the Commission there is concrete and brick on the north side of Deb's property, some which is still visible, but it is not from the Afrank's putting it there. Rich said when the Longfellow School burned down in 1967 the concrete and brick from the school was dumped on the north side of Deb's property as fill and gave the Commission a copy of the 1967 news article written about it. Rich said the County was not liable for this back then as it was a privately owned lake and at that time there was little to no government involvement or interference with water masses.

Rich said if the EPA had done more homework on the Afrank property and not relied solely on old aerial photos the Afrank property would not have been a factor to begin with. Deb asked if she doesn't agree to have the dirt removed from her shoreline if it could stop the work on the lake from being done and Steve said possibly but they are going to present the plan without her property in it and give the reasons why they feel it should not be included. The Commission told Deb they will keep her posted on the progress of the plan.

Removal of Trees by Afrank Property- Deb asked the Commission what the status was on the County removing the trees along her bank for the Lower Baker Lake Plan. The Commission said Bobby Wiedmer, Road Supervisor, is contacting the Department of Transportation to find out if the County can maintain and mow the embankment once the trees are removed.

4:40pm- Deb Afrank and Rich Menger left the meeting.

5:00pm- Dave Havens left the meeting.

5:00PM EVENING RECESS

Commissioner Baldwin made the motion to recess for the evening. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

9:00 AM RECONVENE

**PRESENT William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE**

9:00am- Dave Havens, Member of the Public, joined the meeting.

9:00AM OUTSIDE BUILDING MAINTENANCE UPDATES

Present: Joe Janz, Outside Building Maintenance

Courthouse Tree- Joe Janz said he has been getting compliments on the lawn and flowers and lost a tree in the big storm over Fair weekend. Joe said there is a tree by the Lambert House that needs to be taken out as it is leaning significantly over the Lambert House and is only being held up by the cement surrounding it. Joe said he is concerned it could fall onto the Lambert House in another big wind storm. Joe said he can remove the tree and plant another tree to replace it. After much discussion and after viewing the condition of the tree the Commission gave Joe permission to remove the tree.

Drainage in back yard- Joe is going to install a pipe under the sidewalk and tie it into the system on the east side of courthouse to allow the water to drain better in the back yard of Court House.

Sidewalks & Curbs- Joe will be repairing the curb and sidewalks soon.

Other duties- The Commission and Joe discussed the Commission asking DuWayne to work on the gutter problem at the Rifle Range earlier in the week. Joe said he wanted the Commission to consider the jobs they pile onto him and DuWayne before asking.

Trailer- Joe said he too will be able to use the weed trailer that is being given to the Fairgrounds. Joe said Alba Higgins, Road Supervisor, said a pickup exchange may have to take place so the Fairgrounds has a pickup that can haul the trailer. Joe said he wants to look at the truck at the Fairgrounds to see if it can be exchanged for Tim Grube's old pickup that would be able to haul the trailer. The Commission told Joe Tim's truck was going to be given to Community Service but if the Fairgrounds pickup is in good shape and is a crew cab it may be possible to send it to Community Service instead. Joe said he will go look at the truck because he couldn't remember if it was a crew cab.

9:15am- Joe Janz left the meeting.

9:15am- Forrest Sanderson with KLJ joined the meeting.

9:30AM COMMISSION WORK SCHEDULE CONTINUED

Eastern Montana's Community Service Block Grant Workplan- The Commission reviewed the Eastern Montana's Community Service Block Grant (CSBG) Workplan for FY2016-17 dated August 27, 2015 and Commissioner Randash, as Chairman, signed the Workplan.

Forrest and the Commission discussed the CTEP project and Forrest's experience with projects that are similar to that. Forrest gave the Commission planning fee information he wanted them to review prior to his afternoon meeting with them. The Commission asked Forrest if he would be available now that the Trotter and Associates contracted has been terminated. Forrest said he could and will look at the KLJ Contract to see if a change needs to be made. The Commission asked if Forrest could do Floodplain work if necessary and he said he is a certified Floodplain Manager and could do that. The Commission gave Forrest a copy of the KLJ contract to review.

9:40am- Forrest Sanderson left the meeting.

9:50am- Lynda Herbst joined the meeting.

Lynda said the washing machine had an electrical short and is no longer operable. She asked the Commission if she could purchase a new machine and they gave approval to do so.

10:00AM FALLON MEDICAL COMPLEX (FMC) UPDATES

Present: David Espeland, FMC CEO

Annual Report- Selena Nelson, FMC CFO, is working on the Annual Report and will give a copy to the Commission when complete.

Visiting Physicians- The Commission asked David about recruiting more visiting physicians who are specialized in areas such as Audiologists and Optometrists. David said he would welcome more visiting physicians but they run into the problem of having to charge them for their space, regardless of how many patients they see. This is a Medicare law and often times detracts a physician from coming to Baker. David said another issue they seem to have is when the visiting physician gets busier in their "base" location and don't have time to come to Baker. Commissioner Baldwin said he knows an Optometrist who may consider visiting Baker to provide services and Dave suggested the Optometrist contact him.

Recruiting- David said now that Physician Assistant Steve Coxe has left the other physicians are covering

his shifts. David said they are trying to assemble outside locum physicians to help with coverage in addition to recruiting for another Physician's Assistant (PA) as Dr. Espeland is wanting to stop taking calls after October. David said they did not sign the contract with the dedicated search company they had planned using but instead are working with a company called Inline to do online recruiting. The Commission asked if a doctor's wage decreases if they do not take calls and David said yes. David said a challenge they have with call coverage is a PA has to be employed by FMC to take calls and if they are a visiting PA they cannot take calls. David said they are looking into a service called eEmergency provided by Avera that would give PAs and locum physicians direct video access to board-certified emergency physicians and emergency-trained nurses for a cost of \$60,000. David said they are interested in another service Avera offers called ePharmacy that gives the hospital a drug dispensary machine that would be helpful on the weekends and in the evenings when the pharmacy is closed. David said they have talked to Avera about their eLong Term Care service also that provides Long Term Care physician oversight.

The Commission asked what the cost is to hire a locum physician and David said the cost is around \$5,000 per weekend with a PA being \$3,000-\$3,500. David said they are paid for a certain number of hours whether they work all the hours or not. David said FMC is a critical access hospital which enables them to get some of the funds back on an annual basis which helps.

David said Selena Nelson gave her notice effective Dec. 6, 2016. David said he is looking at other people to recruit for the position so they can train with Selena over this coming year.

Parkview Doors- The Commission asked David about adjusting the west door at Parkview as people have complained it is difficult to open. David said his maintenance crew tried to adjust the door and were unsuccessful. They have decided to have Scott's Glass shave off some of the metal on the bottom of the door to alleviate the problem.

Parkview Interior- David said the bid to redo the interior of Parkview I should be done by October. The Commission asked if the air conditioner in Parkview I is working and David said it is working but they are still struggling with it. The filters in the system need to be replaced and Mechanical Technology Inc. is coming down to work on it.

Parkview Fire Drill- David said Brad Kings and Carol Zachman are working on the fire drill plan for Parkview. They have talked to the Ambulance Crew about implementing this plan and they are in support of it.

FMC Basement Project- David said the project is progressing well although they are still struggling with the drainage in the courtyard area and have been discussing putting a trench drain in to alleviate the problem. David said John Peila with Diamond J Construction has been reluctant to come back and sign off on the project or take care of the issues that are remaining. The laundry area is done and they will be moving the items in next week.

Mechanical Technology Inc. (MTI) Services- The Commission asked David if he was pleased with the services they get from MTI. David said they are pleased with MTI. David said to save money they went through the contract and service report line by line with MTI to determine what items on the report FMC employees could do instead of MTI. David said this helps reduce the costs and makes the plan affordable. The Commission asked if they are available to come on-site without the full contract in place and David said yes they come once or twice a year and in addition to having their remote management system in place. David said they have a website his staff and MTI technicians can access the systems from also. The Commission said they think Lynda Herbst, Inside Building Maintenance Supervisor, uses this system and suggested having Andy Fujimori, IT Tech or someone else cross trained on the system in the event Lynda Herbst is gone.

Montana Dakota Utility (MDU) Rates- David said because rates are going up 21% MDU contacted FMC about their Demand Power Plan System that diverts energy to help reduce costs. David said he doesn't know much about the plan but is looking into it and will let the County know what he finds in case they can benefit from the system too.

11:00AM OUTSIDE BUILDING MAINTENANCE JOB DESCRIPTION

Present: Julie Straub, Human Resource Manager, Joe Janz, Outside Building Maintenance

Julie gave the Commission an updated Outside Building Maintenance job description for them to review. Julie said Joe does additional duties on his own time such as checking on the Court House after hours if there has been a big storm or power outage to ensure nothing is damaged or needs to be addressed. Julie said he doesn't put this time on his time sheet and it isn't included in the new job description. The Commission said they would like these duties added to his job description and that he should be getting paid to do them.

The Commission told Julie to notify Karen Banister, Museum Curator, to ask Joe for help first if she needs any maintenance work done rather than DuWayne Bohle, Special Projects Technician.

11:15AM FALLON COUNTY MAIL SERVER AND WEB SERVER DISCUSSION

Present: Don Dilworth, IT Tech; Andy Fujimori, IT Tech

Computer Replacements- Don Dilworth asked the Commission for approval to replace two computers at \$1,200 each in the Clerk and Recorder's office and they gave him permission.

Web Server- Don said the County's web server is 7 years old and has ran 24/7 during that time. Don suggested abandoning this server and begin using the web to store our data. Don said the web server is stable and secure with a cost of \$60/year through Godaddy. The Commission gave Don permission to switch servers.

Criminal Justice Information Network (CJIN)/SummitNet System- Don gave the Commission a copy of

the CJIN bill for the Commission to review. There are three machines in dispatch and one in the sheriff's office that use CJIN. Don needs to cut the system over and it will cost approximately \$800. He said he is going to try to recover some of the cost and would like to proceed with cutting the system over. The Commission gave their approval to cut the system over.

11:35AM BAKER LAKE MITIGATION PROJECT

The Commission reviewed the Standard Agreement for Professional Services from DOWL Engineering for the Baker Lake Mitigation Project.

Commissioner Ranum made the motion to enter into the contract with DOWL Engineering for the Baker Lake Mitigation Project. Commissioner Baldwin seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

11:45AM PUBLIC COMMENT

No one appeared for public comment.

12:00PM NOON RECESS

Commissioner Baldwin made the motion to take a noon recess. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

12:00pm- Dave Havens left the meeting.

1:15pm- Dave Havens, Member of the Public, joined the meeting.

1:15PM PLEVNA SPRINKLER DISCUSSION

The Commission gave Scott Rabbit permission to service the sprinklers at Plevna at no charge.

1:30PM WORKFORCE HOUSING PUBLIC HEARING

Present: Forrest Sanderson, Kadrmas, Lee & Jackson (KLJ)

Forrest Sanderson, Senior Planner for KLJ presented the Planning Board Recommendation ZC-15-01 for the Workforce Housing Zoning Regulations. The Workforce Housing Resolution is proposed for adoption under the Montana State Zoning Regulations to handle Workforce Housing in Fallon County. Currently, all property within Fallon County is not subject to rules and regulations related to the location, development and use of property. The County has used its Growth Policy and Subdivision Regulations to address concerns but these are not the most efficient or effective tools to address the impacts of Workforce Housing Development.

Forrest said in the State of Montana, all jurisdictions proposing to zone or rezone property or to adopt or revise their zoning regulations must issue findings of fact on a twelve point test that constitute the rationale for the adoption of a zoning district, zoning regulations or changes to zoning or zoning regulations. Forrest read the twelve points cited in the Planning Board Recommendation ZC-15-01 to the Commission and the recommendation is filed in the Clerk & Recorder's office.

The Commission reviewed the Resolution of Intent to Adopt Zoning for Workforce Housing Under the Authority of 76-2-201 MCA. Forrest said the Resolution of Intent puts Fallon County residents on notice that the Commission has found the Workforce Housing Resolution to be in the best interest of the public. It also gives the public an opportunity to review the plan and protest if desired. Forrest said he hopes the public understands the Workforce Housing Resolution is designed to protect the public when Workforce Housing is implemented in an area. Forrest said once the resolution is adopted and signed he will have it advertised in the Fallon County Times September 17th and September 24th, 2015.

The Commission asked if the Keystone Pipeline Workforce Housing that has already been approved would have to abide by the guidelines set forth in the resolution if it is adopted and Forrest said their agreement precedes the resolution being enacted so they would not need to abide by it.

Forrest opened up the matter for public hearing. Forrest asked if there was any one present who would like to comment. No one appeared to make public comment.

Commissioner Ranum made the motion to adopt the Planning Board and Zoning Commission Recommendation #ZC-15-01 as finding of fact. Commissioner Baldwin seconded the motion. Commissioner Randash asked if there was any further discussion and there was none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Ranum made the motion to adopt the Resolution of Intent No. 2015-05 to create the Workforce Housing Zoning District and Regulations with public notice of the passage of the Resolution of Intent no less than two times in the Fallon County Times and that for a period of not less than 30-days following the first publication of the notice that a protest period as provided by §76-2-205 M.C.A. shall be established with protests directed to the Fallon County Clerk and Recorder as prescribed in Montana Law. Commissioner Baldwin seconded the motion. Commissioner Randash asked if there was any further discussion and there was none. 3 Ayes. 0 Nays. The motion carried unanimously.

The Commission signed the Resolution of Intent to Adopt Zoning for Workforce Housing Resolution No. 2015-05 and it is on record in the Clerk and Recorder's Office.

**RESOLUTION OF INTENT TO ADOPT ZONING
FOR WORKFORCE HOUSING**

**Under the authority of 76-2-201, MCA
Fallon County, Montana**

Resolution No. 2015-05

WHEREAS, recent technological advances in oil and gas drilling have allowed certain petroleum deposits to become economical to develop; and

WHEREAS, initial oil and gas well development or pipeline construction requires a large, temporary workforce that needs housing; and

WHEREAS, the rapid proliferation of workforce housing in the region requires measures to classify and regulate the location and conditions on such housing in order to provide a basic level of public health, safety and general welfare and to mitigate the impacts so as to not unduly burden the residents of Fallon County; and

WHEREAS, Fallon County's adopted growth policy provides guidance for encouraging development that provides for adequate services that does not add to the tax burden of existing landowners, promotes population growth to sustain new businesses and schools at a rate that can be sustained with government services and infrastructure such as safe roads, disposal of sewage, protection of natural habitat and seeks to expand desirable housing stock to meet local housing needs; and

WHEREAS, the proposed zoning secures safety from fire and other dangers by providing a review and criteria that ensures housing will be separated, located, and built in order to ensure access by fire protection services and availability of adequate water supply, while reducing the risk of spreading fire by requiring structural separation; and

WHEREAS, the proposed zoning promotes the public health, public safety, and general welfare by providing for a review process and development standards that ensure availability of adequate water, wastewater, solid waste, and other public utilities for workforce housing; the provision of adequate emergency and other public services; adequate grading and drainage from such development; legal and physical access to the housing facilities; landscaping and visual buffering of the site from adjacent uses; and provides for the appropriate location and construction standards of workforce housing to ensure the preservation of the values of the quality of life and property in the county while meeting the immediate demand for workforce housing; and

WHEREAS, the proposed zoning facilitates the adequate provision of transportation, water, sewerage by requiring review and improvements as necessary to roads, water systems and sanitation facilities; and

WHEREAS, the proposed zoning facilitates the adequate provision of schools, parks and other public facilities by requiring Applicants to extend and/or create public facilities that will serve their workforce housing facilities; and

WHEREAS, in considering and adopting the proposed zoning, the County Commission considered the reasonable provision of adequate light and air by requiring proper spacing between structures and imposing setbacks from property lines and structure height limits; and

WHEREAS, in considering and adopting the proposed zoning, the County Commission considered the effect on motorized transportation by requiring construction of roads to a set standard, generally recognized as adequate, for the movement of vehicles as well as required parking spaces to ensure that roadways are not blocked or travel width reduced by parked vehicles; and

WHEREAS, in considering and adopting the proposed zoning, the County Commission considered the character of Fallon County and its peculiar suitability for the provision of workforce housing and found the proposed development to be generally suitable for the area because the protective measures contained in the regulations are generally sufficient to mitigate potential land use conflicts; and

WHEREAS, in considering and adopting the proposed zoning, the County Commission considered conserving the value of buildings and whether the zoning encouraged the most appropriate use of the land throughout the jurisdictional area and found that by grouping similar uses and providing controlled locations for temporary workforce housing as defined in the regulations and equitably applied within the jurisdiction that to a reasonable extent the regulations encouraged the appropriate use of land and conserved the value of existing buildings; and

WHEREAS, in considering and adopting the proposed zoning, the County Commission considered whether the zoning regulations were, as near as possible, compatible with the zoning ordinances of nearby municipalities and found them to be compatible, as near as possible; and

WHEREAS, after publishing adequate notice as required by statute and the applicable local regulations, pursuant to Section 76-2-204, the Fallon County planning board held a duly noticed and posted public hearing on August 3, 2015 regarding the proposed zoning district boundaries and appropriate regulations; and

WHEREAS, during that duly noticed and posted public hearing, the public had an opportunity to be heard regarding the proposed district boundaries and appropriate regulations, and, after considering such public comment, the planning board made a recommendation eight in favor and none opposed (8 – 0) to approve the proposed zoning; and

WHEREAS, pursuant to 76-2-205, MCA, the Fallon County Commission noticed a public hearing on the

proposed zoning district boundaries and regulations, stating the boundaries of the proposed district, the general character of the regulations, the time and place of the hearing, and that the proposed regulations were on file for public inspection at the office of the County Clerk and Recorder; posted that notice not less than 45 days before the public hearing in at least 5 public places within the proposed district; and published that notice once a week for 2 weeks in a newspaper of general circulation with the County; and

WHEREAS, after publishing and posting such notice, the County Commission held that public hearing on September 10, 2015, where, after considering the recommendation of the planning board and the public comment based upon the proposed findings of fact in Planning Board and Zoning Commission Report ZC-15-01.

NOW THEREFORE, Be it Resolved by the Fallon County Board of Commissioners in order to promote the public health, safety and general welfare of Fallon County as more particularly set forth above in the preamble to this resolution, the Fallon County Commissioners hereby adopts this resolution of intent to create a zoning district, with boundaries as published and regulations as set forth in Exhibit A attached hereto and incorporated herein, under the authority provided by Section 76-2-201, MCA, et seq., for the purpose of regulating the location and impacts of workforce housing in the County.

BE IT FURTHER RESOLVED THAT:

- A. That pursuant to Section 76-2-205, MCA, the Fallon County Commission shall provide notice passage of this resolution of intention, stating the boundaries of the proposed district, the general character of the regulations, and that the proposed regulations are on file for public inspection at the office of the County Clerk and Recorder; and published that notice once a week for two weeks in a newspaper of general circulation within the County; and
- B. That pursuant to Section 76-2-205, MCA, for 30 days after first publication of such notice, the County Commission will receive written protests to the creation of the zoning district or to the zoning regulations from persons owning real property within the district whose names appear on the last-completed assessment roll of the County; and
- C. That should the number of protests received during the protest period total 40% of the real property owners within the district whose names appeared on the last-completed assessment roll or owners representing 50% of the titled property ownership whose property is taxed for agricultural purposes or forrest land, the district will not be created

ADOPTED by the Fallon County Board of County Commissioners this day of 10th Day of September 2015.

William Randash, Chairman

Deb Ranum, Commissioner

Steve Baldwin, Commissioner

ATTEST:

Brenda Wood, Fallon County Clerk & Recorder

2:00pm- Lani DeBuhr excused herself for the day.

2:00PM PLANNER UPDATES

Present: Forrest Sanderson, KLI; Rich Menger, Sanitarian

Grant Funding- Forrest Sanderson said the State of Montana has grant funds to assist with establishing Land Use Regulations. Forrest reviewed the County's regulations and felt they were good and would not change them. Forrest said the regulations were adopted under Title 75 rather than the more flexible Title 76. Rich Menger said when he wrote the regulations in 1985 the State felt that Title 75 was appropriate at the time.

Lake Shore Regulations-

Rich said he would like to create a lakeshore permit and raise the fee from \$15 as it doesn't cover the work of even the inspections let alone upkeep.

Planner Fee Discussion- The Commission and Forrest discussed adjusting the planner fees. Forrest said the Planning Fees should be adjusted to cover the cost of the services they receive. Currently the fees do not cover the costs and taxpayer money is used to cover the difference. Forrest advised to increase the fees but to not overcharge the citizens. Forrest said in order to change the fees they would have to strike out any verbiage in existing ordinances or rules that cites a dollar amount for planning fees. If a resolution exists that established the current planning fees it can be amended. The County can then draw up a fee schedule with the current

amounts listed. You can just amend the Resolution with adoption of fees if there is a change. Forrest suggested the Commission find out what the cost is for the services by asking the Departments involved and then he can help them set the fees and create a resolution to adopt them.

Subdivision Regulations- Forrest said he went through the County's Subdivision Regulations and feels they work well for the County. He may have a few suggestions in the future but currently the only changes that may be made are changing the forms and some of the language in the forms.

KLJ Contract- Forrest will send the Commission a revised copy of the KLJ Contract that will include them providing the County Planner Services. Forrest said he will be located in the Billings office and can help people from that office rather than working out of the Fallon County office.

Growth Policy Grant- Forrest said he may be able to get a grant to update the Growth Policy Plan and if not he can try to get a CTAP grant.

2:30 PM MECHANICAL TECHNOLOGY INC. (MTI) CONTRACT/SERVICES DISCUSSION

Lynda Herbst, Inside Building Maintenance

The Commission told Lynda Herbst about Fallon Medical Complex handling some of the HVAC maintenance duties rather than MTI doing all of them. They said FMC has been able to save considerable money doing some of the duties themselves and would like Lynda, Joe Janz, Outside Building Supervisor and DuWayne Bohle, Special Projects Technician to determine what maintenance duties they can do to cut costs for the County. The Commission will give copies of the MTI maintenance sheets to review so they and Lynda can decide what they can do.

The Commission and Lynda discussed identifying a person to assist Lynda with the MTI program and monitoring the HVAC system when she is gone. Lynda said she has been training her employee Mikayla Jeppesen to do it. The Commission suggested training Andy Fujimori, IT Tech, to run the program as well. Lynda said she doesn't have the MTI software on her new computer at home because Don Dilworth, IT Tech, was unable to load it on the computer. Lynda said she will have Don and Andy load the program on an older computer of hers instead. The Commission asked Lynda to notify them when this was done.

2:50pm- Lisa Mitchell, Ambulance Director, joined the meeting to be a part of the Handheld Radio Discussion that was canceled. Lisa left the meeting after being told it was cancelled.

3:00PM HANDHELD RADIO DISCUSSION

The meeting was cancelled due to Bob Brenner with TAB Electronics not being available.

3:30 PM LUTHERAN BOOTH SURRENDER AND LEASE AGREEMENT DISCUSSION

Present: Darcy Wassmann, County Attorney; Pastor Bruce Kolasch; American Luther Church Pastor; John Geving, American Lutheran Church Council Member; Fred Housvicka, American Lutheran Church Council President; Rich Batterman, Attorney representing the American Lutheran Church

The Commission told the Lutheran members present they were concerned the new building would not be completed by the beginning of June as needed due to the delay in moving forward with the demolition. The due date for the demolition was set for September 1st and since it hasn't started yet they would like to wait until next fall to demolish and begin construction of building. Pastor Bruce Kolasch asked the Commission what the status was on the Surrender and Lease Agreement and the Commission said they can work on resolving the issues with the Agreement and have it ready for next year. Pastor Bruce said the main issue they have with the Agreement is it stating the building will no longer be the Lutheran Stand but a County building. The Commission said the building will always be considered the Lutheran Stand but because it is being built on County property with County funds it is a County owned building and should be able to be used by other entities when the Lutheran's aren't available. Pastor Bruce said he understood that but wants the Commission to consider the life-long working relationship the Lutheran's have had over the years in operating the building and would like that relationship to continue. Pastor Bruce said they are also concerned they will not be able to store their items in the building as they have in the past. The Commission said they can store their items in the building and suggested locking anything of significant value in a cabinet and possibly insuring those items.

Fred Housvicka stated the Lutheran's knew they could not afford to build a new building and are appreciative the County will build one but want to ensure it is available to them for Fair and that they have the first opportunity to use it for other events or functions. The Commission said they agreed to that and wanted the Lutheran's to know they would always be able to operate the building during the Fair and have first right of refusal for other events. Fred said he would like it stated in the minutes that during the Fair and other events the Lutheran's would always have the first chance to use the Stand and the Commissions said it would be noted. Darcy Wassman said there was concern about the Lutheran's not allowing other entities to use items such as the fryer due to the inconvenience. The Lutherans said they would be willing to let others use the items they are just concerned of what condition they may be in after being used and if they will be operable at Fair time. John Geving asked if the Commission was still planning on purchasing the Lutheran's equipment that will go into the new building at fair market value and Darcy said the Fair Board had discussed it but no decision was made. The Commission said although the Lutheran's will always have first right to use the building they cannot agree to a 99 year lease as it sets a precedence for all other County leases.

John Geving said he feels there is still time to demolish and construct the new building by the beginning of June and asked if this was no longer an option. The Commission said if the project can begin now they would

agree to proceed with it this year and asked the Lutheran Members if they had a design or building picked out yet. John said they spoke to a contractor and felt a pre-engineered building would work. Darcy Wassman asked if the project will need to go out to bid and the Commission said yes it will since it will exceed \$80,000.

4:00pm- The Commission called Richard Griffith with Griffith Steel to discuss the building via conference call.

Richard Griffith said a 42 x 42 building could be completed by May or the first of June and recommended a stick frame building be built rather than a metal one due to the cost. Richard said he would hope the utilities could be moved this fall and whomever gets the bid would have the foundation poured, the shell of the building up and prepare the area for the utility tie ins before winter and then could do the inside work during the winter months. Richard recommended the building be insulated and two large exhaust fans be installed on both ends of building to keep the building cooler, John Geving said this was a good idea. The Lutheran Members said if the Commission agrees to move forward they can have all of their items removed from building by mid-October at the latest. The Commission said that would work and they will take care of the utilities project with Richard assisting them with getting the building permit ready. Richard told the Commission they will also need to get an electrical permit and suggested contacting an electrician to help them with this process. Everyone present thanked Richard for his time and suggestions.

4:10pm- Richard Griffith left the meeting by ending the conference call.

Darcy suggested the Commission and Lutheran Council communicate frequently and in a timely manner with each other during the course of the project. Rich suggested the Lutheran Council also decide what they are going to contribute to the project. Fred said he will bring this information along with a copy of today's minutes to the next Council meeting on Monday, September 14th, 2015 and is hopeful they will approve of moving ahead with project.

4:13pm- Darcy Wassman excused herself from the meeting for a court appointment.

The Commissioner said they will put the Lutheran Council meeting on their agenda and at least one member will attend the meeting. The Commission suggested Fred and the Council keep the Fair Board involved and Fred said they will.

4:19pm- Darcy Wassman returned to the meeting to see if there was anything else that needed to be discussed with her. The Commission said everything was taken care of. Rich Batterman, John Geving, Fred Housvicka, Pastor Bruce Kolasch, and Darcy Wassman left the meeting.

4:25pm- Commissioner Ranum excused herself from the meeting for the duration of the day.

4:30PM TOWN OF PLEVNA UPDATES

Present: William Benner, Town of Plevna Mayor

Water/Sewer Project- Willie said the Contractor should be done with the main water line today and will begin working on hooking up houses next. Willie said the asked Stahly Engineers to stop working on the lagoon as they know what needs to be done now and didn't want to spend money on a study. They still need to take pictures of the lagoon and get a list of the items the previous contractor needs to finish before the warranty period runs out.

Water Wells- Willie said they ran a camera in the water wells to check for leaks as they are losing water and find out why one well is producing silt.

Streets- Willie said they would like to chip seal the streets next summer and they really appreciate all the help the Commission and Jason Rittal, EPEDC Executive Director, has done for the Town of Plevna.

Plevna Rural Fire Truck- Willie said they would have liked the PRFD's truck they sent to auction to pull their sewer machine and put a snow plow on to plow snow. Willie said he asked Gary Lang if they could have it and Gary told him he would have to purchase it through the County Auction. The Commission said that wasn't correct, that a County owned item can be given to another county government entity and doesn't have to be purchased through the auction. Willie said they are now looking for a truck to use for those purposes.

5:00PM ADJOURN

Commissioner Baldwin made the motion to adjourn the meeting. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN

s/William L. Randash, Chairman

MINUTE TAKER:

s/Lani J. DeBuhr, Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder