

9:00AM CONVENE

Present: William Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk

Visitors: Dave Havens, Member of the Public (9am-12pm)

FALLON COUNTY COURTHOUSE

9:00AM COMMISSION WORK SESSION

Golf Course- The Commission reviewed the list of winter projects the Golf Course Board would like Eric Kary, Golf Course Manager, to complete during the winter months.

Land Lease Discussion- The Commission discussed the rate to charge landowners to lease land from the County. The going rate to lease land per acre is \$4-\$6 per acre.

Commissioner Baldwin made the motion to install \$4/acre in the current land leases. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

Remote Control Airplane Discussion- Commissioner Randash said he asked Alvin Madler to bring in a list of other individuals who would use the remote control airplane space and he has not done it yet. Commissioner Baldwin said he contacted people at the Montana Department of Transportation and the Federal Aviation Association and was told there are no regulations prohibiting the planes from being flown by the highway. The Commission said they don't think it is the County's responsibility to blade and pave land for a few individuals' hobby but will think of other options that may work for them instead.

MISCELLANEOUS-

Clerk & Recorder- The Commission reviewed and Commissioner Randash, as Chairman, signed the Journal Entry Transmittal Page to book fixed assets for FY2015 and to unroll balances and reroll balances to FY2016.

Baker Municipal Airport- The Commission reviewed and Commissioner Randash, as Chairman, signed the Request for Reimbursement No. 1 for AIP 3-30-0004-018-2015 project at Baker Municipal Airport.

Senior Citizen Roof- Commissioner Baldwin called Carla Brown, Council on Aging Director, about the Senior Citizen Roof Repair and was told it would be another month before Thiel Brothers started on the roof. The Commission reviewed the bid Thiel Brothers submitted with an October 30, 2015 deadline to see if any late fees need to be assessed due to the project being completed after the deadline but there were none.

DEPARTMENT REPORTS/NOTICES-

The Commission reviewed Department Reports, Newsletters and Notices.

REVENUES-

The Commission reviewed the revenues received during the week.

EMAILS-

The Commission reviewed the emails and notices sent to them from State agencies and other entities that required no discussion, action or decision.

10:00AM ROAD UPDATES

Present: Alba Higgins, Shop Foreman

Alba Higgins gave the Commission updates on the equipment and vehicles him and Mitch Overn, Road Mechanic, have been servicing or repairing.

10:05am- Alba Higgins left the meeting and Bobby Wiedmer, Road Supervisor, joined the meeting.

Bobby Wiedmer gave the Commission updates on the Road Department activities such as culvert installation, car gate installation and blading.

Ed Williams Road- Bobby said Ed Williams took gravel off of Webster Road and put it on his own road again.

Gazebo Parking Lot- The Commission asked Bobby what the status was on getting the Gazebo Parking Lot redone and Bobby said he is leaving that up to Scott Rabbit, Parks Director, but will help when the project starts.

10:10am- Bobby Wiedmer left the meeting.

Prairie Ave. Culvert- The Commission reviewed the plans Shannon Hewson with Brosz Engineering submitted for the replacement of the Prairie Ave. Culvert.

Commissioner Baldwin made the motion to replace the Prairie Ave. Culvert per specs Shannon Hewson with Brosz Engineering drafted and to have it completed within two weeks. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

10:20am- Shannon Hewson with Brosz Engineering called in and joined the meeting via conference call.

The Commission told Shannon Hewson they wanted to proceed with the Prairie Ave. culvert installation. Shannon said the drop inlet and grate were ordered and the installation will happen sometime next week.

Bridge Inspections- Bobby Wiedmer, Road Supervisor, told Shannon the Dry Fork Bridge has another cracked stringer. Shannon said he will come in later in the day to look at the Bridge Inspection and if it does need to be replaced everything has been done to proceed with it right away.

10:30am- Shannon Hewson left the meeting by ending the conference call.

Lutheran Food Booth-

The Commission was notified the Fair was awarded the Montana High School Finals Rodeo. They discussed getting everything ready for the Lutheran Food Booth to go out to bid next spring with a start date of September 1st, 2016 to ensure it would be completed by June 2017.

10:40am- Tom Kachel, Landfill Manager, joined the meeting.

Tom Kachel brought in his most recent Aging Accounts Report for the Commission to review.

Scraper Operating- Tom said he discussed having Paul Christ operate the scraper with Julie Straub, Human Resource Manager, and gave the Commission details on what he was told by Julie. Tom said it appears Paul wouldn't be compensated for operator duties and Tom isn't comfortable with that. He asked the Commission if it would be possible to split the difference of an operator wage and Paul's one year pay increase and give that to him as a wage for adding the operator duties on an as-needed basis. The Commission said they weren't sure what could be done and will discuss it with Julie.

Hand Held Radios- Tom asked the Commission about purchasing hand held radios for his operators to use rather than having them use their cell phones because he feels the radios will be a safer way for them to communicate. Tom said to put hand held radios in all of his equipment would cost approximately \$1,000 and the Commission gave him permission to purchase them.

Oil Disposal- Tom would like to bring one of the County's red sheds around town to the container site for people to dispose their oil at. The Commission told Tom to talk to Alba Higgins about moving one of the sheds.

11:00am- Tom Kachel left the meeting.

11:00AM HANDHELD RADIO DISCUSSION

Present: Bob Brenner, TAB Electronics

Bob Brenner gave the Commission information on the radios he suggests they give to County employees who work alone to use in case of an emergency. Bob said the Motorola Mobile Turbo Radio is a smaller hand held radio that has GPS capabilities and can work with mapping software. He said the mapping software allows the GPS coordinates of the radio to be sent to dispatch so that an officer can be dispatched to the location of the person in need of help. The Commission asked if the radio can transmit inside a building and Bob said it depends on how strong the satellite signal is in the building. He said it is common where a satellite signal is not strong in buildings and when that happens the radio transmits the location of the last good signal it had before entering the building. Bob said the cost for 10 portables, repeater, antenna, dispatch desk sets and miscellaneous fees is \$43,000. The individual radios are \$1130 each, the mapping software is \$7000 and the repeater is \$12,000 but could be downgraded to one that would cost \$6,000. The additional expenses are for dispatch desk sets and installation. Bob said it seems like a lot to pay for radios but tracking the location of the radios is what makes it expensive which is an important part of equipping people who work alone. The Commission said they would like to see a demonstration of the system and radio and would like Bob to give another estimate with the less expensive repeater.

11:30PM MINUTES APPROVAL

Commissioner Baldwin made the motion to approve the November 10-13, 2014 Commission Minutes. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Ranum made the motion to approve the October 5-9, 2015 Commission Minutes. Commissioner Baldwin seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

11:45AM PUBLIC COMMENT

No one appeared for Public Comment.

12:00PM NOON RECESS

Commissioner Baldwin made the motion to take a noon recess. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15PM OCTOBER CLAIMS APPROVAL

The Commission reviewed and approved the October Mid-Month Claims in the amount of \$766,188.26 and they are filed in the Clerk & Recorder’s Office.

**Fallon County
October 19, 2015
MID CHECK REGISTER**

Date	WRT #	Payee	Amount	Description
10/19/15	54815	ABRASIVES INC.	\$2,146.19	GOLF - DAKOTA GOLD & PEAT
10/19/15	54816	AVAILITY LLC	\$79.00	H NRSE - IMMUNIZATION BILLING
10/19/15	54817	BADLANDS TRAILERS	\$5,300.00	CAP PROJ - TRAILER PJ C242
10/19/15	54818	BAKER ACE HARDWARE	\$1,972.94	VARIOUS DEPTS - VARIOUS SERVICES
10/19/15	54819	BAKER AIR SERVICE INC	\$32.16	ARPRT - SHIPPING CHARGES
10/19/15	54820	BAKER BODY SHOP	\$170.00	SHRFF - ALIGNMENT EXPEDITION
10/19/15	54821	BAKER METAL & RECYCLING	\$14,942.82	VARIOUS DEPTS - VARIOUS SUPPLIES/SERVICES
10/19/15	54822	BAKER REXALL DRUG	\$39.88	VARIOUS DEPTS - VARIOUS SUPPLIES
10/19/15	54823	BARNES & NOBLE INC	\$254.29	LIBRY - BOOKS
10/19/15	54824	BARRY DAMSCHEN CONSULTING, LLC	\$1,300.00	SLD-WSTE - CONSULTING SERVICES
10/19/15	54825	BC6 BUILDERS	\$41,637.00	CAP PROJ/PARKS - SHADES
10/19/15	54826	BOUND TREE MEDICAL LLC	\$510.86	ER MED&AMB - FLAT SHEETS, GLOVES, CUFF
10/19/15	54827	BUSINESS TAX SECTION	\$5,196.42	CAP PROJ/BRIDGE - 1% SPLASH/KRAM/SPARKCULV
10/19/15	54828	C & S AUTOMOTIVE	\$234.00	COMM - DOOR ACTUATOR
10/19/15	54829	CABIN CREEK CAFE LLC	\$275.00	PLAN/SURV - RECOGNITION PARTY TREATS
10/19/15	54830	CAROLINA SOFTWARE	\$300.00	SLD-WSTE - SOFTWARE SUPPORT 12/15
10/19/15	54831	CARQUEST AUTO PARTS	\$545.23	VARIOUS DEPTS - VARIOUS SUPPLIES
10/19/15	54832	CHARM-TEX, INC.	\$441.70	COP - SELF PROTECTION SLEEPING BAG & SMOCK
10/19/15	54833	CITY OF BAKER	\$10,230.56	REC DIR/PARKS/JUST CRT - VARIOUS SUPPLIES/SVS
10/19/15	54834	DAVID TURCH AND ASSOCIATES	\$4,000.00	COMM - CONSULTING SERVICES 9/15/15-10/14/15
10/19/15	54835	DELL MARKETING L.P.	\$2,413.70	CLK&REC/RCRD PRES - OPTIPLEX 9020 (2)
10/19/15	54836	DIAMOND J CONSTRUCTION	\$366,042.17	BRIDGE - KRAMLICK/SPARKS CULVERTS
10/19/15	54837	DON DILWORTH DBA: PRAIRIE TECH	\$5,304.49	VARIOUS DEPTS - VARIOUS SUPPLIES/SERVICES
10/19/15	54838	DOUG BRUHA	\$5.75	WEED - BOARD MEETING MILEAGE REIM
10/19/15	54839	DPHHS HEALTH RESOURCES DIVISION	\$379.86	ER MED&AMB - INTERGOVERNMENTAL TRANSFER
10/19/15	54840	ENOCH INVESTMENTS LLC	\$25.00	REDEMP - ASSIGNMENT FEE (KRAUSE)
10/19/15	54841	EQUITY COOPERATIVE ASSN.	\$194.50	CMTRY - PLEVNA: WHEATGRASS SEED
10/19/15	54842	FALLON CO TREASURER-CCL	\$2,542.17	VARIOUS DEPTS - TIPPING FEES
10/19/15	54843	FALLON MEDICAL COMPLEX	\$19,522.81	VARIOUS DEPTS - SUPPLIES/SERVICES/UTILITIES
10/19/15	54844	FARMERS UNION OIL	\$18,538.25	VARIOUS DEPTS - VARIOUS SUPPLIES/SERVICES
10/19/15	54845	FIREMAN S COMPANY	\$180.00	FAIR - FIRE ALARM SYSTEM CHECK
10/19/15	54846	G & G GARBAGE, INC.	\$3,989.00	VARIOUS DEPTS - DUMPSTER SERVICES/RENT
10/19/15	54847	GLAXOSMITHKLINE PHARM.	\$626.10	H NRSE - TWINRIX VACS
10/19/15	54848	GLENDIVE RANGER REVIEW	\$114.40	COP - DETENTION OFFICER AD
10/19/15	54849	GLOBALSTAR USA	\$95.69	DES/911 - ORBIT 40 PLAN
10/19/15	54850	GRANT & TRACEY PETERSON	\$700.00	911 - TOWER LEASE
10/19/15	54851	INTAB LLC	\$48.74	ELECTION - PADLOCK SEALS BLUE/RED
10/19/15	54852	IVEN FELT	\$299.53	CMTRY - EXCHANGE: CLUTCH DISC, PLATE, SHAFT
10/19/15	54853	J & M LUMBER	\$50.71	FAIR/SLD-WSTE - ARENA CONCRETE/SCREWS, 2X4
10/19/15	54854	JULIE POST	\$131.30	TRES - TAC MEETING BILLINGS REIM
10/19/15	54855	KAY PARK RECREATION	\$5,466.10	PARKS - SKATE: TABLES W/ SEATS & HANDICAP
10/19/15	54856	KIM CUPPY	\$115.86	H NRSE - DRUG HANDBOOK & CHARTS
10/19/15	54857	KO CONSTRUCTION LLC	\$148,403.47	CAP PROJ - SPLASH PARK CONSTRUCTION
10/19/15	54858	LANI DEBUHR	\$18.92	COMM - POCKET CALENDAR
10/19/15	54859	MCCONE ELECTRIC CO-OP., INC.	\$85.69	911 - UTILITIES
10/19/15	54860	MCKESSON MEDICAL SURGICAL	\$944.71	H NRSE - FLUMIST NASAL SPRAY
10/19/15	54861	MID-RIVERS CELLULAR	\$644.32	VARIOUS DEPTS - CELLULAR SERVICES
10/19/15	54862	MID-RIVERS TELEPHONE	\$4,512.59	VARIOUS DEPTS - TELEPHONE/INTERNET/CABLE SVS
10/19/15	54863	MILES CITY STAR	\$193.50	COP/RFLE RNGE - HELP WANTED ADS
10/19/15	54864	MONTANA LEGISLATIVE SERVICES	\$40.00	JUST CRT - MCA TITLES
10/19/15	54865	MT DEPT OF ENVIR QUALITY	\$2,115.98	SLD-WSTE - 1ST QUARTER LICENSE

10/19/15	54866	NEWMAN TRAFFIC SIGNS	\$376.48	PARKS - SKATE: SIGNS PARK RULES
10/19/15	54867	OK AUTOMOTIVE WD	\$367.30	SR CIT - SPRINTER: COMPRESSOR
10/19/15	54868	PILOT TRAVEL CENTERS LLC	\$315.81	ER MED&AMB - FUEL
10/19/15	54869	PRAIRIE FUELS	\$324.13	CMTRY/ROAD - VARIOUS SUPPLIES
10/19/15	54870	PRIMO CLEANING SERVICES LLC	\$2,800.00	RET-CMPLX - CLEANING SERVICES
10/19/15	54871	QUAD-K SUPPLY	\$135.00	BLDG MAIN/H NRSE - PAPER, LYSOL CLEANER
10/19/15	54872	R & R PRODUCTS COMPANY	\$525.22	PARKS/CAP PROJ - BIKE/SKATE/SPLASH: DRAIN BOX
10/19/15	54873	RANDY WOLENETZ	\$29.90	WEED - BOARD MEETING MILEAGE REIM
10/19/15	54874	RICHARD J. MALCOM	\$18.40	WEED - BOARD MEETING MILEAGE REIM
10/19/15	54875	ROBERTA LAGASSE	\$401.16	TRES - TAC MEETING BILLINGS REIM
10/19/15	54876	ROCKY MOUNTAIN ASS N OF FAIRS	\$100.00	FAIR - 2016 MEMBERSHIP DUES
10/19/15	54877	RUNNING S SUPPLY INC.	\$1,777.38	VARIOUS DEPTS - VARIOUS SUPPLIES
10/19/15	54878	SAGEBRUSH INN, LLC	\$427.75	FAIR - YOUNG GUNS LODGING
10/19/15	54879	SANOFI PASTEUR, INC.	\$7,347.07	H NRSE - TUBERSOL, PREVNAR, FLUZONE VACS
10/19/15	54880	SDSU-SOUTH DAKOTA LTAP	\$85.00	ROAD - ROAD CONFERENCE REG. RAPID CITY (A.H)
10/19/15	54881	STAR PRINTING & OFFICE SUPPLY	\$683.18	VARIOUS DEPTS - COPY COUNTS
10/19/15	54882	STEADMAN S ACE HARDWARE	\$523.71	VARIOUS DEPTS - VARIOUS SUPPLIES
10/19/15	54883	STEPHANIE SCHELL	\$878.71	BIO-TERRORSM - LABORATORY CONF. HELENA
10/19/15	54884	STEVE GONSIOROSKI	\$28.75	WEED - BOARD MEETING MILEAGE REIM
10/19/15	54885	STRAUB HEATING & COOLING	\$172.50	BLDG MAIN - FILTERS
10/19/15	54886	THE STATE OF MONTANA	\$1,500.00	CORONER - FULL AUTOPSY (D.K)
10/19/15	54887	THYSSENKRUPP ELEVATOR	\$878.22	RET-CMPLX - BRONZE - OIL& GREASE ELEATOR
10/19/15	54888	TONGUE RIVER ELECTRIC COOP, INC.	\$59.91	911 - UTILITIES
10/19/15	54889	TOPNOTCH COATINGS, INC.	\$49,508.24	OUT BLDG MAIN/GOLF - CRACK REPAIR/SEALING
10/19/15	54890	TOWN OF PLEVNA	\$55.00	SR CIT - PLEVNA: UTILITIES
10/19/15	54891	TRACTOR AND EQUIPMENT CO	\$1,672.95	ROAD - SPRING, BIT, BOLTS, NUTS
10/19/15	54892	TRICIA L. SHIPMAN	\$989.85	JUST CRT - CLERK'S CONFERENCE HELENA REIM
10/19/15	54893	TRUENORTH STEEL	\$16,312.66	ROAD - CULVERTS
10/19/15	54894	ULINE	\$52.03	BLDG MAIN - WASH HAND SIGN
10/19/15	54895	WARNE CHEMICAL & EQUIP.	\$2,627.20	WEED - 4 ROLLER PUMP, UTV SPRAYER (K.B)
10/19/15	54896	WOODY'S TRUCKING, LLC	\$181.50	FAIR - WATERING OF INDOOR ARENA
10/19/15	54897	ZINVEST LLC	\$1,679.89	REDEMP - TAX REDEMPTION (B.M)
		TOTAL	\$766,188.26	

1:30PM DISPATCH RECRUITMENT

Present: Julie Straub, Human Resource Manager; Brenda Hoeger, Dispatch Supervisor

Brenda Hoeger came in to let the Commission know two of her full-time Dispatchers have been hired as Detention Officers and asked if she could start recruiting for those positions immediately. The Commission gave Brenda permission to start recruiting for the positions.

1:35pm- Brenda Hoeger left the meeting.

Landfill Scraper Operating- The Commission and Julie Straub discussed adding operator duties to Paul Christ's job description and giving him operator pay while he does that work. Julie will make the changes and discuss it with Tom Kachel, Landfill Manager, before finalizing.

1:40pm- Shannon Hewson with Brosz Engineering joined the meeting.

Bridge Inspections- The Commission gave Shannon the copy of the Dry Fork Bridge Inspection for him to review. Shannon said he will have Gary Brennan with Brosz Engineering, who is familiar with bridge structures, review it and give his recommendation.

North Baker Lake Drainage- Shannon said he met with Mike Nelson again about the North Baker Lake Drainage project and encouraged the Commission to contact Mike if they want to proceed with the project. The Commission is concerned about Mike wanting to be paid for his easement as the County has never paid for easements in the past.

Tronstad Culverts- The Commission asked Shannon why the Tronstad Culverts were set the way they were initially. Shannon said he wasn't sure as Brosz Engineering did the hydrology and design for the culverts and they were correct. He said not setting benchmarks may have lent to the problem.

2:20pm- Shannon Hewson left the meeting.

2:30pm- Pat Ehret, Fair Board President, joined the meeting.

Pat Ehret came in to tell the Commission she is fine with the County paying for Jerrid Geving's registration fee to attend the PRCA Convention in Las Vegas, NV but doesn't think the County should pay for his plane ticket and motel as he already had plans to go to the National Finals Rodeo (NFR) in Las Vegas during that time. The Commission called Darcy Wassman, County Attorney, to get clarification on what they should do and

she said it would be difficult to not pay for the travel to attend the convention as other County employees take part in leisure activities when going to conventions as a County employee. Darcy suggested not sending Jerrid to the convention if the Fair Board or Commission doesn't want to pay for the travel expenses incurred. Pat said she understood but the unfortunate thing is the main purpose of his trip is not the convention but attending the NFR for leisure and doesn't think paying for all his expenses to go to Las Vegas is a wise use of the Fair's money.

2:45pm- Bobby Wiedmer, Road Supervisor, joined the meeting

Bobby Wiedmer told the Commission Jason Wyrick from Wyrick Construction said if a bid bond is required for the gravel bid he wouldn't submit a bid. The Commission said they will look into the requirement of the bond further to see if there is any other way to get gravel in large amounts.

3:10pm- Commissioner Ranum excused herself for duration of the day.

3:20PM COMMISSION TOUR

Commissioner Baldwin, Commissioner Randash and Lani DeBuhr went and looked at the various areas the Baker Corridor Study identified for truck by-passes and the Hot Mix Plant area Alvin Madler requested to use for remote control airplanes.

4:45PM ADJOURN

Commissioner Baldwin made the motion to adjourn the meeting. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

TUESDAY, OCTOBER 20th, 2015

6:30PM BAKER CORRIDOR STUDY INFORMATION MEETING #2 AT FAIRGROUNDS

The Commission attended the Baker Corridor Study Informational Meeting.

ADJOURN

s/William L. Randash, Chairman

MINUTE TAKER:

s/Lani J. DeBuhr, Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder