

Monday, March 2, 2015

9:00 CONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin and Deb Ranum, Members

9:00 AM TIME SHEET REVIEWS

The Commission reviewed and approved February, 2015 timesheets.

Payroll and Withholdings in the amount of \$418,006.93 were approved and issued and are filed in the Clerk and Recorder's office.

9:20 AM Brenda Wood, Clerk and Recorder joined

9:20 AM Debbie Wyrick, Deputy Clerk and Recorder

Commissioner Districts-Debbie brought the information Commissioner Randash asked for last week regarding the area and population figures from 5 years ago, for the Commissioner Districts. Debbie explained she has no square miles. Commissioner Ranum stated she has her maps, she got them out. Debbie explained her spreadsheets-The figures in black are the way the figures were from the 2010 census; the figures in red on the spreadsheets are the proposed changes that were never made.

9:30 AM CLOSED PERSONNEL

10:00 AM Larry and Carmie Steffes, Landowners; Shannon Hewson, Brosz Engineering; Bobby Wiedmer, Road Foreman and Alba Higgins, Shop Foreman

Steffes Bridge

Chairman Randash opened the meeting to discuss the bridge and get thoughts regarding the bridge from the Steffes'. Larry stated the bridge is a necessity, it is the only way they can get north to the quonset across the Highway, etc. unless they drive south which is 4 ½ to 5 miles out of the way.

Larry feels the current bridge has settled; the group discussed the exorbitant amount to place a new box culvert. Larry and Carmie asked about regular culverts or a low water crossing. Shannon explained they have asked that question but FWP (Fish, Wildlife and Parks) are the ones that have the concerns (due to the fish). Larry stated that creek runs all the time and there is a spring north of it as well. Bobby discussed poly culverts as a possibility and if FWP would approve those verses the other culverts.

Bobby and Shannon explained they planned to move the box culvert east of the existing bridge which would include moving the road. Larry and Carmie stated the state will give Fallon County an easement if the box culvert has to be moved to the east. This would be a double 15 x 12 box culvert (same as the Feed Mill Bridge) with the exception the County would also have to rebuild the road.

Larry asked if it needs to be replaced or if it will be okay for another 30 years. Bobby stated it was state inspected and it did not pass inspection. Shannon checked on the county abandoning the easement and leaving the road in hopes Larry and Carmie could get an easement from the state (so this would not be a County maintained Road). If this were to happen, the County would rework the back road. Larry asked since the County would not be liable would that also mean the Steffes' would not be liable. Shannon stated that is what they are checking on; it was felt this could potentially be a private drive and posted as such.

10:10 AM Waiting for Chris Pileski, DNRC to arrive.

10:15 AM Chris Pileski, DNRC joined.

Transfer easement-The group asked if the State would be able to transfer the easement to the Steffes'. Chris explained that is not possible; the easement is issued strictly for the public so this will have to stay a County road. If the County pursues the abandonment process, Steffes' would still have the right of ingress and egress as long as they are the Lessees. The County would then maintain the road from the home site south.

It was asked who takes liability of the bridge. Chris stated it would not be the State; the State will not assume any liability for the bridge. Chris asked if the County could install a culvert. Shannon explained FWP does not want a low water crossing or a culvert on Sandstone Creek. Chris stated the FWP is an entity of its own and the DNRC has no influence on their decisions.

Commissioner Randash asked if the County could maintain an easement and move the road. Chris stated DNRC would absolutely amend the easement to shift a portion of the road. Shannon explained the crossing would be in a better location and it is felt the bridge would last longer. Chris stated there are no problems moving it and there are no distance constraints.

Larry discussed placing a beamed bridge. Shannon stated no matter what, it is a liability where it is at and would need to be moved. Carmie asked what they do in other areas of the state. Bobby and Shannon explained they use arched culverts or expansion type bridges and a variety of other designs.

The Commission granted permission for Shannon to contact and/or meet with FWP and start by asking if the County will be able to use culverts verses box culverts.

Larry asked if the bridge could be moved and made smaller so it would not be state inspected; Shannon and Bobby stated no because it runs too much water. Bobby asked how much hay ground the Steffes' felt they would lose. Shannon felt they would lose 7 to 8 acres just for the road. Larry felt they would lose approximately 20 acres of hay ground. No further questions from Steffes'.

Everyone left with the exception of Alba, Bobby and Shannon.

10:35 AM Alba Shop Report

Lights-Old style lights from various remodel projects will be gone through; if they are in good enough condition they will place them in the auction. The Commission approved. Alba explained they have 3 bays of auction items already; therefore the equipment is sitting outside.

Trucks-The Mack truck, taken to Billings, is running good now; both trucks were earlier repaired in Glendive but they could not find the problem. Alba feels now that they are running well they could convert them to end dumps at a cost of approximately \$30,000; they are also low mile trucks. This would allow them to auction the Autocar. All Commission agreed with Alba's recommendations.

Maintenance-Discussed changing the trucks over to synthetic oil; Alba stated they may not need to change them over, they are on a pretty stringent oil change regiment now.

Ambulance Pickup-Commissioner Ranum asked to have the mileage checked and change the oil since we are in transition of an Ambulance Director.

Landfill loader-Satellite setup is complete; they should be able to use it now.

Blades-The blade regenned on its own so they do not need anyone to come down for this now. Alba left the discussion.

10:45 PM Chuck Lee, DES/911 Coordinator

Corridor Study Meeting-Chuck asked if the Commission needed him to prepare or take care of anything before the Public Corridor Study meeting this week. Commission did not know of anything.

March 9th Meeting-Chuck will not be here Monday the 9th for the phone conference meeting. Chuck asked if the Commission wanted him to walk someone through the phone connection process for that meeting. Chuck will show Maggie Bainter, Extension Secretary how to do this for the meeting.

Purchase-Chuck would like to purchase a new lap top and the cost will be over \$1,000.00. Chuck has money in his budget for this. The Commission granted permission. Chuck left the meeting.

11:00 AM Shannon-Project Reports

Westmore Bridge-Shannon explained Mat Rugg from FWP (Fish, Wildlife and Parks) would like the County to place a single span bridge rather than a box culvert due to proximity of O'Fallon Creek on Westmore Road. If a single span bridge is placed they would have to realign the road. This bridge was not on the agenda to be completed this year but they are trying to get the permitting finished so they are ready to go. Decision was to have Shannon set up a conference call next Monday with Mat Rugg.

Feed Mill Bridge and Upper Dam Projects-John Peila, Diamond J signed agreeing to the pay applications and agreed to the County's terms for both projects. Commissioner Randash also signed the pay application forms.

North City Shop Bridge-They will have to get three Landowners to sign easements for this bridge. The Corp Permit is ready to be sent in for this bridge. Commissioner Randash signed the Corp permit.

Fidelity Tanks-Shannon needs to describe the entire area (located in Sections 18 & 19-7-60) and the area where the tanks are kept. They need to prepare a lease agreement; Shannon suggested it included ingress and egress. Shannon will also include the road they are using (not a County maintained road). Commission made the decision to charge more for this lease. Shannon will gather the information to complete this task.

Landfill-Commissioner Baldwin will contact Barry Damschen, Damschen Consulting regarding permitting the Landfill Expansion Project.

Lower Baker lake Creek Channel-Shannon spoke to Lance Wedemeyer, Public Works Director-City of Baker about the creek channel drainage project. Lance plans to move forward with this project as soon as possible but the City has no funding for this project.

Dry Fork Creek-318 Permit was paid for so this bridge project should be ready to go as soon as the permit is received.

North Baker Drainage Project-WBI needs to contact Shannon regarding the location of their lines in that area. They will find out where the mains are located and will have to have 3' cover over them; will only need 2' of cover over the other lines per WBI Representative. MDU has a gas well in that area as well with a road that runs through Continental Resources yard. Ken Griffith would like the access to be constructed to run from Shell Oil Road. The proposed drainage ditch will run through the platted, dedicated street. Commissioner Baldwin feels MDU should build the road to their location; Bobby stated the County would build the road approach; MDU would be responsible to build the road.

Vassar Bridge-Bobby stated Fidelity cannot find the plans for this bridge. Shannon will call the State and tell them they will have to inspect the bridge to get the information they need because they cannot find the plans for it. Easement for this bridge was given to Shannon.

Fuel Tax maps-The maps were taken by Bobby to complete.

Westmore Bridge Easement-Commissioner Randash contacted Stan Howe regarding the easement for this bridge, Stan told Commissioner Randash the easement was in the mail.

11:45 AM PUBLIC COMMENT

No one appeared for Public Comment.

RECESS

Noon recess

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin and Deb Ranum, Members

1:15 Clayton Hornung, Mayor-City of Baker

Legislature-Clayton plans to meet **Jason Rittal**, Executive Director-EPEDC in Helena on Friday to speak to legislators, etc. regarding assistance to Eastern Montana Communities and their infrastructure problems and what the legislature is doing to assist.

Creek Channel-Quotes to clean the lower Baker Lake drainage were received from contractors by the City of Baker and brought to the Commission for review. This would be to clean from the spillway to 6th Street West. Commissioner Ranum questioned where the silt would be hauled as the specifications state 1 mile SE of Baker; this will have to be properly identified.

Building demolition-A portion of tipping fees paid by Landowners, when disposing of houses or qualifying buildings from their properties, will be returned once the paperwork is signed. The City of Baker has inspected those properties and deemed them eligible, due to completion of proper clean-up/reclamation.

Housing of Prisoners-Commissioner Ranum asked if Clayton realizes Fallon County has 7 to 9 prisoners housed at all times in our jail. Further it was brought to the attention of the Commission that the Sheriff's Department needs to hire at least 3 more employees. Clayton stated he was not aware of that. Commissioner Ranum asked if the City would want to contribute. Clayton said the time will come when the City will not have the funding. Commissioner Ranum discussed the City and County Law Enforcement officers working together to share this responsibility so they could alleviate hiring more employees. Clayton will bring this to Police Chief Reddick's attention to see if they would be able to assist. The most recent jail log was shown to Clayton; Commissioner Ranum asked Clayton if he would also like a copy of the logs, the reply was yes. The Commission will ask the Sheriff's Department to give the City a copy as well.

Refunds-Commissioner Randash signed off on the tipping fee refunds. Clayton will get the balance of signatures and turn them over to the County for payment to various Landowners.

Planning Board Members-Clayton asked if the City plays a role in appointments to the Planning Board. The Commission felt the City should definitely have a say on their representation.

Zoning Commission-Clayton discussed the zoning commission and the workings of this Commission.

Truck purchases-Clayton discussed the budgetary requirements, per City Auditor, regarding the purchase of the trucks for the City of Baker.

Infrastructure-Clayton stated they may need to ask for the funds the County set aside for the City of Baker's infrastructure for water mains, lagoon completion, evaporation pond (so they do not have to release downstream); they may need to purchase land for this as well.

Lagoon electrical-MDU should be in Baker Thursday to run the lines for the lift station as part of SID #34.

New water well-The City needs to purchase a circulator to keep the water from freezing during the winter months. Clayton stated this did not get accounted for in the City's budget.

Millings-The City plans to use the millings in the alleys; they will have to pay to have them crushed.

2:15 PM-Clayton left the meeting.

FEBRUARY, 2015 END OF MONTH CLAIMS APPROVALS

The Commission reviewed and approved claims in the amount of \$339,912.90 and they are filed in the Clerk and Recorder's office.

3:30 PM COUNTY ID CARDS

Debbie Wyrick, Deputy Clerk and Recorder asked for permission to update the County's Employee ID Cards which expired in December, 2013. The Commission granted permission for FT and Permanent FT employees to receive updated COUNTY ID Cards. **Brenda Flint**, Sheriff Clerk/Detention Center Staff will take the pictures and make the cards. Debbie will send an email to the Department Heads/Supervisors.

4:00 PM Faron Henderson, Contract Planner stopped to inform the Commission he was in town and would be working in the office.

FOLDER REVIEW

MISCELLANEOUS

Commissioner Baldwin made the motion to contribute \$22,000 to EPEDC for services for FY2015. **Commissioner Ranum** seconded the motion. 3 Ayes. 0 Nays. The letter to EPEDC was signed by all Commissioner's and will be mailed to Jason Rittal.

PARKING MEMO-A Memo was sent to all employees at the Courthouse asking them NOT to park on the streets, especially Fallon Avenue, but to park in the Parking Lots. The streets are to be left open to the members of the Public.

QUOTES-FAIRGROUNDS-The Commission was informed of quotes approved by the Fair Board for work to be completed on the 20 x 20 work area in the new storage building. Quote was awarded to Upland in the amount of \$6,975.00. A quote to place the sound system at the barn on its own circuit, outlets for placement of fans in various areas in the barn. The quote was awarded to Direct Electric in the amount of \$5,368.28. The Commission approved the quotes as well. **OTHER QUOTES-FAIRGROUNDS**-The Commission approved quotes for Griffith Steel-materials and labor to replace walk doors, overhead doors and operators-\$32,900.00; also Griffith Steel-materials and labor to insulate the walls of the big barn behind the plywood and in the open girt spaces; line with white metal and cut and fit insulation blocks for the roof vents.-\$48,900.00.

Junk Vehicle Program-The Commission signed the Vendor Invoice for the Junk Vehicle Disposal program. The County was eligible for \$7,500.00 for FY14-15,

Eastern Plains Economic Development Administration-The Commission sent a letter to the EPEDC stating they approved the contribution of matching funds for the Economic Development Administration Grant in the amount of \$22,000.00.

Election Acclamations-The Commission acclaimed the following by Resolution: Robert Gray-3 Year Term-Plevna Rural Fire District Trustee; Donald Mackay-3 Year Term-Plevna Rural Fire District-Trustee; Randy Hoenke-3 Year Term-Baker Rural Fire District Trustee.

Clerk and Recorder Quote-Tyler Technologies quoted batch scanning software for the documents to try to speed-up the recording process-\$560.00. The Commission approved this quote.

Sanitarian Letter-The Commission received a copy of the letter from Rich Menger, Sanitarian regarding his review of the Eagle Addition; Rich's review will pertain to storm water drainage and well isolation zones.

Safety Recall-The Commission reviewed the copy of the 2010 Ford Fusion Safety Recall. The letter was given to the Road Department to resolve.

CTEP Informational Meeting-The Commission was notified by Mona Madler, SMART Executive Director of the March 9th, 2015 Public Information meeting to be held at 7:00 PM. This meeting will be conducted by Peaks to Plains, Engineers for the Community Transportation Enhancement Project (completion of the walk path around the Baker Lake and period lighting and fencing at the Plevna Park as well as a flashing beacon light at the Plevna Schools crossing on Main Street).

MISCELLANEOUS REVENUES

Continental Resources, Inc.-January, 2015 Oil and Gas Royalties-\$4923.33

Denbury Resources-January, 2015 Oil and Gas Royalties-\$4091.38

Denbury Resources-Encroachment Permit #606-\$150.00

Gas Tax Reimbursement Funds-March, 2015-\$4,139.00

B6 Builders-Splash Park Feature Plans-\$50.00

Baker Air Service-March, 2015 Airport Aviation Fuel Sales-County Portion-\$322.45

Century Construction-March, 2015 Lease

REPORTS/MINUTES/FLYERS

The Commission reviewed and/or approved the following and are filed in the Clerk and Recorder's office.

Gun Range-Griffith Steel reported on the Gun Range Building progress. The Range System crew is at the Gun Range installing the range equipment. They feel they will be here about 3 weeks. The electricians are working on the office area and setting a main panel. Allied Plumbing is going to hook the floor heat system up this week and they have all their rough-in work finished in the restrooms. Lane Straub has all of the supplemental heat system for the lobby area finished. Sawhorse is sheet rocking the office area this week and will start perfataping yet this week. No one has heard from MDU as of this time regarding services to the building. The water from the well seems to have a little sediment in it and smells of sulphur. Richard Griffith feels there will probably need to be some type of filtering system for this.

Inside Building Maintenance-February, 2015-changing of filters by Dispatch Supervisor; MTI changed filters and cleaned courthouse boilers and completed a test and balance on the air in Dispatch; Mike Menger changed all RO water filters; fire alarm tests to be completed; Direct Electric trouble shooting emergency lighting in the boiler room.

Plevna Rural Fire Report-February, 2015-Warrants were issued in the amount of \$5,709.59

Baker Rural Fire Report-February, 2015-Warrnts were issued in the amount of \$6,096.97

Fallon Carter 4H News-March, 2015

Seniors in Action-March, 2015

Landfill Aging Report, February, 2015-\$89,271.76-Balance Due to Fallon County

Ambulance-Accounts Receivable-February, 2015-Charges-\$10,593.00; Payments-\$265,621.05; Adjustments (Accounts sent to collections and Medicare/Medicaid Adjustments)-\$8,094.07

Special Project Technician Report-February 26, 2015-South Sandstone Project-Riprap installed on East Side; No activity-West Side; Gun Range Project-Electrical wiring installation; sheetrock installation and R.O. system and water system installation; Iron Horse Park-No further progress; Fairgrounds Cold Storage-No further Progress. **March 5, 2015**-Iron Horse Park-No further progress; Fairgrounds Cold Storage-No further progress, No power hooked up; South Sandstone-No further progress and Gun Range-Sheet rock being installed in office and entry; Matting installation in gun range section, target cables will be installed by middle of next week; spraying over matting beginning of this week.

Fair Board Minutes-December 17, 2014

Chamber Chatter-February, 2015

Recess

Tuesday, March 3, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin and Deb Ranum, Members

COMMISSIONER MEETING

Commissioner Randash signed, as Chairman the letter to the FAA requesting an amendment to Grant 3-30-0004-017-2013 due to the installation of NAVAIDS which was not fully accounted for when the budget for this project was established. The requested increase would be \$14,875.00.

10:00 AM Brenda Wood, Clerk and Recorder

10:00 AM Michele Gray, Fallon County Abstract

County Minerals-The Commission would like the research to be completed for Fallon County's minerals. Michele explained how her business processes the request and the related costs.

The Commission would like a grantor/grantee search of all minerals owned by Fallon County. Also requested the overriding royalty interests from the Commissioner's Deeds. Michele explained they will complete a full detail search which lists all conveyances.

Michele could start in 2 to 3 weeks; the Commission stated there was no deadline. Michele will wait for the work order

10:20 AM Mary Grube

Alberts/Arnold Subdivision-The Landowners want to start building their road. They have been waiting to get the information from Faron, Contract County Planner. Mary does not know what to tell them anymore and recommends the Commission contact the Landowners. Faron told the Commission yesterday he was working on that Subdivision.

Planning Department Report-January 21, 2015-February 4, 2015

10:45 AM Darrell Aaby, Building Codes Inspector

Lutheran Stand-Darrell will allow pre-engineered buildings as long as they use pre-engineered cement, licensed plumbers and electricians.

Requirements:

Grease trap, anisole hood, correct window heights, 3 compartment sink, hand sink and possibly a prep sink (need to ask the Sanitarian about that); recommends a restroom be placed (with floor drain); main portion of the stand requires a floor drain; also need to make sure they can drain all lines and the restroom; would recommend insulating the building in case they want to add heat or air down the road.

To keep from having to sprinkler the building you would need to separate the main building from the seating area. Commissioner Ranum asked for recommendations on size to seat; up to the Commission but to seat 300 people it would require 4500 square feet.

Ambulance Entrance-This would be the entrance at the Hospital when Ambulance loads/unloads. Darrell stated it would need to be engineered and sprinklered (could use dry sprinklers).

Darrell stated he is meeting with the Lutherans at 1:00 PM; a Commissioner will try to attend the meeting if time allows.

Darrell expressed the need to have refresher trainings with employees regarding draining the sprinklers and draining the other water systems at the Fairgrounds to save on major freeze-ups and repairs.

EMAIL

Commission was contacted by the Fair Board Chair regarding a new multi-purpose building. They asked permission to invite Stevenson Design to one of their meetings to answer questions they have.

The Commission stated they felt they had asked the Fair Board to wait until the Legislature was finished meeting before any further work was completed on the proposed building. They asked the Board not to contact Stevenson Design at this time.

The Commission was also asked about the Lutheran Stand and what the Commission had agreed to pay for. The Commission did not respond to this question at this time. The Fair Board was concerned about equality amongst the food booths.

RECESS

Noon Recess

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder

1:15 PM Dale Butori, Weed Supervisor; **Julie Straub**, Human Resource Manager; **Randy Wolenetz** and **Steve Gonsioroski**, Weed Board Members

Weed Assistant-Dale would like to promote someone within his crew to be his Assistant. This would be someone to watch over the other trucks and four wheeler crew. Dale and his Board have discussed this extensively and the Board agreed this would be a good move. Dale then worked with Julie to have a job description written for everyone to review. They are here today to ask permission to add this position to his crew, with the ability to hire from within the crew.

Commissioner Baldwin asked if they can limit this position to those from within or if it would need to be advertised. Julie stated you would not need to advertise if you are promoting from within because this person will continue to be a working crew member and you are not creating a new position.

Dale expressed he has done this before but the employee never received anything in return. Commissioner Baldwin asked for clarification. Dale stated they would be paid more for the added responsibility. That being said, Dale would like to start that employee at \$16.50 per hour. Dale added they would need 1 year experience, plus they have to be licensed. Commissioner Randash was a little reluctant when they already have a Supervisor. Dale explained this would be in case he needed to be gone he would not have to shut down the crew or if he is on one end of the County and the rest of the crew is on another end. Julie explained this employee would receive limited responsibilities from May-October.

Dale stated he normally starts advertising in April. Commissioner Baldwin is willing to look into it further.

Randy stated, speaking as a Landowner the Weed Department has more to spray now with the road ditches. This could be a liability to the County by not having someone trained or qualified to take care of matters when Dale is out of town or on the other end of the County. Julie stated this employee would have no permission to hire, fire, discipline. Commissioner Baldwin asked what happens when Dale is gone and there is an incident that needs attention. Julie stated this employee would just be directing duties.

Commissioner Ranum asked how many were on 4 wheelers (side-by-sides). Dale stated 2 drivers and 1 rider and most often Dale always runs with the side-by-side crews.

Commissioner Randash stressed the oil prices will make a difference in their decisions.

Randy stated the employees that came back are well trained and it is nice to keep those people coming back. The decision will be given to the Weed Board.

PUBLIC COMMENT

Delbert Schweigert-Would like to place some auto gates on two roads. Delbert would furnish the auto gates and they would be 24' auto gates. They will send Bobby Wiedmer, Road Foreman out to view the roads.

2:00 PM BID OPENING

Splash Park Features Bid Opening

PRESENT Scott Rabbitt, Park Supervisor; **Cebe Schneider**, BC6 Builders and **Missy Thielen**, TNT Diversified

BC6 Builders-3/3/2015 at 2:00 PM-\$139,944.10

TNT Diversified-3/3/15 at 2:00 PM \$204,078.90

Commission stated they would review the bids and check totals before making their decision.

2:20 PM Commissioner Baldwin made the motion to accept the bid from BC6 Builders for the Splash Park Features as submitted in the amount of \$139,944.10. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously. Letters will be sent to each.

2:40 PM Alba Higgins, Shop Foreman and **Bobby Wiedmer**, Road Foreman

Maintenance-Alba discussed a pickup they were going to pull behind the blades. The pickup has head gasket problems, it was a used pickup purchased by Roger Schmidt when he was the County Planner (blue Ford). Would like permission to place in the auction instead, if it gets too costly to repair. Alba will contact the Commission when he finds out the costs and they will go from there.

Fuel tax maps-Bobby completed the annual Fuel Tax maps.

Auto gates-Bobby will go view the roads discussed with Delbert Schweigert regarding auto gates.

3:00 PM-CLOSED SESSION-PERSONNEL

4:00 PM Faron Henderson, Contract Planner

Planning Department Report

Arnold/Alberts Subdivision, Landowners have expressed concerns several times to Mary Grube, Planning Secretary about the length of time it is taking to get approved and want to move forward building their road. Faron is working on this Subdivision now but Conditions have conflicting information that he is working through.

Discussed this would not be a County road as it is in a Subdivision. Commissioner Ranum asked why they would want to make them follow County road standards when they are in Subdivisions. Faron stated the Commission would still want to approve for Public Health and Safety reasons.

Subdivision laws need to be updated and address the roads in subdivisions as developers need to follow County Road Standards (the County would need to adopt them) or the roads need to be engineered roads.

Faron explained some of the conditions that were placed on the Subdivision with the road being one of them. If the County builds the approach the Road Foreman would not need to approve the approach (as stated in the Conditions). Fallon County's Subdivision laws state they should be built to county road standards but Fallon County has no road standards. Most counties go by ASHTO standards. Faron stated in his mind this is not a road it is a driveway. The Engineers submitted the plans stating this was a driveway, the conditions call it both a driveway and a road so he will work through this and get a resolution for them. Faron proposes the County treat this as a driveway and would then need to get a variance from the Landowner.

Buildings for Lease or Rent-(Barth Property) Faron stated the Landowner is supposed to be moving the buildings off his property. Follow-ups were discussed; Faron stated the Planning Department can go review the **property**.

Plat status report-Four Subdividers are working on final plat status.

(Nelson Minor; Timber Creek; Arnold/Albert; Steffes Hwy Minor)

(Jockey Hollow has to seed the ditches and they will go to final plat)

(7 other plats/COS's are in various stages of progress)

Subdivision Regulations-Faron plans to get the Subdivision Regulations updated; including road standards and fire.

4:45 PM Amber Lawlar

Sewer Issue-Amber asked for an update on their property West of Baker. Commissioner Randash asked if Darcy Wassmann, County Attorney had sent her a letter yet. Amber had not received a letter yet. Commissioner Randash stated after the investigation was completed the County Attorney feels Fallon County and its employees followed procedures correctly.

Amber stated she did not agree. Amber feels everyone keeps missing the very first part (they were not given the opportunity to assess the problem, they were shut down immediately). Amber also stated she was treated poorly by an employee of the County.

The Commission explained Amber needs to visit with the County Attorney as they based their decision on information they received from Darcy and her sources.

Amber was hoping to receive some compensation; she will have her attorney review the information she receives from the County Attorney.

RECESS

RECESS

Wednesday, March 04, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman and Steve Baldwin, Member; Deb Ranum, Member excused.

9:00 AM COMMISSIONER MEETING

Quote-The Commission received a quote from ABC Glass for fabrication and installation of the Sheriff/Police sign in the amount of \$5,000.00.

10:00 AM Richard Menger, Sanitarian

REPORT/UPDATES

Drain fields-Rich has some drain fields to review.

Subdivision Review-Rich is currently caught up on Subdivision review.

Inspections-Rich will be starting on health inspections again soon.

CE credits-Rich has fulfilled his CE (Continuing Education) credits for the next 2 years.

Lawlar Sewer Issue-Commissioner Baldwin asked for clarification when Rich earlier stated he felt the Lawlar Sewer work (West of Baker) should not have been stopped. Rich stated businesses should not have portable toilets outside their businesses due to Public Health and Safety reasons. Commissioner Baldwin asked about the DEQ involvement; did Rich agree with that. Rich stated absolutely it should have been handled the way it was. Rich feels 50% or more of the problem was because Amber did not contact the proper individuals.

Lutheran Stand-Commissioner Randash asked if the Lutherans had contacted him regarding the new Lutheran Stand and what they need to have. Rich stated they have not contacted him. They will have to do the paperwork and it will have to be sent to Consumer Food and Safety before they do anything. Rich will get in touch with them.

10:45 AM PUBLIC COMMENT

Tracy Goerndt-Eastern Montana Community Mental Health Center

Tracy just started working for the EMCMHC and needs to start a coalition. Tracy needs to know if any of the Commission would be interested in joining the coalition. Tracy has already contacted members of Law Enforcement and has others left to contact. The Commission stated Sandy Kinsey is the County's representative on the Mental Health Board. The Commission will discuss representation with Commissioner Ranum when she returns.

RECESS

NOON RECESS

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin, Member and Deb Ranum, Member will be in later this afternoon.

1:15 PM Commissioner's Randash and Baldwin went to review the Gun Range Building Project.

1:50 PM Commissioner's Randash and Baldwin returned from the Gun Range.

2:15 PM Deb Ranum, Member joined.

2:20 PM Joe Janz and DuWayne Bohle, Outside Maintenance/Special Projects joined.

2:20 PM Brenda Wood, Clerk and Recorder joined.

New Vault and Storage Area-Joe and DuWayne have been asked by the Commission to clean/organize the basement vault and storage area. Joe stated they would like permission to order heavy commercial shelving and take the other shelving out of the vault.

Commissioner Baldwin stated there are Departments that still need to get permission to destroy items and clean other items up. Joe stated they will not throw anything away until they are instructed but they need to get this project started. Permission granted to order shelving.

Search and Rescue Transition-Commissioner Baldwin asked if Joe had heard anything from the Fire Department on transitioning Search and Rescue with their Department. Joe has heard nothing from the Fire Department. The Commission will make sure Tom Bruha, Baker Rural Fire Chief gets hold of Joe Janz to give him their decision so they can move items over to the Fire Hall.

3:50 PM Jodi Miller, Town Clerk-Town of Plevna; **Willie Benner**, Mayor-Town of Plevna; **Jason Rittal**, Executive Director-EPEDC; **Ryan Rittal**, Stahly Engineering.

Legislative-Commissioner Baldwin asked if Jason felt there would be any money coming this way for infrastructure. Jason feels Glendive and Sidney will get the most funding and does not feel Plevna will see any of it. Jason also feels the City of Baker may get some funding.

Other Legislation-Jason feels the Legislature is looking at the County's having to kick in more match money (like 25%) rather than taking oil and gas revenues away.

Reappraisals-The group discussed what reappraisals may do to the tax structure in Eastern Montana.

4:00 PM Faron Henderson, Contract Planner joined.

Timeframe-Commissioner Ranum asked when the water project would go to bid. Jason stated the project would go out to bid next month and they would be finished this fall.

4:01 PM Mary Grube, Planning Secretary joined.

Funding-Jason stated they had earlier met with the Commission to discuss the fact the Town of Plevna could not meet the median household income for the water project. They are now on 3-year plan to make the sewer project grant eligible.

Stanhope Project-Commissioner Ranum stated the County has committed to the Stanhope Project as well. Jason stated yes the County committed \$1,000,000; for the summer of 2016.

Capital Improvement Project-Jason presented his draft Capital Improvement Project papers.

Back to the Town of Plevna project.

Project Discussion-Water Project-New Connections and developers will now have to pay to get their own lines installed. **Lagoon**-Ryan also stated the sewer is almost at full capacity.

Commissioner Baldwin asked everyone to excuse the Commission to allow them time to review the budget. Moments later everyone joined the Commission again.

MOTION-Commissioner Ranum made the motion to pledge \$2.5 million to Phase 2 of the Plevna Water Project. **Discussion-Commissioner Baldwin** reiterated the project would be complete this fall.

Jason answered yes. **Commissioner Randash** asked for any further comments. There being none, **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Phase I-The Contractor (Diamond J) will be cleaning up the streets; there is still contingency funds left for that.

Commissioner Ranum discussed getting someone to police projects. **Ryan** stated the Engineering firm will be there.

4:45 PM Everyone left the meeting.

5:00 PM RECESS

Thursday, March 05, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members

10:15 AM David Espeland, CEO and **Selena Nelson**, CFO-Fallon Medical Complex

HOSPITAL/NURSING HOME/PARKVIEW's REPORTS

Financials-Selena stated this month's financial report was very, very good.

Vision and Dental-David thanked the Commission for allowing the Hospital employees to take part in the Vision/Dental Plan. David further stated he has received a lot of good comments from the staff.

Mill Levy-David plans to present the Mill Levy public meeting the 1st week of April. David also plans to write a letter to the editor the week the ballots are sent out.

Project-The Contractors came to do a visual of the mill levy project. Jackson Construction-Missoula, MT was recipient of the bid. They plan to start the project April 6th, the project is projected to be completed in 240 days or early December. They plan to start on the south side to mitigate the water problems and will then move inside.

Heated sidewalks-The heating subcontractor for the sidewalk project, under Diamond J, was paid for the project but it does not appear the work was ever completed. David will check with the contractor to find out if the work was completed.

Parkview Water Damage-The repairs for the remainder of the water damage to Apartment 101, etc need to be completed. Chad with Stevenson Design will get it ready to go or get estimated costs before a decision is made. The Commission agreed they would like to get estimated costs before proceeding. Commissioner Randash is concerned the drainage problems may not be resolved. David stated he shares those concerns as well.

Asbestos testing-David had Parkview tested for asbestos as the contractor (Ingraham) was already in town.

Elevator servicing-David asked for a competitive bid to service Hospital and County elevators. David received a bid but asked to have it broke down further. Will let the Commission know what the break down shows.

Staffing model information-EideBailey was hired by the FMC Board to help with alternative staffing models. They were somewhat disappointed as they did not find out much more than they already knew; EideBailey presented 4 options. They would like to try the option to hire another PA to work every other weekend Friday through Monday. Then providers would take call every 7 weeks; they plan to sit down with the existing providers first.

Electronic Medical Records (EMR)-They went live recently; so far the process is going well.

11:20 AM Tom Kachel, Landfill Manager

Tipping fee reimbursement-Tom did not realize the program had started until he reviewed his budget.

Mules-Tom would like permission to purchase a couple mules. Permission granted to purchase 1 new mule. Tom will shop around before purchasing.

Brown pickup-Runs good just needs a transmission; Tom would like the pickup repaired so it is useable.

Aging Report-Has a few late accounts with larger amounts owed but nothing as old as before. Tom will get in touch with the County Attorney before the accounts get much older.

11:40 AM DuWayne Bohle-Special Project Assistant

Report-DuWayne presented his weekly report to the Commission which is filed in the Clerk and Recorder's office.

11:55 AM Permission granted for **Stacey Moore**, Director of Library Services to take **Diane VanGordon**, School Librarian with her to a meeting in Ekalaka, using the County car.

12:00 AM **Commissioner Ranum** made the motion to recess. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

RECESS

NOON RECESS

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin and Deb Ranum, Members

1:15 PM COMMISSIONER BUSINESS

Mineral Search-The Commission signed a work order to have the Fallon County Abstract search all minerals owned by Fallon County as well as any overriding royalty interests from the Commissioner's Deeds.

Dry Fork Bridge-The Commission received a letter from the DEQ stating the Dry Fork Bridge qualifies for a temporary surface water quality turbidity standard if it is carried out in accordance with all of the conditions.

County Match Funds-The Commission received a request from Action for Eastern Montana for the Area Agency Program match funds programs for the Council on Aging budget for FY16-\$1,702.00.

Gas Tax Maps-The Commission was notified the Gas Tax Maps were certified by Bobby Wiedmer, County Road Foreman and are ready to be mailed.

2:45 PM Commissioner Baldwin made the motion to approve the minutes from September 8, 2014; February 2nd February 17th February 23rd and March 2-3, 2015 minutes with grammar and spelling corrections. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Commissioner Baldwin amended the motion not to include the February 23rd minutes as a portion of the closed minutes had revisions. The March 2-3, minutes did not include March 4th and March 5th. These minutes will be approved later. **Commissioner Ranum** seconds the amendment to the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

3:00 PM Commissioners Ranum and Baldwin went to the Shooting Range to review the project.

3:30 PM Commissioners Ranum and Baldwin returned from reviewing the Shooting Range project.

4:00 PM Tom Muckle, County Rural Fire Chief

Tom wants to get the New Baker and Plevna Fire Chiefs and Assistant Chiefs together for a meeting. Tom is the middle person between the Commission and the DNRC.

Discussion on how the Commission wants to be notified about fires and permission to use blades as Tom stated he usually contacts Bobby Wiedmer, Road Foreman and Bobby in turns contacts the Commission. The Commission agreed this has worked in the past. Tom will set up a meeting with the Commission, Chiefs, Tom and Bobby to discuss procedures etc.

Discussed Search and Rescue being absorbed by the Fire Department. Commissioner Baldwin asked Tom if he would assist in that transition. Tom will work with Tom Bruha, Baker Fire Chief on that.

4:05 PM CLOSED PERSONNEL/HIPAA

ADJOURN

Commissioner Ranum made the motion to adjourn. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

ADJOURN

s/William L. Randash, Chairman

ATTEST:

s/Brenda J. Wood, Clerk and Recorder