

9:00 AM CONVENE

**PRESENT William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members, Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE**

9:00AM COMMISSION REVIEW OF FOLDER ITEMS

Commissioner Baldwin made the motion to approve the June 29-July 3rd, 2015 minutes with revisions. Commissioner Ranum seconded the motion. **3 Ayes. 0 Nays. Motion carried unanimously.**

HAIL DAMAGE REPORT

The Commission reviewed the hail damage report submitted by Debbie Wyrick, Deputy Clerk and Recorder/Insurance. No decision was made at this time.

JUDGE BENEFIEL'S REQUEST FOR ADDITIONAL SALARY PER HB366

The Commission reviewed the above formal request from Judge Benefiel to receive additional salary at a prorated basis according to 7-4-2503(2)(e). All Commissioner's agreed to grant the formal request based on HB366, prorated accordingly. Debbie Wyrick, Deputy Clerk and Recorder/payroll will be notified.

REVIEW AND SIGN JOURNAL ENTRIES-Filed in the Clerk and Recorder's office

#610-Journal Voucher to correct coding's for various claims and various funds

#611-Correct coding for Baker Rural Fire District Capital Project to BRFD Regular Fund

RESOLUTION 2016-01 Salary Resolution-The Commission adopted the FY2016 salary resolution for elected officials and the Deputies and Undersheriff's. Resolution is on file in the Clerk and Recorder's office.

RESOLUTION 2016-02-Establishing a Location for Posting Public Notices- The Commission adopted the FY2016-02 Resolution Establishing a Location for Posting Public Notices. When Public notice is to be completed by posting the following are the locations:

1) The bulletin board located across the hall from the Department of Revenue (south wall on the main floor of the Fallon County Courthouse).

2) Near the main entrance doors of the Fallon County Courthouse.

Resolution is on file in the Clerk and Recorder's office.

REVIEW DEPARTMENT REPORTS AND NEWSLETTERS

The Commission reviewed and approved the following and they are filed in the Clerk and Recorder's office.

Ambulance-June, 2015 Monthly Report-12 Runs; Charges of \$12,385.00; Payments of \$14,320.25 and Medicare/Medicaid Adjustments of \$3,275.51.

Planning Department Report-July 7, 2015

Planning Board Draft Minutes-May 19th and June 1st, Draft Minutes

Town of Plevna-June 29, 2015 Plevna Water Phase 2 Project Update

Fair Board Minutes-June 8, 2015

Baker Rural Fire District Minutes- June 4, 2015

Plevna Rural Fire District Minutes-June 11, 2015

Inside Building Maintenance Report-June, 2015

Detention Center Report-June, 2015-0 Prisoners held and no revenue for the month.

Detention Center Fiscal Year Report-July 2014-June 2015-372 Fallon County Days; 1099 City of Baker Days and 2 Carter County days. Total Income of \$150.00-from Carter County.

City of Baker Council Minutes-June 16, 2015

Landfill-June, 2015-Billed \$75,182.90; Total services for June-\$40,179.30

Landfill-July, 2014-June, 2015-Total services billed/paid-\$566,632.22

REVIEW MISCELLANEOUS COUNTY REVENUES

BC6 Builders-Splash Park Plans-\$50.00

Denbury Resources-June, 2015 Oil and Gas Royalties-\$2,940.44

Continental Resources-June, 2015 Oil and gas Royalties-\$6,042.29

REVIEW MISCELLANEOUS EMAILS & NOTICES FROM STATE AGENCIES AND OTHER ENTITIES

Letter from Planning Department-Letter sent to City Council by Mary Grube, Administrative Assistant regarding the proposed sidewalk located in a flood hazard area. Planning recommends the Park Supervisor schedule an appointment with the Flood Plain Coordinator to review the zoning compliance permit he filled out.

Letter from the Planning Board-The Fallon County Planning Board recommended the appointment of J.K.

Kinsey to the Fallon County Planning Board as a representative of Fallon County. Commissioner Ranum made the motion to appoint J.K. Kinsey to the Planning Board. Commissioner Baldwin seconds the motion. 3 ayes. 0 Nays. Motion Carried.

Lower Baker Dam-The Commission was informed the Lower Baker Dam 5-year engineer inspection was to have been completed by July 2, 2015.

ST of MT-Department of Commerce Funding-Forrest Sanderson, KIJ contacted the Commission to ask if they were interested in updating Subdivisions, Floodplain or Growth Polices as the DOC has about \$200,000 available to fund these types of projects in Eastern Montana Counties. The Commission is interested if we have the need.

Gun Range Drinking Water-The Commission received copies of the bacteriological Report for the Gun Range as submitted by Richard Menger, Sanitarian. The test results came back saying the water is safe to drink.

Protest to BLM-DOI-The Commission received notification from Montana Association of Counties that several Agencies have filed a formal protest to the Bureau of Land Management, Department of Interior. The DOI was asked to withdraw manuals 6310 and 6320 pertaining to the Wilderness Characteristics Inventory timeline. Those protesting feel the Definition of Wilderness in the 1964 Wilderness Act has not changed; therefore, new inventory is not needed to comply with FLPMA (Federal Land Policy Management Act) and the 1964 Wilderness Act.

EPA Waters of the US-The Commission received notification from Montana Association of Counties that Montana and 12 other States are challenging new EPA and Corps of Engineers Regulations regarding the new definition of Waters of the US. Those challenging state the new definition violates provisions of the Clean Water Act, the National Environmental Policy Act and the United States Constitution. The states assert that the EPA's and Corp's new rule wrongly broadens federal authority by placing a majority of water and land resource management in the hands of the federal government.

Health Department-The Fallon County Health Department will host a Car Seat Safety Day, Thursday, July 9th from 10:00 AM – 5:00 PM. Kim Cuppy, Health Nurse also sent out a Community Health Assessment Survey for the Health Board to review and comment on. Kim plans to disperse the surveys after Health Board input.

TIMESHEETS, PAYROLL AND WITHHOLDINGS in the amount of \$503,286.49 were reviewed and approved. Payroll and Withholdings are filed in the Clerk and Recorder's office.

10:00AM ROAD DEPARTMENT UPDATES

Present: Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Supervisor

Chip and Sealing- The crew is chip and sealing today.

Chips- Commissioner Randash asked if Bobby Wiedmer could check the chip supply Prince Inc. has in the event they have any they would like to sell to the County.

West Willard Road- Bobby Wiedmer, Road Supervisor and Commissioner Baldwin drove the West Willard Road to check the condition of it and said it is good. Bobby said with the fresh gravel it will still need time to pack down and heal.

10:40am- Shannon Hewson with Brosz Engineering joined the meeting.

Cemetery- Rieger Fencing is putting the chain link fence in today.

Bridge Inspections- Ingraham Environmental completed the asbestos inspections for all of the bridges and did not detect asbestos on any of the bridges. Shannon gave the Commission a copy of the Ingraham Environmental Asbestos Report.

Lower and Upper Lake Inspections- Shannon did the Lower and Upper Lake inspections last week. Shannon discussed his findings and will submit a report with recommendations to the Commission.

Sparks Bridge Wetland Delineation- Carlson McCain got the Wetland Delineation done for the Sparks Bridge and will submit a formal report to Brosz Engineering.

Bridges- The Commission and Bobby discussed other bridges in the County that need to be repaired.

Letter to Governor Bullock- Jon Brosz emailed revisions he made to the letter Jason Rittal drafted to Governor Bullock regarding the Bridge and Road construction delays.

11:00AM LANDFILL SCRAPER-CAPITAL IMPROVEMENT PROJECT PLAN

Present: Tom Kachel, Landfill Manager; Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman

Alba Higgins, Shop Foreman and Bobby Wiedmer, Road Supervisor, recommended the Landfill plan to purchase a new scraper in the Capital Improvement Project Plan. Tom Kachel, Landfill Manager, agreed and said Mike Kirschten, Landfill employee, operates the scraper all day and it is getting old. Tom would like a larger new scraper. Alba suggested trading the old scraper towards a new scraper in the next year or so. Bobby will get a quote for a new scraper.

Tom said his dump truck has shifting problems, a hydraulic leak and doesn't hardly hold dirt anymore. He uses it mostly in the winter and would like to be notified if the Road Department has a dump truck they would like to get rid of. Alba isn't sure if the Autocar would work at the Landfill because it is such a heavy truck but said Tom could try it out to see if it would work at the Landfill. Alba said if the Autocar doesn't work they may be able to purchase a used truck for the Landfill.

11:25am- Bobby Wiedmer, Alba Higgins and Shannon Hewson left the meeting.

11:30AM GRAVEL PIT DISCUSSION

Present: Jasen Wyrick, Wyrick Construction

Fairgrounds- Wyrick Construction hauled in 3 loads of gravel to cover holes around the Cold Storage Building and the Rodeo Office.

Sandstone- Wyrick Construction packed dirt in the holes, took three loads of rock to help with the erosion areas and reseeded it again.

Gravel Purchase- The Commission told Jasen Wyrick they have been advised by Darcy Wassman, County Attorney, they will need to put their gravel purchase out to bid since it will exceed \$80,000 over 5 years. Jasen Wyrick told the Commission Tom Owens doesn't want the County to purchase his gravel so his pit cannot be used for County purposes. Jasen will visit with Darcy Wassman, County Attorney, about the bid requirements for the gravel.

Roads- Jasen told the Commission some of the roads have been pulled up and are now too narrow for his trucks to go on such as Cabin Creek Road and the top of the 101 Road, South of the Webster Road.

12:00PM- NOON RECESS

1:15 PM RECONVENE

PRESENT

William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda J. Wood**, Clerk and Recorder. **Lani DeBuhr**, Minute Taker excused for the afternoon.

1:15 PM NON-SCHEDULED

Britnee Tonille, JL Dirtworx; **Louis Nunez**, JL Dirt Worx; **Joe**, Spokesman; **Spunky**, Spunky's BBQ (guest)

Dallas Roadway Products /DIRT ARMOR-Joe explained this is a two (2) part chemical product which will create a solid road base and will cut dust down between 50 and 80 percent. The Company will give a 4 year warrant and if they lay it there is labor warranty also. The thing that makes them so cost effective is there is nothing to haul away.

Bed type-Commissioner Randash asked if it matters what type bed you start with. Joe stated as long as it is a reactive soil they can make the road last a minimum of 4 years. Chip Sealed Roads-If they put a top on a road it will last 20 years. Joe discussed other areas of the country that use their product and some that use them solely. The first thing they do is send the soils in to be tested for PHI to find out what they may need to add to the road bed.

Cost/Location-The cost varies from .28 to .35 cents per square foot. They are located in 23 countries and 15 states; working with other counties and cities. The owner of the product is from Trinidad. Joe is in charge of sales and marketing. They now have five (5) states looking at them as a specialized product for difficult to maintain roads. Commissioner Randash stated that figures to be \$35,000.00 per mile for the product, which does not include laying it. Joe stated that was correct but the savings comes in road maintenance.

Other Discussion-Commissioner Randash asked what equipment is used. Joe stated they have a grinder mixer and they inject the product into the road material, you then spread the product and use a mow board and blade it in. Joe stated once you lay the product on a dirt road you don't have to touch the road for the warranty period. As of this time they have not completed any work in Montana.

The individuals present sell the product and another contractor lays the material. If the Road Crew were to get certified, they could lay the material. The only way to get the warranty is if the certified contractor is on site or someone is certified to use the product.

Traction-Commissioner Randash asked about traction. Joe stated the road surfaces does not get slick. Commissioner Baldwin asked about ice; the ice will break but not the roadway. If you have a bad spot in the road (broken area), you can wet that area and the material will bond back together.

Shelf life-It has an unlimited shelf life; you can freeze it. This is a green material in the mixed state but not in the concentrated state. It is harmless to all life, not biodegradable, will not leach-out, and they are a full disclosure company.

On Site Personnel-Commissioner Ranum asked if the Commission felt they wanted someone to be on site while the product was being used to make sure it was applied correctly, etc, would that be possible. Joe stated they would have an Engineer on site at no cost to the County.

References-Joe asked that they contact Kevin Geis, Gillette, Wyoming.

BBQ-They will also be presenting tonight at the Fairgrounds and providing a BBQ at 5:30 PM.

2:10 PM-The group left the meeting.

2:15 PM Commissioner Baldwin made the motion to close the meeting due to HIPAA Compliance issues.

Commissioner Ranum seconds the motion. 3 Ayes. 0 Nays. Motion Carried.

2:15 PM-CLOSED HIPAA

2:45 PM CLAIMS APPROVALS

The Commission reviewed and approved the June 30, 2015 claims in the amount of \$1,795,124.16 and they are filed in the Clerk and Recorder's office.

4:45 PM RECESS-Commission left for J L Dirtworks presentation of Dirt Armor and BBQ at the Fairgrounds.

TUESDAY, JULY 7, 2015

9:00 AM CONVENE

**PRESENT William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members, Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE**

9:00AM TIMBER CREEK MAJOR SUBDIVISION PUBLIC HEARING

Public Hearing: Faron Henderson, Contracted Planner, Mary Grube, Planner Administrative Assistant, Rollie & Spouse, Forrest Sanderson, KLJ

Forrest Sanderson, Consulting Planner with KLJ gave the Commission a copy of the Findings of Fact and Proposed Conditions of Approval for the Timber Creek Major Subdivision. Forrest said the Timber Creek Major Subdivision Public Hearing was held last night. He said there were new comments but they did not change the findings. Planning recommends that the Commission adopts the report and grant approval of subdivision.

Jay and Penny Askin said they are concerned about the water table, water quality and septic tank issues. Their concerns have been addressed in the report for the Commission to review. They also stated they oppose the subdivision and zone change. Forrest said the property is not zoned so it will not be a zone change. They failed to give reasons for the subdivision to be denied. They inquired about subdividing the land again in the future. They were told what the process would be for the landowner if they chose to subdivide their land. They discussed the relationship they have with their neighbor and were encouraged for the neighbors to talk to each other about the issues that arise.

Forrest asked the meeting to be closed as all issues have been addressed. He asked for further questions. Faron said the Planning Board agrees with the staff report and the recommendation by Forrest. The Commission asked Forrest if Jay and Penny were satisfied with their questions being answered and Forrest said yes, they were. The concern was regarding a water stream going near a coal bed but this is something the State would need to look at. Sanitarian has been out to review the subdivision and recommended some of the drain fields be moved and they are changing the locations of these in their plans. Rollie said Penny called them last night and they had a good conversation so they are now getting on a good basis.

Commissioner Baldwin made the motion they approve the Finding of Facts. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

Workforce Housing Update: Forrest made the corrections to the Workforce Housing Resolution as was discussed at an earlier meeting. He asked the State of MT if they have any funds to assist him in coming to attend all of the Zoning meetings but they do not have the funds. Forrest will try to attend all hearings by phone if not in person. The Commission would like him to attend meetings if possible.

The Board of Adjustments has to have 5 members and they cannot be members of incorporated areas such as Plevna and Baker.

10:00AM HUMAN RESOURCE UPDATES

Present: Julie Straub, Human Resource Manager; Lisa Rieger, Assessor; LaRita Huether, Department of Revenue

Office Access for Safety- There is a sliding glass door that serves as a secondary exit for the Treasurer's and Department of Revenue office. Having that secondary office blocked is not conducive to safety. LaRita said the doors were installed because the Department of Revenue assessed the values of motor vehicles for the Treasurer's Office and the door was used on a daily basis. Now that they aren't doing that anymore the door between the offices isn't being used. Julie asked why she is so resistant to it, LaRita said she is concerned having someone having access to her office because of the security; it would be a breach of security. Julie asked if it was a State of Montana dictation and LaRita said she could talk to her supervisors. LaRita said this was never an issue before and now it is. She said it would be an inconvenience to have to unlock the doors from both sides of office in the morning, lunch and at close. LaRita doesn't want the responsibility to have access to the Treasurer's office. The door was not installed for a fire exit, but for Motor Vehicles. Commission will talk to Darcy Wassman about it and LaRita will talk to her supervisors at the Department of Revenue about it. Commissioner Randash said he can see LaRita's point of view for the security issue.

10:15am- LaRita Huether and Lisa Rieger left meeting.

New Hire Approval Form- The Commission signed the New Hire Approval Form dated July 8, 2015 for Mariah Perry as Temporary Fair Manager Assistant.

Change of Rate Approval Form- The Commission signed the Change of Rate Approval Form dated July 6,

2015 for Brittany Rishling in the Weed Department for passing her Weed Endorsement test.

Indoor Shooting Complex- Julie and Rich Menger met with Mike to review exit signs and discussed Mike saying he wouldn't be available much longer since he will be haying. Mike met with his board but did not have a quorum but they did discuss hours of operation and staff. They suggested the days the club be closed be Mondays and Tuesdays. The board also wants a full-time person hired to ensure memberships are being advertised, sold and the complex is taken care of. Commissioner Randash said if they want a 40 hour person hired they need to increase membership to pay for it like the golf course does. Commissioner Baldwin said the Golf Course has other sources of income such as the bar to help with their expenses in which the Shooting Complex will not. Mike said having the City Police Officers help with shifts may not work out well due to it requiring the officers to take shifts on their days off. The Commission will discuss this during their work session and try to come to a decision.

Workman's Comp Claims for FY2014-15- Julie gave the Commission a report of the Workman's Comp claims that have been filed in the County for the FY2014-15 for review.

Human Resource Office- The Commission gave Julie Straub approval to purchase a new desk for her new office. Her current desk will stay in the office she is vacating.

10:45am- Julie Straub left the meeting.

11:00AM REC DEPARTMENT UPDATES

Present: Angie Rabbit, Rec Director

Program Updates- Volleyball Camp started today, Carol Hadley put together a team to coach it. Nicki Bruer is helping with it also. Kim Cuppy was sent to Oula training, it's a dance fitness class. Baseball is going well with the seven and eight year olds having 20 members. Softball has 13-14 girls and they are doing well. Art Camp is beginning next week and is maxed out with 30 members. Riley O'Donnell was selected to play for the All Star team in his age group this year. Bowling league, soccer camp and the sign language class are starting next week. Youth rodeo is August 1st this year.

Fallon County Day- This year's event went well. They were down a little bit in numbers due to the rain in the late afternoon. The beach was busier this year than in previous years. The Concessions stand sold out of almost all of their food items. Carolan Rental's water slide was used a lot and next year Angie would like to bring in a couple of water inflatables. Angie talked to Jade Boggs about rain insurance for future events.

Storage Container- Angie said Jodee Pratt said she has a storage container for sale. The Commission asked Angie to get the price and size from Jodee. Angie asked where she could put the container if she does purchase one. The Commission asked to get the size and then they can better determine where to put it.

11:30am- Angie Rabbit left the meeting.

11:30AM COURTHOUSE SIDEWALK, CURBS & GUTTERS

Present: Joe Janz, Outside Building Maintenance Supervisor

The Commission went with Joe Janz to look at the sidewalks, curbs and gutters around the courthouse. Richard Schwartz said all cracks and trip hazards will be repaired and handicap assessments will be added to the sidewalks. The curb will be broke up and the slope will be changed in locations. The Commission asked Joe to contact a couple other contactors to ask if they would be interested in submitting a quote for the work before making a decision.

12:00pm- Joe Janz left the meeting.

12:00 PM NOON RECESS

1:15PM DEPARTMENT HEAD MEETING

1:15pm Don Dilworth, IT Tech, Wayne Mangold, IT Tech Assistant; Mike Madler, Member of Public, joined the meeting.

Mike Madler showed the Commission how to use the GIS Mapping using the Arch Reader program on the SMART TV. The Commission, Mike Madler, Don Dilworth and Wayne Mangold discussed the various ways the program can be utilized by the County.

1:25pm- Commissioner Ranum was excused from the meeting for a personal appointment.

1:35pm- Don Dilworth, Wayne Mangold and Mike Madler left the meeting.

2:00PM CITY OF BAKER UPDATES

Present: Clayton Hornung, City of Baker Mayor

The City is still looking into purchasing a Street Sweeper and asked if the County would still be able to contribute \$40,000 towards the purchase of the sweeper. The Commission said yes, they have already approved that contribution to the City.

Clayton asked if the City can have 30 cement slabs and a box culvert the County has in storage for the 6th and 7th Street East culvert replacement. The Commission said they don't think the County has a use for them but suggested Clayton contact Bobby Wiedmer to find out if they can have them.

2:20pm- Commissioner Ranum joined the meeting.

2:25pm- Lance Wedemeyer, City of Baker Public Works Director

Randash Building- Clayton and Commissioner Randash discussed the Randash building's old water line between the Randash building and the SMART building. Commissioner Randash wanted to make sure the City of Baker knew about it.

Commissioner Randash, as Chairman of the Board, signed the Building Demotion Agreement between Fallon County and the City of Baker to reimburse Cave Creek Properties for 50% of the demolition fees of the Randash Building.

Walking Path around Lake- Clayton gave the Commission an Access Easement from the City of Baker for them to review. The easement is for the walking path around the lake.

Dakota Ave- They added an addendum to the extension of Dakota Ave. when they begin redoing the alleys. Commissioner Baldwin said he thought the work to Dakota Ave. was included in the Peaks to Plain plan. The Commission said they would go through their engineering document to find out for sure if it is included in the plan and will let Clayton know.

Chip & Sealing- Del Espinosa wants the road in front of his house chipped and sealed this year. Clayton said it isn't scheduled until next summer but if Lance Wedemeyer and Bobby Wiedmer decide to chip and seal it the City can provide the material if Bobby can apply it. Lance will talk to Bobby about it to decide what they want to do.

Drainage by Reynolds- The Commission asked what Lance was planning on doing with the weeds that are growing in the drainage area. Lance would like to put concrete in and wants to discuss the matter with the new Army Corps of Engineers employee in Billings about it. Lance would like one of the Commissioners to go with him when he presents his ideas to the Army Corps of Engineers. The Commission suggested Lance and Clayton attend the meeting they are having with Tom Parker on July 14th regarding the Baker Lake Mitigation.

2:50PM- Clayton and Lance left the meeting.

2:55PM ANNUAL REPORT ASSISTANCE

Present: Brenda Wood, Clerk & Recorder

Brenda Wood has not completed the annual report for several years and with Lani DeBuhr being gone and Debbie Wyrick not having the time to assist Brenda she would like to contract Josie Rieger to help her with the annual report. The Commission gave the approval for Brenda to contract Josie's services.

3:00PM BOARD MEMBER APPOINTMENTS

The County received three letters of interest from the Public to serve on the County Boards. Sharon Huether submitted a letter of interest to serve on the Library Board. Greg Gunderson submitted a letter of interest to serve on the Museum Board. Jerad Singer submitted a letter of interest to serve on the Baker Lake Advisory Board.

Commissioner Baldwin made the motion to appoint Sharon L. Huether to the Library Board for a 5 Year Term. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Baldwin made the motion to appoint Jerad Singer to the Baker Lake Advisory Board for a 3 Year Term. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Baldwin made the motion to appoint Greg Gunderson to the Museum Board for a 3 Year Term. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

4:20PM GOLF COURSE DISCUSSION ON ERIC KARY'S WORK SCHEDULE IN OFF-SEASON

Present: Mike Gentilini, Golf Course Board Member

The Golf Course Board would like Eric Kary, Golf Course Supervisor, to continue to work at the Golf Course over the winter months. He was able to get everything ready for the season during the winter months this year and they would like him to be able to do that again this year. If the Road Department needs his help Eric can go help but the Board would like the majority of his time spent working on the grounds and equipment at the Golf Course. The Commission said they would agree with this arrangement.

The Commission and Mike discussed how the Golf Course is managed and directed. Mike is going to give the Commission a copy of the Golf Course by-laws for them to review.

4:30 PM FAMILY PLANNING AGREEMENT-Commissioner Randash signed, as Chairman, the Family Planning Agreement for FY2016. The agreement is filed in the Clerk and Recorder's office.

4:35 PM SPLASH PARK AGREEMENT-Commissioner Randash signed, as Chairman, the Splash Park and Bath House Agreement between Fallon County and KO Construction, LLC. The agreement is filed in the Clerk and Recorder's office.

4:45 PM RECESS

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder. Lani DeBuhr, excused for the remainder of the week.

9:00 AM Darold Brown-Commissioner Ranum requested Darold join the Commission to ask about painting a portion of the Museum that had been repaired quite some time ago but had never been painted. Darold agreed to take care of this.

9:00 AM Debbie Wyrick, Deputy Clerk and Recorder/Insurance was asked to add the new Rifle Range Building to the County's Insurance policy. Debbie will do so effective today.

9:00 AM Julie Straub, Human Resource

20/40 Hour work week – Commissioner Ranum stated it was not a law that the County has to hire only 20/40 employees but is a preference by Julie and Debbie Wyrick, Payroll due to the new Health Care Laws. Julie stated that was correct because those employees that work 30 hours per week will receive the same benefits as an employee that works 40 hours per week; that portion (those working 30 or more hours per week) is the new law due to the new Health Care Laws. Due to all the work in tracking employees the best way to hire employees now is if they work 20 or 40 hours per week.

County Appraiser-Commissioner Ranum asked if Fallon County can hire our own Appraiser for (Commercial/other purposes). Julie stated she has completed some research for the Commission; some counties have their own Assessor some have the elected position. Julie did not do further research until she was certain what the Commission wanted. Commissioner Ranum stated the question she has is can Fallon County hire their own Appraiser. Commissioner Randash wondered if the State of Montana would accept Appraisals from an individual employed by the County.

Larry Richards, DOR Regional Manager will be asked to meet with the Commission. The Commission also discussed contacting Curtis Huether, former State of Montana employee in the DOR office for his input. Discussed also contacting other Counties to find out what they are doing as far as Appraisers and if they have both Residential and Commercial Appraisers.

Rifle Range Job Description-Commissioner Ranum was contacted by Mike Kirschten, Gun Range Board Member. The Gun Range Board would like the items they requested added to the Job Description for the person that is employed to work at the Rifle Range, if that happens. Julie stated most of those items were already in the Job Description Julie is currently working on.

Mike Reddick, Police Chief-City of Baker was asked to join for his input.

Hours for the Gun Range-Mike stated he had previously met with Mike Kirschten to discuss the Gun Range. Mike feels at this time it would be best to start with opening the Gun Range for 20 hours per week and go from there. Mike does not feel 40 hours per week will be warranted at first. Julie stated her feeling is there will be more usage during the winter months. This was agreed. Start light, monitor the demand and let the people direct if there will be a need for more hours.

Manning the Gun Club-Discussed the qualifications of a Range Master. A Range Master is basically a Certified Firearms Instructor. The group feels the Gun Range experience would help in a litigation issue. Mike discussed getting volunteers to come and sign a schedule. Julie stated they would be paid but would be able to volunteer shifts that are convenient for them. Mike stated he makes rounds routinely at the Gun Range and does not see people there on a daily basis.

Commissioner Baldwin stated the Commission or at least he envisioned the Gun Club Membership would work shifts and would take the money, etc. to keep the Gun Range open but the Gun Range Board does not want to do this. Mike Kirschten, Gun Range Board Member has expressed to the Commission the need for a Full Time Range Master to clean, order supplies, watch the Range areas, check the HVAC system, etc. Mike stated this person should only need to stay in the Range areas when there is a group of people in those areas otherwise this person should be able to take care of the other duties as needed. Mike discussed Law Enforcement signing up when they are off shift to help out on various dates when a schedule is designed.

Discussed setting up fees; Mike stated he would be willing to have the Police Department pay a fee to the Gun Range. Mike stated he will now be able to certify year round.

Mike suggested:

10 to 14 people volunteering time to be paid via a stipend.

Outside Maintenance being in charge of the in-floor heat in case it goes down during the winter months.

Incoming Revenue could be picked up on the weekend by Law Enforcement and deposited with the Treasurer the following Monday because there will be no money left at the Gun Range.

Check lists should be made for everything that needs to be completed and that would be for each shift.

Commissioner Ranum asked if various groups such as 4 H and Hunter Safety would provide their own people and would anyone else need to be there to monitor those groups. Commissioner Randash feels those groups are using the Fairgrounds without being monitored so feels they should be capable to do that at the Gun Range

as well.

Julie stated she does not feel at this time there is the need to have a 40 hour per week individual but make sure everyone takes the training for the ventilation, etc. Also discussed having someone visit the Law Enforcement Academy to see how they run things there. Discussed individuals using the facility signing off on a waiver and consent form; fees and the fact the Gun Range Board feels members would pay half the fee of a non-member and marketing the facility.

They will need to find out if the NRA Grant Funding provided dictates the need to hire a Range Master. Commissioner Baldwin felt that funding will be used for handicapped ramps, outdoor restrooms, etc.

Mike suggested contacting someone that would come to the facility to help guide them on some of their thoughts. Pay was discussed previously at \$15.50 per hour. Commissioner Ranum asked if a Supervisor were to be hired would they need to be Certified. Julie suggested starting non-certified at a lesser rate of pay verses someone that is certified and they could move up to the certified rate of pay.

10:25 AM Mike Reddick Left the Discussion

10:30 AM Debbie Wyrick, Deputy Clerk and Recorder joined to ask if it was agreeable to insure the new Gun Range Facility at \$1,000,000.00. Commission agreed to proceed.

10:30 AM Julie Straub, Human Resource Manager

Detention Officer-Commissioner Baldwin feels hiring two (2) Detention Officers during the day and using cameras at night for monitoring would be his recommendation. Julie was concerned if you could use those individuals seven (7) days per week.

10:35 AM Trenton Harbaugh, Sheriff was asked to join.

Trent stated he is of the opinion he still needs 4 employees because 2 employees does not allow the needed coverage for weekend and night shifts. The Sheriff's Officers will still be able to help if there are employees attending trainings, etc. The group discussed the wand system and conducting prisoner checks. Commissioner Randash asked how they conduct checks when they are busy feeding prisoners and other daily duties. Trent explained how those checks are conducted.

Applicants-The group discussed what happens if they only receive (1) qualified applicant; will Trent start with one or wait until he has all (4). Trent recommends starting them as they have the qualified ones apply. If they are not already Detention Officers they will all have to attend a (4) week academy. Shifts will not be determined until Trent finds out how many will be hired the first round. Detention officers have to be certified within 1 year, but you can ask for a 6 month extension of you need accommodations due to personnel management and time constraints.

Overtime-Julie discussed the Fair Labor Standards Act for overtime when over (5) employees are employed in the Sheriff's Department. Trenton does not feel there will be much overtime. Julie feels the Deputies should get overtime because they deserve it.

Low or No Occupancy-The group discussed what Trent would do with the Detention Officers when no one is in jail. Trent stated he has many things they can do but of course if the attendance is low for very long periods of time that will cause some issues. Detention Officers can be used for transfers, etc. Julie discussed listing other duties as assigned in the job description. Discussed using them to patrol; Trent that would be classified as a Reserve Officer but that comes with other issues.

State contract-Discussed the State of MT only has to pay up to \$69.00 due to HB2 (with the cap). Trent stated this will also affect the Bozeman contract; Bozeman may not house other prisoners because they will be losing money. Trent could also contact Marmarth, ND and other areas to house their prisoners, but, you will never make money on them.

Wages/Etc-.Trenton feels Detention Officers should be paid at least as much as Dispatchers. Commissioner Ranum is concerned Dispatchers will move over. Julie stated the Detention Officers will not have the 911 duties. Trenton feels their duties deserve the pay and the Sheriff's Department also has a 911 phone in the Sheriff Department if a Dispatcher needs assistance because they are busy but that would have to be discussed with the Dispatch Supervisor first. Trent stated he is not installing the wand system until the officers are in place. The Detention Officers qualify for SRS (Sheriff's Retirement).

11:15 AM Debbie Wyrick, Deputy Clerk and Recorder was asked to join.

Sheriff Deputy's Overtime-Debbie was asked her opinion on paying Sheriff Deputy's Overtime. Debbie will have to do the research regarding how this would be figured if they would figure this bi-weekly, every third week or monthly. Trent stated he is willing to change his schedule to accommodate the biweekly periods, etc. Julie stated due to the Fair Labor Standards you can do this. Debbie stated she has no problem as long as we can find the laws and everyone knows what we are doing to establish the hours.

MOTION-Commissioner Ranum made the motion to hire (4) Detention Center Officers, but no more than that. Commissioner Baldwin seconds the motion. Commissioner Randash asked for further discussion. There being none Commissioner Randash asked for those in favor of the motion. 3 ayes. 0 Nays. Motion Carried.

Julie will look at both the Dispatcher and the Detention Center job descriptions before a determination will be made on the pay for the Detention Officers.

11:20 AM Everyone left the discussion with the exception of Julie.

11:25 AM Inside/outside Maintenance

Lynda Herbst, Inside Maintenance Supervisor was asked to join the discussion.

Commissioner Ranum started the discussion off by naming items Lynda used to do but no longer does such as painting and cleaning carpets; these items are now contracted out. Lynda agreed. Commissioner Ranum asked why Lynda’s Department does not set up for meetings. Lynda responded, they have never been asked. Julie described a time when she was spoken to by Lynda about not putting the tables away, etc. after a meeting.

Commissioner Ranum asked why Lynda’s Department does not help move items. Lynda stated she felt Joe and DuWayne, Outside Maintenance should move the heavy/heavy items. Lynda expressed she has a bad back. The group discussed asking Departments to empty items to make them lighter for Lynda’s Department to move and using sliders, truck carts, etc. to assist in moving items.

Commissioner Ranum stated she feels more and more the Outside Maintenance is doing Inside Maintenance work. Lynda did not realize there was an issue with Outside Maintenance doing those thing but now realizes there is. Julie stated when she first set up her office she asked the Inside Maintenance for assistance but was told by Lynda those where Outside Maintenance duties and those are the types of things that are happening.

Julie feels Inside Maintenance is not doing maintenance but is performing Janitorial duties and they are being paid to also perform maintenance duties. Lynda said, for example, a lot of times there may be a bulletin board that has pieces she does not know what to do with. Julie stated she feels, as Inside Maintenance, Lynda needs to do the research on how to complete these tasks because she is a very intelligent and capable person. Julie also stated on the Safety aspect of duties, if there are very heavy objects and they need assistance, they need to be the ones to ask someone such as Joe and DuWayne for assistance. Lynda agreed there will be times when they will need to use them.

Julie suggested doing the research to find out the best way to complete projects at hand inside the building. Commissioner Ranum asked for some extra cleaning such as dusting to be completed. Julie suggested using a check list. Lynda will have the check lists completed by the 20th and if she needs assistance with the lists she will ask Julie for assistance.

12:00 PM NOON RECESS

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; **Deb Ranum** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder

1:15 PM Tracey Goerndt-EMCMHC-Prevention Specialist

Tracey stated a Community Assessment has been completed (Underage Drinking, Drug Abuse and Misuse). Now that that has been completed it is now time to have a Coalition meeting. Tracey has invited local Law Enforcement Agencies, School and City Officials, Public Health Nurse, etc. and would also like the Commission to attend the meeting on July 22, 2015 from Noon to 1:00 PM in the Library Basement.

1:20 PM Tracey left the meeting.

1:15 PM Bobby Wiedmer, Road Foreman

Hanson Easement – The Access Easement for the Chris Hanson residence needs to be changed from a loop to a straight road. Spencer Huether, previous Road Technician has told Bobby he will come in and prepare the easement for the County. The Commission asked Bobby to notify the Hanson’s the County will not plow the roads into their home site. Bobby will do so.

Jasen Wyrick-Commissioner Baldwin stated Jasen Wyrick mentioned some of the roads are too narrow such as the 101 Road. Jasen said they are not able to get trucks to pass in some areas. Jasen also told the Commission Tom Owens does not want the County to purchase his gravel. The County can purchase the gravel from Jasen but Jasen has to haul it as Tom will not allow the County to haul the gravel from his pit. The group discussed it does not make much sense to have someone else haul the gravel when we have the trucks to do the work.

Chip Sealing-Bobby stated the County finished chip/sealing yesterday. Chip/Sealed Bonnievale Road, to just North of the City Shop to use the last of the oil. Bobby also stated when the City gets ready to chip/seal, the County Road Crew will work with the City to get that completed.

Keirle Road box culvert-Is located at the County Shop.

2:00 PM Scott Rabbitt, Park Supervisor

Splash Park-Scott explained due to some hold ups on the agreement, etc. the Splash Park completion date has been pushed out further.

Repairs-Scott stated the workman has to be taken to Billings, MT for repairs. Commissioner Ranum suggested contacting C & S first. Scott stated he will try that if they do not have time Toro will be down on Friday to pick it up. They pick up and return free of charge but they are about two weeks out.

2:15 PM BOARD RESOLUTION AMENDMENTS

The Commission worked on amendments to the County Board Resolutions. The Board Resolutions from 2001 were never completely finished. The Commission discussed the following:

The changes being made will be in accordance of Montana Code Annotated.

Some boards will no longer be Administrative or Authoritative but will be Advisory only.

Boards will only receive mileage unless they are on out of town trainings, etc. pertaining to Board duties.

Must be Fallon County Residents.

Must be 18 years or older.

Most Boards will not have the authority to hire or authority over County Personnel

Will not have the authority to authorize spending over \$999.00 without Commissioner Approval

The Clerk and Recorder will prepare a draft and it will be presented to the Commission and County Attorney on Monday, July 13, 2015.

4:00 PM AGREEMENT-Commissioner Randash signed, as Chairman, the Agreement between Fallon County and Diamond J. Construction to complete all work pertaining to the Kramlick & Sparks Reinforced Concrete Box Culvert Projects. The agreement is filed in the Clerk and Recorder's office.

4:10 PM Vern Stark, Baker Rural Fire Department

Architect-Vern asked if the Fire Department had approval to hire an Architect of their choosing to start on plans for their new storage building or if they had to bid that portion as well. They used JGA for the new Fire Hall and would like to use them again if the Commission approves and did not have any outstanding issues with this firm from the Grandstands. The Commission granted permission to use JGA and stated they had no problem with JGA's prior performance.

Construction Manager at Risk (CMAR)-The Baker Rural Fire Board would like to use a CMAR again as they did with the Fire Hall. The Fire Department consists of volunteers and do not have the time to devote to overseeing a project. The CMAR reports to the Fire Department Board. The Commission granted permission to use a CMAR for this project and to begin the dialog. Vern stated the Fire Board realizes the building may be down the road a year or so dependent upon the budget.

4:35 PM

Commissioner Baldwin went to visit the Askins about property purchase. **Commissioner Randash** left for the day.

4:45 PM Commissioner Ranum, Julie Straub, Human Resource Manager

Drug and Alcohol pool-Julie needed clarification as to whether or not Eric Kary, Golf Course Supervisor could be taken from the D & A Consortium Pool. Julie further stated if Eric does go to work at the Road Department Eric will be placed back in the pool. Commissioner Ranum stated the meeting the Commission had with Eric's Board Member ended with Eric being authorized to remain at the Golf Course year round, unless, the Road Department needs Eric to drive truck. Julie will contact Bobby Wiedmer to ask Bobby to inform Julie if or when Eric comes to work for the Road Department so she can place Eric back in the pool. Commissioner Ranum will inform the other Commissioners of this tomorrow morning as they are gone for the day.

RECESS

Thursday, July 9, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder

9:00 AM David Espeland, Fallon Medical Complex-CEO and Selena Nelson, FMC, CFO-Monthly Report

Parkview Complex Updates

RO System-A Resident in Parkview would like an RO system installed in their apartment. The Rental Agreement states they would need Commissioner approval. They would also have to pay for the system and leave the RO system in the apartment should they move; the residents are fine with that. The Commission granted permission to allow the Residents to have the RO system installed.

Parkview Upgrades-Chad with Stevenson Designs is working on the Interior upgrades to Parkview I.

Drainage between Parkview's-David stated the new drainage seems to be working well with the exception of an area that seems to be running into the electrical room. This is being addressed by using epoxy injections. David also feels there is an area behind the catch basin that does not appear to be draining exactly how it should but does not feel it is causing any problems; otherwise it seems to be working well.

Jackson-Basement Contractor-David has hired Jackson to complete some other work at the Hospital. David is also going to ask them to quote extending the concrete on the east side of the Parkview's.

Landscaping-David hired another person to replace one of the maintenance workers that will be going to college soon. This person will do the landscaping and sprinkler repairs and then will also acquire other maintenance duties when not landscaping.

Long Term Care project-They will have all the floors finished very soon. Southside they moved the stairwell and will place a special drainage mat which will drain everything into the drainage ditch.

North Side-David stated they did not have to do the bore to find the old drainage pipe. They have had some change orders, upgrades, which used up most of the money saved on the bore but they were upgrades that needed to be done.

Framing-The contractor should start the framing portion of the project soon.

South Side-The South Side will be completed last.

ParkView Residents-Commissioner Ranum stated some of the PV Residents came to ask about having a Fire Drill and an Evacuation Plan. David stated Rosie Dahlman came on behalf of the Residents regarding this matter; the Maintenance Department is planning to do some training, etc. Also Rosie said the call system is not operational; David stated they did not realize that so he will be checking into that. Selena recommends the new residents should be given an evacuation plan, etc. when they get their Apartment packets. Everyone felt that was an excellent idea. Selena also stated PVII has strobe lights and PVI does not because they have an older system. David stated the Commission may want to change out the alarm system in PVI; the last quote he received was approximately \$50,000.00.

Budget-Selena stated the Hospital Board approved the FY16 budget and it has been implemented. The increases that were taken were between 3 – 5 %. The budget is on file at Fallon Medical Complex and if anyone wants further information they will need to contact Selena.

9:45 AM David and Selena left the meeting.

9:50 AM The Commission left to attend a funeral.

10:35 AM The Commission returned and reviewed the newest CIP Spreadsheet in preparation of this afternoon's meeting.

12:00 PM Noon Recess

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder

Iven Felt, Cemetery Caretaker

Fence-North side of the fence at Bonnievale Cemetery was placed too high, Iven feels he will need to berm it up. The fence on the West side looks nice.

Trees-Most of the trees are dead, there were only a few of them that lived after they were moved. The Commission will go view these items.

1:30 PM Clayton Hornung, -Mayor, City of Baker; **Jason Rittal**, Executive Director-EPEDC and **Alba Higgins**, Shop Foreman

The group worked on the Capital Improvement Plan.

Landfill-Alba discussed the Landfill Equipment on behalf of Tom Kachel, Landfill Manger. Alba feels the Landfill scraper will have to move to the next size up which would be a #623 and the current cost, without trade is \$750,000. It is uncertain what trade the old scraper would bring since equipment values have dropped considerably. They will also need a new loader in the near future. Will move the scraper to FY16-17 and budget \$700,000 with trade prediction. Move the relocation of the Landfill to FY18-19 and leave the Loader at FY17-18 and budget \$100,000.

1:55 PM Jim Leischner, D & J Insurance stopped in to have the Blanket Policy for All Employees signed. Commissioner Randash signed this as the Chairman.

2:00 PM Back to the CIP project-

Alba left the discussion

Cemetery-Remove \$105,000 from Capital Project fund.

Weed-Move \$25,000 for the water tank cement pad to FY16-17

FY15-16-Shortfall-Jason explained we are at a shortfall so the group discussed projects that could be left in the budget should there be funding and items that can be moved to a new FY in preparation of a shortfall in funding. There are projects that have to be left in this FY because the projects are already in progress or have been bid.

City of Baker Lagoon-The group discussed the progress of the new Lagoon. They are almost finished with the lagoon. Clayton stated the County had promised \$500,000 toward this project. This was not figured in the CIP;

Clayton will ask Kevin Dukart, City Clerk how much will be needed to complete the project. Clayton felt they may not need the full amount requested.

Jason will complete another updated CIP spreadsheet for the group to review. This will be a huge tool for the Commission and Clerk and Recorder when working on the budgets.

3:00 PM Jason and Clayton left the discussion

3:00 PM Julie Straub, Human Resource Manager; **Mike Kirschten**, Gun Range Board Member; **Trenton Harbaugh**, Sheriff and **Mike Reddick**, Police Chief-City of Baker

Rifle Range Updates-Mike reported on various updates at the Gun Range.

vacuum cleaner-The indoor range vacuum to be used to vacuum gun powder, etc. is scheduled to be here this afternoon.

Insurance-Mike was informed the County insured the new Gun Range building as of yesterday and he was happy about that because there will be a shoot held there this weekend.

Shelving-The new shelving was ordered through Ace Hardware

Scaffolding-The scaffolding was ordered through Running's

First Aid Kit-Mike has not spoken to anyone yet about a First Aid Kit

Fencing-Gene Vennes will start work on the fence soon.

Fire Alarms-Julie and Rich Menger were concerned about the lack of fire alarms. Mike stated he spoke to the Fire Marshall who said it is not an issue due to double fire walls and the rest of the building is cement. If the Commission wants to install fire alarms, they can but it is not necessary.

Exit signs, etc.-Mike will go look at Ace Hardware or Running's for signs before ordering through someone else.

Grant-Mike stated the grant for the handicap parking, sidewalks and outdoor restrooms should be fully funded at \$26,000 and the County will have their portion to pay.

That was all Mike had to report; the Commission stated they were out there today and stated they feel it is coming right along. Commissioner Baldwin discussed vending machines with Mike. Mike stated they will need a small vacuum for the floors; may need more outlets and spigots for water.

Job Description-Julie is working on a job description for the Attendant.

Staffing/Operations-The Commission asked Mike R to state his thoughts. Mike stated he felt it would be best to start with part time staffing and work your way up if need be. Mike K asked who is going to deal with the administrative side because he is not, such as handling dues, and fees, etc. Mike R discussed paying the fees directly to the Treasurer or an office in the Courthouse. Mike R also feels his officers could be contacted to collect the funds.

Julie stated she spoke to some individuals that asked why charge a Membership Fee plus an additional fee for usages. Mike K stated the Gun Range Board was asked by the Commission to come up with some ideas and they did the best they could. Mike K stated he is representing the Board. Julie asked for clarification, the acting Board does not want to oversee the project? Mike K stated the Commissioners have tried to put this project on the Gun Club and further stated there are only 3 Members of the Gun Range Board that are members of the Gun Club. Mike K. has always tried to be very specific when he comes in to meet by stating he is representing the BOARD not the CLUB.

Julie stated the Public has also asked her to discuss monthly memberships so if there are months they may not use it, they would not have to pay for it. If they purchase an annual fee would they get a break? Also if they are members why should they have to pay a lane fee? Mike K. stated again, the Commission asked the Board to do this research. They did do the research and this was what a lot of the gun ranges were doing. Trent asked if they were County facilities or Private. Mike stated he felt they were all private as he did not know of another County facility.

Costs-Mike K explained the cost is \$20.00 per hour to shoot for those that are not members and \$10.00 per hour to shoot for those who are members (shooting range side); Archery is \$10.00 per hour for non-members and \$5.00 for members. There is a limit of 3 people per lane for safety purposes. If you have a league or a tournament, etc. they felt \$5.00 per person would be fair. Mike K wants the Public to have as much access as possible, with limited hours. The costs per Family would be \$125.00; individuals would be \$80.00 and the gate key goes with the membership. Mike R discussed possibly paying just the lane fee and not a membership fee. The group also discussed various packets or larger membership fee for complete use of the facility. Mike K is concerned about doing that because of the perception.

Gun Range Board-Discussed the Commission meeting with the Gun Range Board next Friday evening at the Gun Range Building. Mike will try to set that up.

Hours-The Gun Range Board had intentions to have it open more than 20 hours per week. Mike K felt Saturdays, Sunday afternoon and possibly week day afternoons. Discussed the duties of the employees; they are not going to just be in the range areas because there is maintenance, inventory, memberships, promoting the range and HVAC system to take care of. Mike further stated they would like to allow individuals to purchase targets, shooting glasses, and hearing protection with the thought in mind they would not charge less than the stores down town. Mike K feels a volunteer Gun Range Board should not have to keep track of an employee. Mike R discussed having 10-15 volunteer paid \$15 per hour, as an example, and they would all take the same training; the volunteers would keep each other on task.

Baker Furniture-Mike stated Baker Furniture is trying to get their items taken care of.

4:00 PM everyone left the discussion.

4:05 PM Mona Madler, SMART Director stated she received a phone call stating the CTEP Projects have been bidding quite high. CTEP wondered about bidding in fall but doing the work next spring. Mona feels we are not really busy here so feels we may still get good bids. The Commission wants to move forward now rather than fall and spring next year. Mona will let them know that.

4:05 PM LUTHERAN STAND

Pat Ehret, Courtney Dietz, Fair Board Members and **Barb Lechler**, Fair Manager; No one from the Lutheran Church Board met. Commissioner Ranum asked for the meeting to get the updates from the Lutherans regarding the progress on the new stand.

Fair Updates-Arena progress was discussed; Fair Board turned down a quote from Jolley Builders to pour cement between the free stage and the existing cement in the back court yard. They are reviewing a quote received from Philip Randash for security cameras. Sound system for the Grandstands-Walt is getting the sound system ordered.

4:20 PM The group left the meeting.

4:45 PM ADJOURN

Commissioner Baldwin made the motion to adjourn. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion Carried.

ADJOURN

s/William L. Randash, Chairman

Minute Taker

July 6th and 7th

s/Lani DeBuhr, Clerk

Minute Taker July 8th and 9th

ATTEST:

s/Brenda J. Wood, Clerk and Recorder