

Monday, November 3, 2014

9:00 AM CONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members; **Brenda Wood**, Clerk and Recorder

9:00 AM Tom Kachel, Landfill Manager

Tipping Fees-Discussed incentives when accepting buildings that were torn down. Commissioner Randash feels once they have cleaned up their properties and the County/City accept the property; the landowners should get ½ of their money back. Discussed changing the rate per ton. Commissioner Ranum feels they need further discussion.

Tire rate-Tom stated if the vendor brings precut tires they get a break. Tom will visit with Barry Damschen, Landfill Engineer and other landfill sites regarding their tipping fees, etc.

Scale-Tom received a quote for stop and go lighting for the scale in the amount of \$1,264.50. The Commission would like to wait on this at this time.

Aging Report-Balance due from vendors-\$151,531.84

9:45 AM EASEMENTS

The Commission signed the following easements between Fallon County and the City of Baker for the Water and Sewer project in/near Schell Addition:

Parcel 5-1-Iron Horse Park; Parcel 6-1 Lot 3, Block 3-Lake Addition; Parcel 7-1 Lot 2 Block 3-Lake Addition; Parcel 8-1 Lot 1 Block 3-Lake Addition

10:00 AM Scott Rabbitt, Park Supervisor

Hospital Maintenance-Scott stated the Maintenance Supervisor from the Hospital wants their bobcat back. Commissioner Baldwin will contact the Hospital. Scott will get the broom on the Toro for the Hospital's use.

10:00 AM Mark Sieler, Acting Road Foreman and **Alba Higgins**, Shop Foreman

Shell Oil Road-This road was washing, but the Road Department took care of it.

Frank Bondell-East of his residence, the beavers have the culvert dammed up.

Plevna Road-Most of the crew is hauling to the Plevna Road from the Neumann Pit, near Bruce Ketchum's.

Neumann Pit-Measured 39,760 yards of gravel from this pit.

Pinnow Pit-The rocks need to be removed before the County can reclaim this pit. Mr. Pinnow will have to haul the rocks himself. If the County hauls them, Mark feels the County should be able to keep them. Commissioner Baldwin will contact Mr. Pinnow. Mark feels this pit should be completed within two (2) weeks of the rocks being moved.

101 Road-Commissioner Baldwin has contacted the state regarding the culverts and this road.

Landfill Dozer-Alba reported T & E repaired the undercarriage on the dozer. The grousers are the highest wear items; the Shop will look at them in another 200 hours and will schedule an overhead, etc.

Mack Truck-The truck is not throwing a code but they plan to take it to Glendive for repairs.

Landfill Chipper-The parts are in for the chipper; Tom Kachel, Landfill Manager stated they will be shutting down the chipper for the year.

Wings-They will not add the wings until about Thanksgiving.

Blading-Rick Wiman is the only one blading.

NAPA-The price for oil filters will apply across the board for the entire county whether you go to the store or if delivered to the shop, unless you need to special order, you will pay the freight. The only issue is you have to spend a minimum of \$3500 per year.

Oil/Anitfreeze-Alba found a place in South Dakota to accept oil and antifreeze if our Landfill no longer wants it. Tom needs them brought in to the Landfill in totes so they don't have to build a berm, otherwise he could get written up.

Washer-The pressure washer shorted out; it needs to be replaced. They received a quote for a new pressure washer for \$1,600.00. Permission granted to purchase.

Lights-They have light issues in the main shop as they still have the old-style lights. Alba stated they would like to go to LED lights now. Commissioner Baldwin stated he noticed quite a difference in his shop per month when they changed over to LED. Alba stated LED lights are \$300.00 each; Commissioner Baldwin stated MDU may give a rebate. Permission granted to change over to LED lighting.

Gravel-The Road Department had to get some gravel from Wyrick Construction before they could finish one of their projects.

10:30 AM Jon Brosz, Brosz Engineering

Feed Mill Bridge-The last pour was last week. Today they are stripping the forms and will start to back fill tomorrow. The approach permit was finally received from MDT, but they still have to build the road. They should probably finish the middle of next week.

Fletcher Creek Low Water Crossing-The last pour will be tomorrow or Wednesday and they should be finished next week. They will have some seeding to do on this bridge.

Corridor Study-The Commission told Jon the DOT will be here tomorrow to do a review of the Corridor study. Jon stated he would be here to go with Commissioner Randash.

Letter-Discussed writing up a letter regarding the proposed rules of the Clean Water Act as proposed by the US Environmental Protection Agency. Jon will assist with this letter and also ask Dan Brosz for input.

Upper Dam-The mat is set and the old gate was removed. They will be heating this project when doing the cement work. This is the project Jon is most concerned about. Jon feels the Contractor should be assessed some liquidated damages. Jon stated they are still working on the seal for the joint. Cretex does not want to stand behind the sealant, they want to try something different.

Lagoon-The City's Lagoon project is coming along good.

Lift Station-They will start Wednesday on the lift station in Schell Addition.

North Baker Drainage-The drainage for Bonnievale Cemetery is going well and the Cemetery Looks really good. Jon feels we would be better off to seed next spring.

Upper Dam Seeding-Jon feels we should wait until next spring and check on it further.

Boundary retracement-The group discussed the Lyle Neary property retracement. Jon stated they feel the County could have a boundary retracement completed for this. The County can visit with the City about this.

Gravel Pile-Discussed measuring the gravel pile at the old Delane Beach residence.

11:00 AM The Commission started to review and approve the October claims.

Noon Recess

1:15 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and Brenda Wood, Clerk and Recorder

1:15 – 2:00 PM The Commission finished reviewing and approving the October, 2015 claims in the amount of \$900,841.73 and they are on file in the Clerk and Recorder.

2:15 PM MINUTE APPROVALS

Commissioner Baldwin made the motion to approve the October 14, 2014 Commissioner Minutes with spelling and grammar corrections. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

2:30 PM SOLAR BEE SERVICE AGREEMENT

Commissioner Ranum signed as Chairperson of the Board the Solar Bee Service Agreement-Option #1-Standard Annual Agreement was chosen \$7,756.00

2:45 PM Commissioner Ranum signed, as Chairman, the approved Certificate of Survey for Dean and Kathy Hanson. The Certificate of Survey will be recorded in the office of the Clerk and Recorder.

2:50 PM Mike Stevenson, Stevenson Design

Change Orders/Punch Lists-The Commission granted permission to write a change order for the Sheriff's Office portion of the project to close the project out. They would then write a change order for Dispatch when they are done with Phase 3. The Commission also reviewed the punch lists for both Sheriff and Dispatch Projects.

Court house Windows-The Commission made the decision not to pursue the Courthouse Window retrofit at this time.

3:00 PM IT BID Opening

Wayne Mangold, Eastern Montana Technologies-Submitted a Proposal of \$50.00 per hour, along with necessary Certificate of Insurance paperwork to provide IT services for Fallon County. Commissioner Baldwin made the motion to accept the bid proposal from Eastern Montana Technologies. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

3:30 PM CLOSED INTERVIEW

4:00 PM CLOSED-PERSONNEL

4:30 PM CLOSED INTERVIEW

RECESS

Tuesday, November 4, 2014

COMMISSION NOT IN SESSION-ELECTION HOLIDAY

Wednesday, November 5, 2014

8:55 AM RECONVENE

PRESENT Deb Ranum, Chairperson, William L. Randash and Steve Baldwin, Members and Brenda J. Wood, Clerk and Recorder

8:55 AM John Peila, Diamond J Construction.

Feed Mill Bridge-John felt the Feed Mill Bridge will be finished by next week. They will remove the old bridge and backfill. They need some rip/rap and will have some salvage from the old bridge. The group also discussed the guardrail. MDT wants the guardrail removed. The Commission feels the guardrail should stay in place for safety reasons.

Drainage-Hospital/Parkviews-This should be done Friday but is waiting for landscaping and rain gutters to be completed.

Upper Dam-This project will be finished the 21st; and next week they have to grout.

Town of Plevna-John completed the final punch list walk through yesterday for this project. Doing the finish work (seeding and grading) and should be finished Friday. John left the discussion.

9:20 AM Jon Brosz, Brosz Engineering joined the discussion.

Feed Mill Bridge-The group discussed rip/rap for the Feed Mill Bridge. Jon will discuss the rip rap with John Peila. Jon stated the guardrail will be staying where it is. Fallon County will supply a truck for the salvage of the old bridge. The City of Baker will get most of the salvage for their use so they will have a trailer there as well. In the future Fallon County will need to do some cleaning of that channel.

Channel through City of Baker-Jon plans to work with the City of Baker regarding the channel through town.

Fletcher Creek-Low water crossing; the last pour will be this week.

Fairgrounds-Cliff Tudor tied the water for the horse barn and hydrants in to the main line. There was also an old line that was still active. Cliff is removing old lines, replacing with new lines and identifying on a map for future reference.

Back flow Preventer-Discussed placing a booster pump on the other side of the back-flow preventer to create more water pressure for the Fairgrounds facilities. Jon explained there may be other options

that were not available when the grandstands was placed. Jon will discuss with Lance Wedemeyer, Public Works Director and contact the companies that build the new valves, certified and acceptable by the State of Montana.

9:50 AM- Amber Lawlar, Public Member joined the discussion to review their costs to repair the sewer line west of Baker. Amber brought her paperwork for the Commission to review for repayment to the Lawlar's. Jon stayed to explain what he did to get the repair costs down for the Lawlar's. Lance Wedemeyer and the Sanitarian worked with the plumber to get this completed.

10:10 AM David Espeland, FMC-CEO and **Selena Nelson**, FMC-CFO

Auditor-Commissioner Baldwin stated he phoned the auditors at FMC and the Auditor gave high praise to David and Selena for their Management of the Facility.

In-patient days-Their In-patient days are down and they need someone for swing bed.

Staffing-They are having on call staffing issues for the Doctors; they are looking at getting others lined up to resolve the issue.

PVI drainage-David feels John Peila stepped up to the plate to get things finalized. There are still several small items on the punch list.

East side Door at Parkview-Lillian Leischner explained the issue she had with the door on the west side of the building. David explained they have to repair the floor, etc. first and then they will resolve the issues with the doors.

RO system-If a tenant wants to have an RO system, they have to pay to have it installed. Then they have to leave it when they move out or pay to have it professionally removed.

PV I carpeting-Will wait until next spring to see what happens before replacing the carpet.

Audit-They had a good audit with no entries.

Sewer line-David discussed getting someone in to bore and reline the sewer line located under the Nursing Home. They are working with Chad at Stevenson Design to get a cost estimate etc.

11:45 PM PUBLIC COMMENT

No one appeared for Public Comment

Noon Recess

1:15 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members
Faron Henderson, Contract Planner and **Mary Grube**, Planning Department Secretary
Corridor Study meeting-The group discussed this meeting.

ADOPT AIRPORT AFFECTED AREA ORDINANCE

Airport Affected Area Ordinance-Commissioner Randash made the motion to accept the Ordinance adopting the Airport Affected Area. Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

The Commission signed Resolution 11-5-2014 which is on record in the Clerk and Recorder's office. This Resolution was also adopted as County Ordinance 14.103.

2:00 PM CTEP PROJECT

Mike Day, Territorial Land Works (Via Cell Phone); **Faron Henderson**, Contract Planner; **Mary Grube**, Planning Secretary; **Mona Madler**, SMART Director; **Nicole Schuler**, Chamber Director-Committee members for the CTEP Project.

Various options were discussed with the group to decide what they are going to do for sure. Funds have to be obligated by June 1st, so the plans need to be approved by MDT. The project does not necessarily need to be bid. Discussed budgeting for preliminary engineering. If the decision is to complete lighting, we would have to bring in an electrical engineer and it would be extra for that. Mike stated the engineering budget is not sufficient to pay him and recommended Faron be used as the contact person, rather than having his services be used and burn up all the funding. Discussed lighting

being so costly due to hiring an engineer; the cost of the lights alone is \$109,714.00, which does not include an engineering fee.

Other priorities-Landscaping, Benches, garbage cans, finish the walk path (East Side). Mona wondered about also using the remainder of the Millennium Project funds for the walk path. Also projects in Plevna include fencing and a handicap ramp into the park and lighting for the park. Also would like to get a light and signage by School. Faron recommended getting different projects together and send them to Mike Day for cost estimates.

Meeting-Mona stated she would spearhead the meeting.

Lights for Skate/Bike Park-Brenda asked about lights for the Bike/Skate Park.

Statue-Commissioner Ranum asked about a bronze statue at one of the small parks.

Drainage through town-Mona stated she is working with Clayton Hornung, City of Baker-Mayor and a Landscape Architect on the drainage through town.

Everyone left with the exception of Faron and Mary.

PLANNING DEPARTMENT REPORT

3:00 PM Faron Henderson and Mary Grube

Nov. 17-MT Silver Jackets meeting in Helena. Mary will attend it via phone conference.

Nov. 19-CTAP training in Glendive; Commissioner Ranum notified Mary of this training.

Maier Subdivision- Faron is hoping Adam Thompson sent him the plat today so Faron can submit it to the Planning Board for review

Hanson Plant-Faron signed the Dean and Kathleen Hanson family transfer plat.

Contract Planning-Faron stated the County will need to hire another contract planner for the Timber Creek Acres Major Subdivision and another unnamed major subdivision. Commissioner Ranum recommended KLJ; Faron stated they would be good. The Commissioners will call KLJ to tell them what is coming up.

Funding question-Mary stated Randy Hoenke came to the Planning Office to ask her a question she could not answer. Randy met with 2 firefighters in Belgrade that help Rural Fire Departments with regulations. They want to help Randy with the Baker Rural Fire but he is wondering, with funding, if this would be a conflict of interest because he is on the Planning Board and on the Rural Fire Board. The Commission recommends he discuss this with the County Attorney.

Steffes/Thielen Minor Subdivision-This Subdivision is still in sufficiency review.

Nelson Minor Subdivision-Faron submitted the Findings of Fact and Order for the Nelson Minor Subdivision; Commissioners reviewed the findings. Commissioner Baldwin moved to approve the application of the Michael J and Pam Nelson preliminary plat, with the conditions listed on the Findings of Fact and Order. Commissioner Randash seconded the motion. All commissioners affirmed motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Training-Mary stated Susan Swimley stated she would be willing to do a training here for officials or whomever regarding Subdivisions, etc.

Trans-Canada-Susan Swimley typed up the final Trans-Canada man camp report. Mary stated it needs to be signed by Nov. 27th. Mary will get it to the commissioners to review so it can be signed by that date.

Planning Department-Faron will arrange with Mary to spend a day in the office going over various items of business together. Faron further stated he will be here every other week.

4:45 PM PUBLIC COMMENT

No one appeared for Public Comment.

Recess

Thursday, November 6, 2014

9:00 AM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder.

9:30 AM Don Dilworth, IT/Superintendent of Schools

Don asked if the Commission had hired Wayne Mangold. The Commission stated they had accepted Wayne's proposal so Don can start training Wayne.

10:00 AM Sanitarian Wages-Richard Menger would like \$34.50 per hour, as previously stated to the Commission because he left a \$32.00 per hour job.

In 2003, when he was previously employed by Fallon County, he made \$15.87 per hour, with longevity and that was based on 1100 hours.

If hired the Commission agreed to start Rich at \$29.20 with the same step increases as Health Nurse 6 mos. at \$30.20 and 1 year at \$31.20

11:00 AM PAYROLL and WITHHOLDINGS

The Commission reviewed and approved the October, 2014 Payroll and Withholdings in the amount of \$455,100.07 and they are on file in the Clerk and Recorder's office.

11:30 AM

Commissioner Baldwin made the motion to approve the minutes of June 16, 2014 as presented. **Commissioner Randash** seconded the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

11:45 AM Baker Senior Citizens Roof

Richard Griffith feels because it is a flat roof the Commission should get someone else to give a quote.

Noon Recess

1:15 PM RECONVENED

1:30 PM Julie Straub, Human Resource Manager-Julie will write a letter to Wayne Mangold for the IT Position. The Commission made the decision to hire Rich Menger as the Sanitarian for Fallon County. The agreed rates were the same as stated above. Julie will also write a letter to Rich for this position as well.

1:45 PM – 3: 30 PM COMMISSIONER WORK

REPORTS/MINUTES/FLYERS

Baker Rural Fire District-October 2, 2015 Meeting Minutes-Warrants paid in the amount of \$8,723.13

Plevna Rural Fire District-October 9, 2014 Meeting Minutes-Warrants paid in the amount of \$4,305.58

Fallon-Carter County-4H News-November, 2014 Flyer

Detention Center Report-September, 2014-13 Prisoners held for 148 days (69 Fallon County; 79 City of Baker)-No revenues collected

Detention Center Report-October, 2014-10 Prisoners held for 136 days (46 Fallon County; 90 City of Baker)-No Revenues collected

Eastern Plains Economic Development Corp Flyer-October, 2014

Planning Department Report-October 8-October 27, 2014

Planning Board Draft Minutes-September 15th and September 29, 2014

Plat Status Report-18 Plats/COS's in various stages of progress

Council on Aging Flyer-November, 2014

MISCELLANEOUS

Thank you note-Western Alliance sent a thank you to the Commission for contributions toward the greater Sage Grouse issue.

Planner Inter-Local Agreement-The Commission reviewed the most current suggestions made by the County Attorney for the Planner Inter-Local Agreement.

2014 Fallon County Bridge Inspections-The following bridge inspection was received: Cottonwood Creek.

Rental Agreement-Commissioner Ranum signed as Landlord the Rental Agreement for Apartment 106-Clifford Hanley.

REVENUES

HB758 O/G Distribution-June 30, 2014-\$7,614.83

Denbury Resources-September, 2014 Oil and Gas Royalties-\$8,808.08

Road Approach Permit-Tish Alberts-\$150.00

Century-October, 2014 Lease Payment

Baker Air Service-County Portion October, 2014 Fuel Sales-\$313.11

Continental Resources-September, 2014 Oil and Gas Royalties-\$9,204.18

RESIGNATION-CLOSED

Thursday, November 6, 2014

3:30 PM The Commission left to review the Plevna Water Project and the Gun Range Project.

4:45 PM Commissioner Baldwin returned to review emails and messages. Commissioner's Ranum and Randash did not return.

Adjourn
s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder