

Monday, November 24, 2014

**9:00 AM CONVENE**

**PRESENT** Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder

**9:00 AM Joe Janz**, Outside Building Maintenance

**South Sandstone Project**

**Shore stabilization**- The dirt has been moved on the east side of the bank. The boat ramp, into the water, is almost finished.

**Parking area**-The area that is alkali will be smoothed up, they will lay a matting and cover with material.

**Dispatch Remodel**

**Outside lighting**-This lighting is not working well; Joe would like to contact an Electrician to have LED lighting installed. The Commission granted permission to move forward.

**Drain**-Discussed the drain on the roof of the Sheriff Department. Joe would like to place a screen over the drain; this is a flat top roof. Permission granted to do so.

**Heating in Cell**-Project Metal will be back on Wednesday and they will be bringing new sensor units, ordered 6 months ago. They will replace the units that burned up. The cells should have heat now as Joe came and worked on them.

**Parking Lot**-Joe asked if it was the County's responsibility to house inmates' cars. The Commission stated it was. Joe asked if the public should be allowed to park vehicles overnight in the parking lots. Joe reminded the Commission it is very difficult to remove snow, etc. with those vehicles parked there and asked about the County's liability. The Commission will do some checking on this. Commissioner Baldwin stated the parking lot is a public parking lot and yes does understand the public should recognize this time of year is not conducive to parking when snow removal, etc. is taking place.

**Cameras/Fairgrounds**-Joe explained the amount of vandalism taking place at the Fairgrounds. Someone kicked-in one of the walk-in doors, broke the latch and moved the door in. They harassed the horses; threw their water in the alley ways and removed horses' blankets. The Commission agreed to place cameras above the entrances.

**9:40 AM Scott Rabbitt**, Park Supervisor joined.

**Security cameras**-Barb Lechler, Fairgrounds Manager and Joe will view the cameras at the parks.

**Vacation**-Scott will be leaving on vacation from this Wednesday until the next Monday. The Commission was fine with that.

**Hospital**-Scott stated the tractor used at the Hospital should be back from Billings today; they had to repair the hydraulics. Scott will help Hospital Maintenance learn how to run the machine.

**Assistant**-Scott's Assistant will be plowing snow and working on the landscaping around the Skate Park while Scott is gone.

**9:45 AM PUBLIC COMMENT**

No one appeared for Public Comment

**10:00 AM-Shannon Hewson**, Brosz Engineering; **Bobby Wiedmer**, Road Foreman and **Alba Higgins**, Shop Foreman

**Feed Mill Bridge**-Diamond J is working on the Feed Mill Bridge. They may have to do some of the final work in the spring, dependent upon the weather. The approach will have to be paved, to the bridge, by the County. The Commission stated the County would pave it with cold mix or will wait until someone comes with a hot mix plant.

**Asbestos inspections**-Shannon stated there has been no asbestos found for those bridges removed so far. Commissioner Ranum signed, as Chairperson, the contract for Ingraham Environmental to inspect the Feed Mill Bridge salvage for asbestos. Contract amount was for \$427.40 which includes inspection and mileage.

**Fletcher Creek low water crossing**-This project is finished with the exception of seeding which will be completed in the spring.

**Gravel Pits**-Wang and Beach Pits were discussed; Shannon will get the measurements finished today.

**Nelson Subdivision**-Commissioner Baldwin asked how the Nelson Plat was progressing. Shannon will check with Mary Grube, Planning Secretary to see if this is completed yet.

**Sparks Bridge**-The survey and design are complete so the rest of the project needs to be taken care of.

**Survey**-They will need to complete the survey south of Steffes residence.

**Tronstad Bridge**-Bobby stated the County has the culvert at the County yard. The County Road Department will place the culvert.

**Green Acres Road**-They need to do some fence work on this road.

**10:30 AM Chuck Graham**, member of the Public joined to report on the roping at Clayton Graham's and how well the stalls worked at the Fairgrounds. There were 710 teams; of those there were 13 NFR qualifiers present. Chuck reported he would be taking the stall fees to Barb Lechler, Fairgrounds Manager. The ropers used 41 stalls and used (1) electric hook-up for a total of \$835.00 of incoming Revenue to the County. Chuck left the discussion.

**Back to Shannon's report.**

**Kramlick Bridge**-Is in poor condition and needs to be taken care of.

**Vassar Bridge**-Shannon will call to have this bridge placed on the State Inspection list. The bridge is located in Section 8 Township 5 Range 61.

**Kramlick/ Sparks bridges**-The group discussed lumping these two bridges together as one project since they are very close together. Everyone agreed this would be a good idea.

**Cemetery Drainage**-Brosz is working on the southwest corner of the Cemetery. Shannon will get hold of Jon Stevenson regarding the design of the Cemetery lots.

**Creek Channel behind NAPA**-Shannon stated they are working on the design behind NAPA; Shannon will be checking on this project. Commissioner Baldwin asked that they keep the store owners informed of what will be taking place with that project.

**Upper Lake Project**-Shannon explained they are in phase 3 of this project. Commissioner Ranum feels this project needs to be closely examined. At one point in time Lance Wedemeyer, Director of Public Works felt the City of Baker could install the rings and seals in one day. Shannon will check to see if the City will still do this.

**Enos easements**-Spencer Huether, Road Technician drew up the Enos easements. After the Commission signs them they will be mailed to the Enos' for signatures.

**O'Connor/Rieger Easement**-Janelle Rieger had asked the Clerk and Recorder's office if there was ever an easement given to the County for the road that went to the old Murnion residence as she felt the road was built by Fallon County and now the mobile home located on that road is gone. Spencer stated he had spoken to Janelle about this and stated the Rieger's had never given easement but Brian O'Connor gave an easement for the road which starts at the Highway and continues to the O'Connor residence.

**Truck Bid Specs**-Bobby would like the Commission to review the bid specs for the upcoming bid opening on December 8<sup>th</sup> so it can be placed in the paper. The County will be bidding for 1 -3 trucks.

**Landfill dump truck**-Alba stated they put the dump truck back together; there were issues with the suspension.

**Senior Bus**-The Sprinter is in Billings, MT for repairs to the electric panel. They also had to special order a seat belt from Mercedes and the code will need to be cleared.

**Trucks**-They are ordering upgrades for the Kenworth's.

## **EASEMENTS**

**10:55 AM The Commission signed the following road easements:**

**Enos Brothers-Calumet and Valley Roads** in Section 14-4-58

**Long View and Calumet Roads** in Section 14-4-58

**Pete Enos, etal-Calumet and Valley Roads** in Section 15-4-58

**Mark and Pete Enos-Valley Road** in Section 22-4-58; 23-4-58 and 24-4-58

**11:00 AM Larry Richards** and **Liz Franz**-Department of Revenue and **Barb Ketterling**, Treasurer/Assessor

**Open Position**-Larry stated they made someone an offer on the open Appraisal position in the local DOR office and LaRita Huether accepted the offered promotion.

**Reappraisal**-Discussed reappraisals being completed every two years rather than every six years so there are not such huge changes in property values, taxable values, etc., especially when values come in high and the economy is in a slump. If there is a large change, at least it will only last for two years. The group feels the Public needs to be educated so they are aware of the significant increases; the taxpayer should not have to wait until they get their tax bills. Barb suggested the Public be educated in reading their assessment notices and comparing them to their tax bills. Larry stated they are going to hold a meeting in March to meet with the Public.

**Pictometry**-Larry explained this is an aerial image capture process which produces imagery showing the fronts and sides of buildings and locations on the ground. These images are captured by low-flying airplanes, taking images from various angles. These perspectives can then be put together to create composite aerial maps that seamlessly span many miles of terrain. They can be used to show changes in buildings/property from one aerial flight to another.

## **RECESS**

**Commissioner Baldwin** made the motion to recess. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

Noon Recess

## **1:15 PM RECONVENE**

**PRESENT Deb Ranum**, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder

## **1:15 PM PLANNING BOARD MEMBER APPOINTMENT**

**Appointment**-No applications were submitted for the open Planning Board position.

**Planning Department Report**-Mary brought the Planning Department Report for review.

**Contract Planner**-Mary is having problems getting the Contract Planner to respond to her. Mary brought various requests for proposal from various agencies for planning, surveying and engineering for the Commission to review.

**CTAP Project**-The agreement needs to be completed.

## **1:30 PM FOLDER REVIEW**

### **Commissioner messages**

**Christmas Eve**-The Commission was asked if County Employees were able to leave early Christmas Eve. The Commission granted permission for employees to leave work at Noon on Christmas Eve.

**Bulletin Board**-The Commission granted permission for HR to place a bulletin board outside her office and to drill through the brick to attach the bulletin board.

## **CERTIFICATES OF NOMINATION AND APPOINTMENT**

The Commission signed the following Certificates of Election and Appointment

### **Appointment**

**Albert "Rich" Batterman**-Public Administrator

### **Certificates of Election**

**Nicole M. Benefiel**, Justice of Peace

**Barbara E. Ketterling**, Treasurer/Assessor

**Darcy L. Pankratz**, County Attorney

**Trenton Harbaugh**, Sheriff

**Brenda J. Wood**, Clerk and Recorder/Superintendent of Schools

**Deb Ranum**, Commissioner-District 1

## **REPORTS/MINUTES/FLYERS**

**Special Project Technician**-Reported on projects-November 20, 2014

**Income Report**-Barb Lechler, Fair Manager reported on the income received from the stall rentals when used by those attending the roping at Clayton Grahams. 17 stalls Friday-\$340.00; 24 stalls

Saturday-\$480.00; 1 electrical hookup-\$15.00 for a total received of \$835.00. Barb stated Chuck Graham had told her this could possibly be happening again and stated the stall rental process went well. Barb also reported that she and Joe Janz, Barn Manager and DuWayne Bohle, Special Project Technician would be cleaning the stalls this afternoon and would hopefully have that completed by the end of the day.

## **MISCELLANEOUS**

**Thank you**-The Commission and Wellness Committee received a Thank you from the Clerk and Recorder's office and Barb Lechler, Fairgrounds Manger for the Insurance Premium Holiday and the reduction in premium for January – June, 2015

**Drainage Issue**-Jay Quenzer

**Quote**-A quote was received by the Fair Board for repairs to the Big Barn.

**TSEP & RRGL Grants**-Jason Rittal, Executive Director-EPEDC reported the Fallon County Water and Sewer District (Stanhope Area) ranked well for grant funding. TSEP-\$680,000-Ranked 1st and RRGL-\$125,000-Ranked 10<sup>th</sup>. Terry, MT also ranked well and both entities have agreed to pay into the EPEDC each year for services related to the completion of their sewer project.

**TransCanada Findings of Fact**-The Commission was notified of typos and corrections made by Susan Swimley regarding the Findings of Fact for TransCanada. That letter was copied and submitted to the Commission by Mary Grube, Planning Secretary. Letter is filed in the Planner's Office.

**Sheriff Remodel Project**-Stevenson Design informed the Commission a new control unit has been ordered for the air conditioning unit.

## **REVENUES**

**State of Montana**-Intergovernmental Transfer for the Ambulance-\$447.76

### **2:00 PM Richard Menger, Sanitarian-Sanitarian Report**

**Inspections**-Rich sated there are 49 licensed establishments in Fallon County. There were 15 inspections completed from January until Rich was hired. Rich feels he has approximately 26 inspections left to complete by the end of the year.

**Subdivision Training**-Rich plans to take the Subdivision training as soon as he gets caught up.

**Assistance**-Rich stated everyone in the Courthouse has been good at helping him out with whatever he needs.

**Supplies**-Rich stated he has most of the supplies he needs. The auger was found and he needs to make sure it is operational; it is the one that he bought when he was previously employed with Fallon County.

### **2:20 PM-Chuck Lee, DES/911**

Chuck asked if Steve Zachmann could do work for the County personally; Steve has no liability insurance. The Commission felt if they did allow this they would have to have Steve build items off of County property and Joe Janz or DuWayne Bohle would have to complete the installation. The Commission will discuss further and let Chuck know their decision

**2:25 PM Call for Bid**-The Commission granted permission to place the Road Dept." Call for Bid" for the trucks in the paper.

**2:30 PM Lawlar Sewer Line Replacement extra costs-Discuss/Decision**-The amount the Lawlar's feel Fallon County should pay is the difference between the repairs they would have normally paid for and the repair they had to pay for due to the Planning Department turning them in to the DEQ when it was not required. That amount is \$14,586.11. The Commission made the decision Fallon County would not pay for any portion of the Lawlar Sewer Line replacement-West of Baker. Commissioner Baldwin will contact the Lawlar's regarding this decision.

### **3:00 PM CLOSED SESSION-PERSONNEL**

**3:45 PM Mona Madler, SMART Director**

**Creek channel**-Mona worked with students from Missoula “For the Community-Based Thoughts”. They gave Mona a name for a person that works on designs for channel improvements. The Commission explained according to what the Abstract office found the waterway through town belongs to the City of Baker. The Spillway and a portion of the waterway belongs to the County. The Commission further stated due to Corp of Engineers we are unable to proceed with the creek channel at this time.

#### **4:00 PM MINUTE APPROVALS**

**Commissioner Randash** made the motion to approve the minutes from June 30, 2014 with the correction about South Sandstone. The minutes stated “Fallon County, at this time, plans to pay for the restoration of the **west** shoreline; the **east** shoreline will now be up to FWP to take care of. The breakdown at this time appears to be County approximately **\$120,000** and FWP approximately **\$60,000**”. This was corrected to state “Fallon County, at this time, plans to pay for the restoration of the **east** shoreline; the **west** shoreline will now be up to FWP to take care of. The breakdown at this time appears to be County approximately **\$69,982.00** and FWP approximately **\$100,969.10**”.  
**Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

#### **4:30 PM Mike Gentilini, Golf Course Board Member Updates**

Mike stated the Golf Course Board would like Eric Kary, Golf Course Supervisor to remain working at the Golf Course through the winter months, with the exception the County would have the availability to place him at the Road Department whenever he is needed. Mike provided a list of items the Golf Course Board would like Eric to complete this winter. The following is the list of items the Golf Course Board would like him to complete:

- 14 machines to get ready for spring (sharpen reels, replace bearings, oil, fluid changes, etc.). last year Eric had to contract out some maintenance repair on equipment that he could have completed if he were given the time.
- Finish FRP board in pump house
- Clean up more of the trees and branches from pond near #8 hole (Have to do this when the pond is frozen)
- Work on retaining wall by hole #3
- Paint inside of big shop. (Never has been done)
- Re-plumb piping at chlorinator at lagoon
- Draw prints for irrigation and wiring
- Re-stock inventory

Mike further stated Eric spoke to Bobby Wiedmer, Road Foreman and Bobby told Eric they are fully staffed. The Commission granted permission for Eric to work on the list of projects for the Golf Course this winter. Mike will notify Eric that permission was granted for Eric to stay at the Golf Course this winter, unless needed by the County Road Department and this will be December 1 – March 31, 2015.

**Dues and Greens Fees**-Mike stated this pays for maintenance, etc. for the Golf Course and Club House.

**Porta-Potties**-The group discussed doing something different with the porta-potties at the Golf Course.

**ADJOURN**  
**s/Deb Ranum, Chairperson**

**ATTEST:**  
**s/Brenda J. Wood, Clerk and Recorder**