

Monday, December 15, 2014

9:00 AM RECONVENE

PRESENT William L. Randash, Member and **Brenda Wood**, Clerk and Recorder. **Steve Baldwin**, Member excused to go to Helena

COMMISSIONER MEETING

9:00 AM Jerrid Geving, Fair Board Member presented updates on the conference he attended in Las Vegas pertaining to making Rodeo's in small communities better.

9:10 AM The Commission was informed 3 full boxes were received from Doney Crowley, PC, pertaining to County cases of which they were legal counsel to Fallon County (**TIFID Files**). The matters had been closed and arrangements were made by Chuck Lee, DES/911 Coordinator to have them picked up and returned to Fallon County for storage.

9:15 AM The Commission received a Letter of Resignation from Brenda Johnson as member of the Fallon County Library Board, effective December 31, 2014.

9:30 AM Joe Janz, Outside Maintenance

South Sandstone Project-Jasen Wyrick, Wyrick Construction expressed his concern of not having a copy of the contract, from the State of Montana, for the work he is doing at South Sandstone. Jason Senn, FWP was contacted and will send the County a copy of the contract to give to Jasen. Jasen stated there are deadlines but without the contract he is not aware what the deadlines are.

9:30 AM Deb Ranum, Chairperson joined

Back to Joe Janz's report

Jason Senn, FWP stated he would be in Baker tomorrow.

The **boat ramp** is in place; the **ADA fishing ramp** had a deadline so Jasen is working on that; Jasen is having problems finding bottom for the fishing ramp. Since Jasen had to finish that, it pulled him off of the rip-rapping he was doing for the County. Jason Senn said they were not going to complete the agreements for these until spring.

Upper Lake-Joe stated the Upper Lake appears to be finished but Joe has not spoken to anyone. Commissioner Ranum would like pictures taken. Joe feels they should put a building on top of it to keep the water out of the box containing the hydraulics.

Rifle Range-They were placing the wood rafters on Friday. Joe feels if this is a "Type-level 8" building he was not sure they should have had wood rafters.

Feed Mill Bridge-Joe reported this bridge had been finished.

Bike Ramp/Skate Park-Scott Rabbitt, Park Supervisor is still working on the Landscaping.

Trailer for the Ambulance-Joe would like the trailer moved from the west side of the Ambulance building because that is where they pile their snow.

Search and Rescue-Joe recommends the Commission turn Search and Rescue over to the Fire Department after the 1st of the year.

9:55 AM Mark Sieler, Acting Road Foreman; **Alba Higgins**, Shop Foreman

Road Report

Sanding Roads-Sand and salt mix seems to be working well.

Graveling-Finished graveling South Plevna Road last week; they are back working on the west end of the Willard Road.

Index System-The Commission discussed having Mike Madler, Surveyor put all roads, bridges and culverts in an index system, on the computer, so they are easily accessible. Commissioner Randash asked if Eric Kary, Seasonal Road Crew had GPS'd all of those items. Alba and Mark felt he GPS'd the culverts, cattle guards and bridges. Alba stated he felt Eric also GPS'd the road signs. Commissioner Randash felt if we had that information in some type of index system we would not need another system from Mike.

Ford Ranger-Alba stated he is getting set up for a Hanser account so they can order the part needed for the Ford Ranger.

Landfill Pickup-The 4 wheel drive was repaired for the Landfill pickup.

Loaders-The Landfill and Airport loaders have been serviced.

Ford Fusion-The rim was bent so the Airport Manager ordered a new rim for it.

10:40 AM Amber Lawlar, Public Member

Sewer Line Repair-West of Baker-Amber would still like to request some help from the County on the cost of the lines she had to have installed on her property West of Baker. Amber argues the DEQ did not need to be notified, the Planner could have given verbal approval over the phone. Amber further stated the Planner's office made a mistake because they don't know what they are doing.

Gravel-Amber stated they need gravel for the road to the Feed Plant. The traffic is cutting through her property; if someone would place some cones it would be appreciated. The Commission will contact Mark Sieler, Acting Road Foreman.

11:00 AM Scott Rabbitt, Park Supervisor

Bid Specs-The bid specs for the Splash Park have been submitted to the State for their approval. Scott explained the Splash Park will be equipped with a 4000-gallon water tank that will have a float which will automatically dump chemical and add water (because of evaporation and the wind causing the water to be lost). Scott has to test it every day and it is recommended it be completed 3 times per day. The tests will then be sent to the state. This will all be on a timer for weather purposes, i.e. wind, under 60 degrees. The Pump House will store pumps, chemicals, etc. Commissioner Ranum would like the estimated cost from the Engineer. Scott will get that information for Commissioner Ranum. The Bath House (Required by State Law) will include a 24 x 60 changing room, mechanical room, and restrooms. Scott will let the Commission know when it is able to go out to bid.

The group wondered if they could pull the building out and bid it separately because the state has 90 days to comment on the information sent to them which could start that process over. The County Attorney will be contacted to ask if we can bid the features out separately. The Commission granted permission to proceed with the features if it is not a problem with Rich.

Broom quote-Scott had earlier submitted a broom quote for the Commission to review. This would be for the Hospital. The Commission has not made a decision on that at this time.

Mobile Stage-Scott would like to look for a mobile stage for future concerts during the 4th of July, Chamber, etc. The Commission would like some quotes and they would then need to discuss this when all the Commissioners are available.

11:30 AM Ordinance-Chuck Lee, DES/911 Coordinator brought a copy of an ordinance from Enderlin, North Dakota for the Commission to review. The ordinance Restricted or Prevented Use of Railroad Crossings; specific to blocking or obstructing crossing with a train.

Interlocal Agreement-Rich Batterman, County Attorney reworked the Interlocal Agreement between Fallon County and the City of Baker regarding the use of the Planning Board and City representation on the County Planning Board. The City of Baker will review this version on Wednesday the 17th of December.

11:45 AM PUBLIC COMMENT

No one appeared for Public Comment.

11:55 AM-Dale Butori, Weed Supervisor

Meeting-Dale asked if the Commission would like to attend the Weed Conference in Great Falls with Dale. The Commission stated they were not able to attend.

12:00 PM RECESS

Commissioner Randash made the motion to recess. **Commissioner Ranum** seconds the motion. 2 Ayes. 1 Absent. 0 Nays. Motion carried.

Noon Recess

1:15 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash**, Member and **Brenda Wood**, Clerk and Recorder

1:15 PM John How, KLJ

John ran into bad roads so was not able to attend at 1:15 PM, he will arrive later.

1:15 PM Mary Grube, Planning Secretary

Findings of Fact-Mary presented the Updated Findings of Fact and Order for the Preliminary Plat Approval of the Steffes Highway 7 Minor Subdivision to the Commission for signing. The Original will be filed in the Planning Department.

Planning Department Report-Mary also submitted a copy of her weekly Planning Department Report.

CLOSED-LEGAL

1:25 PM December, 2014 Mid-Month Claims Approvals

The Commission reviewed and approved the December, 2014 Mid-Month Claims in the amount of \$700,718.35 and are filed in the Clerk and Recorder's office.

2:00 PM Mark Sieler, Acting Road Foreman; **Alba Higgins**, Shop Foreman

TRUCK BID OPENING-COUNTY ROAD DEPARTMENT

PRESENT Wayne Schneider, Motor Power Equipment

Commissioner Ranum read the following bids aloud:

Motor Power Equipment-All pertinent bid requirements were received with the bid. The Bid amount for a 2015-5900 ISBA International Truck - \$113,260 per unit; Trade-in \$20,000 per unit.

Motor Power Equipment-All pertinent bid requirements were received with the bid. The Bid amount for a 2016-T880 Kenworth Truck - \$111,800 per unit; Trade-in \$20,000 per unit.

I-State -All pertinent bid requirements were received with the bid. The Bid amount for a 2016-122SD Freightliner is \$108,317 per unit; Trade-in \$17,000 per unit.

Tri-State T/E- All pertinent bid requirements were received with the bid. The Bid amount for a 2016-VNL64T300 Volvo is \$108,645 per unit; Trade in \$27,500 per unit.

Tri-State T/E-All pertinent bid requirements were received with the bid. The Bid amount for a 2016-CXU-613 MACK is \$102,285 per unit; Trade in \$27,500 per unit.

The bids will all be reviewed for accuracy and to compare specifications. Will also be held to be reviewed by the Road Foreman and all 3 Commissioner's. The bids were tabled until 9:00 AM Monday, December 22, 2014.

2:35 PM Faron Henderson, Contract Planner

Faron stopped to let the Commission know he was in the office today.

2:45 PM FOLDER ITEMS

REPORTS/MINUTES/FLYERS

Chamber Chatter-December, 2014 Monthly Flyer

Ambulance Report-November, 2014-21 runs, total charges for the month-\$21,475.00; payments-\$2,131.12; Adjustments-\$1,162.34; amount sent to collection paid-\$201.51.

Detention Center Report-November, 2014-6 prisoners held for 152 days (48 County and 104 City of Baker). No Revenues received.

Special Project Technician Report-December 9, 2014-Sandstone Project updates, Upper Lake Project Update, Iron Horse Park and Gun Range Updates were reported.

MISCELLANEOUS

Health Insurance-The Commission received several thank you notes from various employees thanking them and the Health Insurance Committee for the decision to allow the insurance premium holiday and credits.

2014 County Bridge Inspections-The following MDT bridge inspection was reviewed: Beaver Creek structure-21 Miles NE of Baker.

Lohof Pit-the Commission was notified that Excel Industries had applied for a permit to mine scoria in Section 26, T3N, R60E, known as the Lohof Pit. Access to the site will be off Route 322, also known as the 101 Road. The Commission was notified they could request a public meeting. This information was given to Bobby Wiedmer, Road Foreman.

Public Health/School Agreement-Commission was notified Kim Cuppy, Public Health Nurse had met with the School Board and they approved the agreement she had drawn up. Kim sent the agreement to Rich Batterman, County Attorney for his review. Rich should have the agreement reviewed and ready before year end. Rich stated this would need to be an Interlocal Agreement so there are some changes to be addressed.

Powder River Training Expansion-The Commission received several comments from Senators Tester, Walsh and Daines, along with Baker Air Service (Roger Meggers) addressing their concerns about the expansion of the Powder River Training Complex in our area. These concerns were addressed to the FAA, Air Force and Senators in South Dakota.

Prairie Acres Retracement Survey-Adam Thompson, Stateline Surveys submitted a draft of the area the Commission asked to have surveyed for street and right of way purposes. This will be reviewed by the Contract Planner, etc. before filing in the Clerk and Recorder's office.

Safety Program-Commission received a Memo from Julie Straub, Human Resource Manger regarding proposed revamping of the Safety Team and Safety Meetings. Julie will submit a proposed program for the Commission's review and approval to move forward.

3:00 PM John How, KLJ

Planning Agreement-John discussed the CTAP Planning Agreement between Fallon County and KLJ (Kadmas, Lee & Jackson). John stated KLJ just hired Forrest Sanderson, Planner, who is also a Flood Plain Coordinator. This is not reflected in the current contract that is at the County Attorney's office waiting for review. John stated the County could move forward with the contract as completed and add Flood Plain to the contract later. The Commission will review and discuss as a Commission.

Workforce Housing Ordinance-John explained they would be able to assist Fallon County with this as well.

CTAP Training-John explained they will need the signed Interlocal Agreement before they proceed with the training.

3:30 PM Tom Kachel, Landfill Manager and Clayton Hornung, Mayor-City of Baker

Construction Disposal Fee-The group discussed how the return of disposal fees will work

Tom-Who gets the disposal fee back? **Clayton**-The homeowner. Commissioner Randash explained the Landowner will get the form from the City. The form does not get signed or approved until the clean-up is completed. The form is then submitted to the Clerk and Recorder's office for payment to the Landowner.

The group discussed reviewing this process after one year to make sure it works well or if there are any changes to be made. Tom will create a form with the invoices, tonnage, etc. the customer can turn into the City. The City will bring to the County and County will pay the Landowner.

Covering loads-Tom stated he would like permission to put an ad in the paper stating all loads coming to the Landfill must be covered or they will be turned around at the gate. There is so much debris coming off of loads and ending up on the road and in the road ditches Tom feels they need to do something. Permission granted.

New position-The Commission will agree to this but will get back to Tom after going to Human Resource and Payroll for review, etc.

4:00 PM Jon Brosz and Shannon Hewson, Brosz Engineering

Feed Mill Bridge-Jon stated they are not able to close the contract on the Diamond J Feed Mill Bridge.

Fletcher Creek-Discussed change orders on this project; there was a \$4,000 addition to this because of an issue caused by Cretex (box culvert company), but there will also be a deduction on the bill which will be paid by Brosz or EHC; they still need to seed and gravel this project. Commissioner Ranum signed the final payment application for the Fletcher Creek Road Structure replacement.

Upper Dam-Storm water prevention pollution plan. This will transfer from the Contractor to the Owner. The Contractor did not meet the 70% vegetation regrowth and now the County will have to take care of this. This is what Bobby Wiedmer, Road Foreman now has to inspect monthly. The County will have to seed and mulch as soon as possible next year. Commissioner Ranum signed the Compliance Certification for the Upper Dam to be sent to the Army Corps of Engineers.

Renewal fee-The County will have to pay the renewal fee at the first of the year. Commissioner Ranum signed the paperwork for this; Brosz will send it in.

Lawlar Sewer/Water Issue-West of Baker-Jon stated he is staying out of this issue.

Upper Dam/Next Phase-Brosz Engineering received a quote from William Civil Construction to install twelve 48" hydratite seals in the Baker Dam outlet pipe at a total cost of \$24,000. Commissioner Randash asked if the culvert needed a building on top of it. Jon stated they would look but do not feel so as there is a drain in the bottom. Hydro-tight seals are required to be installed by DNRC. They could do this work as soon as they get the bands, which should be in a few weeks. Williams Civil is also certified to do this type of work. Commissioner Ranum signed accepting the quote from Williams Civil.

Upper Channel-After the gate replacement the next phase will be to step the channel so the County can clean it. This portion will have to go through the Corp of Engineers.

Lower Channel-Lance would like to pursue the lower channel first before the upper channel. Lance and Jon are going to meet with the Corp, NRCS, DNRC and ask for their assistance to see if the County can move forward.

Kramlick Bridge-This will be a pipe culvert. Jon and Shannon plan to visit with Bobby about some of the dangerous curves and snow trap areas.

Lyle Neary Property-Brosz will do a boundary line relocation because Mr. Neary is partially on County property.

Singer Property-Brosz will relocate the pins for the Robert and Jan Singer property this spring. They also have to re-pin the entire Bonnievale Cemetery so will do it all at the same time.

Kirschten/Singer Leases-The Commission will get the information for the Kirschten and Singer leases to Brosz to have resurveyed for County Lease purposes.

5:10 PM ADJOURN

Commissioner Randash made the motion to adjourn. **Commissioner Ranum** seconds the motion. 2 Ayes. 1 Absent. 0 Nays. Motion carried.

ATTEST:
s/Brenda J. Wood, Clerk & Recorder

ADJOURN
s/ Deb Ranum, Chairperson