

**Monday, August 25, 2014**

**9:00 AM CONVENE**

**PRESENT Deb Ranum**, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder

**9:00 AM Joe Janz**, Outside Building Maintenance

Joe met to discuss the job description for the new position. No decisions; will call Joe back in later.

**9:30 AM Mary Grube**, Planner Secretary and **Dan** and **Molly**, Stahly Engineering via conference call.

Mary gave an overview of her meeting with Molly, Stahly Engineering before the conference call. Stahly provided overview information for the Commission to review before the conference call took place. The group discussed Planners that live out of the County verses a Planner that lives in the County. Mary and Dan feel the Planning Department will need at least one more person. Commissioner Randash discussed sharing the Planner from Glendive.

Further discussion on what Stahly can provide to the County regarding Planning services. No decision was made at this time. The Commission will call back after further reviewing their information and that from other firms.

**10:00 AM Rich Batterman**, County Attorney was to have written a letter to Mike Rinaldi, former Sanitarian. Brenda will find out if that was completed.

**10:00 AM Bobby Wiedmer**, Road Foreman and **Alba Higgins**, Shop Foreman-Road/Bridge/Shop reports.

**Roads**-Some roads received some washing due to heavy rains; discussed mowing; road patrols are blading in Ollie area.

**10:05 AM Jon Brosz**, Brosz Engineering joined to report on projects

**10:10 AM** Chuck Lee, DES/911 Coordinator joined.

**Shop Report**

**Loader**-Alba stated the loader is over 5 years old and was budgeted in the Bridge Fund; unsure what trade they will receive.

**Shop blade**-Approximate cost would be \$340,000; the guaranteed repurchase is \$196,500 repurchase so the difference would be \$143,500; will have to go out for bids.

**Trucks**-The last quote received was \$108,000; budgeted \$324,000 for purchase of 3 trucks. Discussed staying away from Tier 4 engines; Alba does not feel that is an issue any longer because the County is already using DEF (diesel exhaust fluid) for other equipment.

**Crusher**-Will finish crushing what they have ready now and sell the crusher at auction.

**New mower**-They have the new mower set up so they can use it this year for mowing

**Steffes Bridge**-Larry Steffes contacted Bobby and stated he feels the road on the south end could be built up rather than placing a new bridge (for an exorbitant amount) on the north end.

**Pinnow Pit**-Need to finish reclaiming.

**Upper dam**-Diamond J has until the end of September to install the new gate for the upper dam.

**Feed Mill Bridge/Upper Dam**-John Peila, Diamond J will work on the bridge (pour the base and floor); will then go to the upper dam to work. Should be finished with both of those projects by Mid-October. Jon received the 404 permit for the Feed Mill Bridge on Friday; they still need the Local Permit from the Planning Department.

**Fletcher Bridge**-The Contractor, EHC will start work on the bridge approximately the 8<sup>th</sup> of September.

**Certifications**-Inspections on all reseeding need to be completed by someone that is certified. Need to get Bobby and Alba and/or Mark certified. Jon Brosz and Shannon Hewson, Brosz Engineering are now certified.

**North Baker Drainage**-Mike Nelson approved pipe locations; TNT will get in there as soon as it is dry, although it probably will not be this fall. Jon stated we still have to get permission from the Pipeline Companies as soon as the depths are found.

**Cemetery drainage**-Rates were received from Wyrick Construction to correct drainage issues at Bonnevale Cemetery. This will be an hourly bid for time, plus material; rates were approved by the DEBUHR

Commission. **Motion-Commissioner Randash** made the motion to accept the rates from Wyrick Construction to correct the drainage issues at Bonnevale Cemetery. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously. Jon will contact Jasen Wyrick to gather other particulars pertinent to this project.

**Beach Water Well**-They have located a place to move the Beach water well. John Beach is contacting John McDunn, DEQ as he feels this is a waste of taxpayer dollars. John does not want to waste a good well and drill a new well 100' away from the existing well. Jon stated they may possibly try to see if they can get a variance that says the City will test that well at the City's cost as often as deemed necessary by DEQ. This should not hold up construction.

**Retaining wall**-This area was surveyed last week, Brosz will complete a detailed survey within the next week or two.

**SID 34 and 35 (City of Baker-East Side)**-Water Project came in under budget, the Sewer Project came in over budget. There were large extras on the front end such as \$25,000 for a generator, they are planning to get their own generator to cut that cost. They will use a building style set up instead of a vault style set up (mostly for appearance reasons). Jon stated the building will cost around \$60,000.00 and feels they may have saved \$30,000 by using a vault. Gravel will cost \$70.00 per yard and will come from Glendive (class 2 gravel). It may be possible to have in-kind funding from the County to provide gravel for this project; they need 300 yards of gravel (starting at Lakeview Drive and up to the lift station) for the project. If the County could assist with in-kind (gravel) it would eliminate that cost from the bid. The Contractor is concerned about hitting water due to the fact they are so close to the Baker Lake. This drove the costs up as well because of the possibility they will have to de-water. They will work around the extra costs and hope they do not hit water.

**Lagoon cell**-They plan to start on the Lagoon cell by the end of the month; if the contractor gets all bonding and licensure necessary for the project.

**Bridges**-Discussed waiting to repair the bridges TransCanada workers will travel. The Commission discussed getting those with the lower sufficiency ratings completed first.

**Steffes Bridge**-May have to abandon the existing right of way with Fallon County for this bridge.

**Baker Lake**-Discussed purchasing land for mitigation of the Baker Lake. Jon will try to get in touch with the State of Montana-DNRC who manages those purchases. They could possibly get a buy-sell, then approach the EPA about this to hopefully eliminate the lake issue.

#### 11:15-CLOSED SESSION-PERSONNEL

#### 11:20 AM-Scott Rabbitt, Park Supervisor

**Damages**-Scott stated he received no damage at the County parks from the rain. There was damage to the tent during the storm (Fair time). Scott will order the missing pieces due to the damage.

**Jeff Ament Donation**-Pearl Jam bass player wants to donate \$40,000.00 toward another bowl at the Skate Park. The County would then pay \$24,000.00 for the remainder of the bowl. **Thanks to Jeff Ament for this wonderful donation. Scott will make sure Jeff receives a proper Thank You.**

**Motion-Commissioner Baldwin** made the motion to pay the additional \$24,000 for the extra bowl at the skate park, to add to the already slated contribution from Jeff Ament. **Discussion**-Scott stated there is \$10,000 left in the funding from the Millennium project to go toward the Parks as well, if the Commission wants to use it. **Commissioner Randash** seconds the motion. 3 ayes. 0 nays. Motion carried unanimously.

#### RECESS

**Commissioner Baldwin** made the motion to recess. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

#### 1:15 PM RECONVENE

**PRESENT Deb Ranum**, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

**1:30 PM Brenda Wood**, Clerk and Recorder joined

**1:30 PM Jason Rittal**, Executive Director-EMEDC; **Ryan Rittal**, Stahly Engineering; **Willie Benner**, Mayor-Town of Plevna.

**Water Project**-They are finishing Phase 1 and preparing to start Phase 2. This would finish Phase 1 and complete the design of Phase 2 so they can go to bid this spring. They would like to ask the County to please add \$250,000 to the project and then agree to budget the bid amount in FY16.

**Water rates**-Discussed increasing water rates so the Town of Plevna is eligible for grants and assist in allowing them to be able to put money away for maintenance.

**Sewer rates**-Jason stated they plan to increase sewer rates 3 percent for the next 3 years or use \$5.00 average rate for the next 3 years. Hopefully they will have the target rate up to help get grants for the sewer project. The Sewer project would not be ready to bid until 2018.

**Motion-Commissioner Randash** made the motion to, at this time, place \$250,000.00 in this budget for Plevna for their water project. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

**2:30 PM Mary Grube**, met regarding the Flood Plain Resolution which was signed yesterday. Traci Sears, State of Montana Flood Plain Director is still reviewing the Regulations for Fallon County.

**3:00 PM John How**, KLJ via phone and **Mary Grube**, Planner Secretary

John called in regarding the CTAP (Community Technical Assistance Program) Funding items for Fallon County and City of Baker. The CTAP grant will assist in updating of Policies and Fees. They can choose from a list of 2-5 items from each community and feels only 1 or 2 items may be funded by CTAP.

Mary asked about completing **Workforce Housing** as a project. John stated yes, that would fall under CTAP. We will get a list of items we would like to have completed to John, on Fallon County Letterhead.

Commissioner Baldwin asked how long that funding will be available. John feels until next spring or fall, not all communities will use it. This is similar to what CTAP did in 2012 but felt they should go out to the Counties as well. Kelly Lynch and Allison Mouch for the State will see what the demand is and try to go to the legislature about getting additional funding for projects.

**Planning**-John would like the opportunity to assist the County with Planning. Would have to go out for RFP; KLJ would provide one for the County to use. KLJ has been helping Sidney for 2 ½ years and they only charge for what they work on. John helped Sidney amend their fee schedules. John explained they could do a 5 year MSA (Master Service Agreement) and place a clause in the Agreement to review annually. John stated they would charge an hourly rate.

Mary asked about a few counties and cities that have separate Planners. John stated they can help out that way as well and bill the City and the County separately. They would need an Interlocal Agreement in place before they could sign an agreement. They could set up designated office hours and could also place that in the contract.

#### **3:45 PM PUBLIC COMMENT**

No one appeared for Public Comment.

**4:00 PM Faron Henderson**, Territorial Land Works

**Planning Availabilities**-Discussed Territorial can do the planning for Fallon County and can find other contractors to review their items. They have a Registered Sanitarian on Board; can do training and Flood Plain Review. Faron stated they could eliminate the examining land surveyor, being so far away; they have a fee schedule for review; Faron is now in Baker one day per week. Faron stated Fallon County has no road regulations, which is a red flag. Faron will send the rate sheet for the Commission to review. Right now he feels the pressing issue, in the Planning Department, is the TransCanada Hearing, September 29<sup>th</sup>, 2014.

**4:25 PM Commission** approved a map/projector project they would like Don Dilworth, IT and Spencer Huether, Road Technician to complete for them.

**4:30 Mike Kirschten**, Rifle Range Board Member

**Building Project**-Mike stated the new building will need water year round. The well pit needs to be insulated and needs a new lid or a hatch and a ladder. Discussed contacting Baker Metal for the ladder,

etc. Discussed contacting John Rieger to insulate the culvert. Right now the footings for the new building are finished.

**Meetings**-The Rifle Range Board meets the last Monday of every month and would welcome the Commission's attendance.

**4:50 PM-Alba Higgins**, Shop Foreman

**Haz-Whopper Training**-Alba would like to send Mitch Overn, Shop Mechanic to a DEQ Haz-Whopper Training in Great Falls. Permission granted.

**LTAP Training**-Alba would like to attend LTAP Training in Rapid City, along with Mitch and Bobby Wiedmer, Road Foreman. Permission granted.

#### **JOB ADVERTISEMENTS**

Commission granted permission to advertise for Museum Curator and Special Project Assistant.

#### **PLEVNA TV BOARD**

**Commissioner Baldwin** made the motion to appoint Judy Gunderson to the Plevna TV Board.

**Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

#### **FOLDER ITEMS**

##### **MISCELLANEOUS**

**WIC Grant Amendment**-Commissioner Ranum signed as Chairperson the Amendment to the WIC Contract. The Amendment grants an additional \$1,300.00 to the WIC program.

**Hufford Agreement**-The Commission signed the Hufford Construction Crushing Agreement to crush 75,000 yards of gravel at \$3.00 per yard. That agreement is filed in the Clerk and Recorder's office.

**Letter**-The Commission was notified by GSS, Inc. of the Section 106 Public Participation period for the FCC's Positive Train Control and Infrastructure Program. BNSF Railway has proposed to construct 50' communications monopole at several locations in Fallon County, MT within the existing Railroad right of way. This letter is filed in the Clerk and Recorder's office.

**Letter**-The Commission was notified by Engineer Noem of the MDT, at the recommendation of Shane Mintz, MT-District Supervisor (Glendive), two more projects will be added to the list and will reprioritize one project, up four positions, on the Priority List in order to prevent failure of S-258 and S261 (due to current conditions). The result was 16 for, 1 against and 1 not voting. The Glendive District Secondary Roads Priority List will be changed to reflect the results of the vote.

**FAA-Grant Amendment** for AIP Project No-3-30-004-015-2012 was approved and increase offered from the previously granted amount by \$89,383.00. The purpose of the amendment is to cover the estimated Federal share of the final project costs.

**FAA Grant Closeout**-AIP Grant Number 3-30-0004-106-2012-Grant was closed out in the amount of \$1,503,898 on August 20, 2013.

**Thank you**-The Commission received a Thank you from the Carter/Fallon County 4H for allowing the purchase of a new sound system. It worked great for them and was used at both Fairs because everyone liked it so much.

#### **JOURNALS**

##### **FY2014**

**#657**-Void Warrant Plevna Fire Fund

**#658**-Record FY2014 Compensated Absences

**#659**-Record Enterprise Fund Compensated Absences

**#660**-Reverse Journal Entry 652

**#661**-Record remainder of required entries for Void of Plevna Fire Warrant

##### **FY2015**

**Journals 89-119**-Rolling FY2014 Balances Forward to FY2015

#### **Right of Way Grants were received:**

Right of Way Grants from the BLM for Section 12-2-61-bridge/culvert on Webster Road

Right of Way Grants from the BLM for Sections 2 & 3-3-59 bridge/culvert on Fletcher Creek Road

**ADJOURN**

**Commissioner Randash** made the motion to adjourn. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

ATTEST:

s/Brenda J. Wood, Clerk and Recorder

ADJOURN

s/Deb Ranum, Chairperson