

Monday, April 7, 2014

9:00 AM CONVENE

PRESENT Deb Ranum, Chairperson; William L. Randash and Steve Baldwin, Members

9:00 AM-JK Kinsey-Kinsey Auctions

J K discussed possibly helping the County with their County Auction.

Discussed Goals, Ways to Advertise such as by Social Media also discussed Consignment and Online Auctions.

JK left a packet for each Commissioner to review.

9:30 AM Keith Bithell, MT DOT Cancelled his appointment due to scheduling difficulties.

9:35 AM-Tom Muckle, County Rural Fire Chief

Fire Training-Tom has scheduled Fire Training for the County Road Crew and Sheriff Department. The training will be completed by DNRC.

Round Table-There will be a round table discussion before the meeting with Road Crew/Fire Warden/Sheriff/both Rural Fire Chief's, Volunteer Fire Personnel, County Fire Wardens present. This will take place Tuesday, May 6th at 7:30 AM. The Commission is invited to the Round Table Discussion and Training. The Training will start directly after the Round Table Discussion.

GPS Units-Tom discussed mapping fires with GPS units. The information can be used to present when applying for Grants. Baker Fire does this now and then gives the information to Dale Butori, Weed Supervisor to retrieve fields and send off to Miles City. Permission from the Commission to proceed with purchase of GPS Units.

PAYROLL AND WITHHOLDINGS

The Commission reviewed and approved the March 31, 2014 Payroll and Withholdings in the amount of \$406,499.87 and they are filed in the Clerk and Recorder's office.

10:00 AM Bobby Wiedmer, Road Foreman-Road/Bridge Report. **Jeff Schmidt**, MT DOT was unable to attend the meeting.

Jon Brosz and **Shannon Hewson**, Brosz Engineering joined the group.

Review Bridges – The group discussed various bridges.

Upper Dam approval-Jon would like permission to order the gate and gate controls for the Upper Dam project. Permission granted. Jon asked for an updated quote from last August. Gate-They will need to let the water out of the Upper Dam slowly. Proceed with the order and then proceed with the bid.

Grass seeding/Fencing-Discussed the specifications for annual grass seeding and fencing. Jon discussed doing a call for quotes; doesn't have to be the lowest bidder. There are several projects that need to be seeded from past bridge work and the upper dam will need to be seeded when they change the gate. Bobby stated they also need to seed some pits.

Bridge plan-Discussed the County purchasing the box culverts now; the County would then just pay for the install later. Cretex will give a discount on those purchased this way.

Feed Plant Bridge (Ag Lane)-Almost ready to go to bid on this. Permission to proceed.

Beaver Creek-Floating bridge

Fletcher Creek Road-Low Water crossing (Concrete) Brosz will get it surveyed.

Sparks Bridge-Needs to be replaced. This bridge is a safety issue (narrow).

Tronstad-The Road Department will place a culvert.

Willman-The Road Department will place culverts.

Division-This bridge is complete.

Steffes-Not much traffic on this bridge; discussed a low water crossing. Jon stated they have not completed much work on this.

Kramlick Bridge-They have not completed any work on this; wait a year.

Westmore Road-(South of Straubs)-The Road Department finished it.

Pine Creek/Little Pine Creek-Road Department completed it.

Gonsioroski-The Road Department will repair this culvert.

State inspected Bridges-The group also discussed the 2013 State Inspections reports for Bridges inspected by the MT DOT. Reports are filed in the Commissioner's office.

11:00 Jana Wagner-Met to discuss the multiple dog issue in her Subdivision.

11:30 AM-Bobby Wiedmer, Road Foreman

Road Work-Discussed waiting on further gravel and dust control road work. After reviewing the budget it was felt there would be funding to proceed. Permission to proceed with 1 mile by Tunby's (previously discussed).

Dust Control-Bobby researched the apple juice dust control and would like to try this on the Sandstone Road (behind the High School) because this road is sandy.

Road patrols-Discussed replacement

Back Hoe-Discussed replacing the 2004 back hoe with a larger back hoe. The Commission granted permission to get the specs together and go from there.

Cattle guards-Bobby plans to have the crew work on cattle guards when it thaws a little more.

South Sandstone-Bobby discussed blading the road into South Sandstone for FWP as soon as they are able.

11:30 AM-Lynda Herbst, Inside Maintenance Supervisor joined for her meeting.

New position-Discussed advertising for the open position in her Department. Would like to advertise for part time (20 hours for now). Permission granted.

Window replacements-Lynda will contact Bowman Glass to see if they are interested in replacing the windows at this time. Lynda felt they had more staff now so may be interested.

Maintenance-Needs to replace the hoses for the faucets in the maintenance rooms. Will order; Commissioner Baldwin asked if she would check with the local businesses first before purchasing.

Carpets cleaned-The Commission granted permission to have the carpets cleaned and to include the Health Department as well.

Ken Anderson, RAS-Fieldman working as a Contractor for Denbury. Discussed the permit to conduct 3D Geophysical Survey in the Cabin Creek Field (on County property leased to Randy Tunby) which was signed in January, 2014. The Seismographers expect to start in July and will start on BLM lands first due to the wildlife laws.

RECESS

Commissioner Baldwin made the motion to recess for lunch. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:00 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

1:15 PM Brenda Wood, Clerk and Recorder joined the discussion.

1:15 PM Rich Batterman, County Attorney updated the Commission on various projects.

2:00 PM-Debbie Wyrick, Deputy Clerk and Recorder brought in quotes for Vision and Dental. Debbie will gather more information as to whether there were any extra hidden fees, etc.

CLAIMS APPROVALS

The Commissioner reviewed and approved the March 31, 2014 claims in the amount of \$783,944.48 and they are filed in the Clerk and Recorder's office.

2:30 PM Commissioner Randash made the motion to approve the Feb 18th and Feb 24th, 2014 Commissioner Proceedings with spelling and grammar corrections. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

**Road Abandonment Hearing
Held in the Fallon County Commissioner's office at 3:00pm on April 8, 2013**

PRESENT: Commissioner Ranum, Chairman; William L. Randash and Steven Baldwin, Members; Brenda Wood, Clerk and Recorder; Spencer Huether, Road Technician; William Thielen; Marc Rieger; Debra Rieger, Members of the Public.

Commissioner Ranum called the hearing to order at 3:00 PM. The Hearing, in its entirety, is on file in the Clerk and Recorder's office.

Resolutions 4-7-2014 – 4-7-2014 (11) were signed and are filed in the Clerk and Recorder's office.

3:30 PM Iven Felt-Cemetery Caretaker met to discuss the Cemetery Drainage project.

Land-Jon Stevenson, Board Member will contact Rodney and Marilyn Askin's to see if they have an interest in selling land to expand the Cemetery.

Drainage system-The Commission discussed the plan to connect the Cemetery drainage project with the project from Bear Paw to Highway 7 South. The Cemetery Drainage Project will allow more opportunity to use all the land at Bonnievale.

Tractor-Iven will try the tractor from the Hospital to see how it works.

4:30 PM-Brenda Hoeger, Dispatch Supervisor would like to run an ad for the open position for her Department. Permission granted.

CLOSED-PERSONNEL

4:35 PM-Jason Rittal, Executive Director-Eastern Plains Economic Development Corp and **Laurie Pankratz**, Baker Water and Sewer District Member stopped to pick up the letter written by the Commission supporting the project in the Stanhope Addition.

4:40 PM-Desiree' Thielen, Planner met to update the Commission on various projects.

4:50 PM-Wellness Program-The Commission wrote a letter to Two Medicine Health and Financial Fitness. The Commission made the decision not to renew the Business Agreement between Two Medicine and Fallon County for the new plan year.

RECESS

Commissioner Randash made the motion to Recess. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

Recess

Tuesday, April 8, 2014

9:05 AM RECONVENE

PRESENT Deb Ranum, Chairperson, **William L. Randash** and **Steve Baldwin**, Members and **Brenda J. Wood**, Clerk and Recorder

9:00 AM Tom Kachel, Landfill Manager

Container Site Report-Tom submitted the Container Site Report for March, 2014 for review.

Web site information-Discussed updated information for the Container Site to be placed on the County Web Site.

Waste Works Aging Report-Tom found an aged report for the Landfill and found some old tickets that had not been paid. Tom has contacted the companies and is having some problems with one of the oil companies. The Commission feel possibly the County Attorney could write them a letter.

Cattle guard-The cattle guard at the front gate of the Landfill needs to be cleaned.

Fencing-They are fencing around the MSW and C & D Pits for containment reasons.

Seasonal Help-Permission granted to put the ad in the paper.

Shop-The new shop is finished with the exception of the plumbing.

10:00 AM-DISPATCH/SHERIFF REMODEL PROJECT MEETINGS

The Commission met in the Library Basement for the above named meeting.

Commissioner Ranum signed the Certificate of Substantial Completion for Phase one of the Radio Room; Phase Two Dispatch/Garage Addition.

RECESS

Commissioner Randash made the motion to recess for lunch. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:05 PM RECONVENE

PRESENT-Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder.

1:10 PM-Desiree' Thielen, Planner/Flood Plain Coordinator-Latigo Trail Subdivision-earlier approved, the Commission will need to sign plat after returned by the Examining Land Surveyor. **Commissioner Baldwin** made the motion for final approval of the Latigo Trail Subdivision. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion Carried.

Plat Status Report-Was reviewed.

Subdivision Regulations-Discussed amending the "Road Portion" of the Subdivision Regulations. Desiree' will visit with the Attorneys and Road Foreman about that.

Memorandum of Understanding-Commission signed the MOU for the Community Transportation Enhancement Program (CTEP FUNDING); Desiree' will take to City of Baker to have signed. The CTEP funding grant, written by Desiree' will allow the (City/County) to spend the funding on lighting for the downtown City of Baker area and a caution light (or equal) for main street, by the Plevna School, (for safety purposes) of students crossing the street to get to school.

Powder River Training-Desiree' will write a letter as a Landowner and an employee.

Flood Plain-FEMA-LOMR (Letter of Map Revision)-Maps are due June 30, 2014. Desiree' explained as she understands it the City of Baker will be able to build the new cell but no revisions can be made to the old cells as planned. The process will be to update our Flood Plain Regulations and adopt them. Desiree' will discuss with FEMA what can be done to rescind the process and talk to the Flood Plain Director about what constitutes maintenance regarding the City Lagoon system.

3:00 PM-Mona Madler, SMART Director met to present updates.

Updates-Slow winter not much going on regarding new projects.

Housing-Always assisting in looking for housing for newcomers.

Meetings-Attended the Energy Summit.

Clean Energy Project-Mona is working with George Bailey and Zach on this project. The group is proposing various projects in Fallon County.

Grants-Working on Planning Grants

Housing/Census-Mona brought copies of the housing/census data sheet she researched.

Community Housing Design Center-Tom McNabb will be bringing his 4 year students to conduct research; they will concentrate on housing and assess vacant residences and their conditions. They plan to draw maps of blighted housing/non-useable today, but if they were to be torn down and new homes placed or sell the vacant lots to individuals to build a home this may help some of the housing issues.

Recreation-Discussed refurbishing the cabins at Camp Needmore; Mona is searching for funding for this project.

Plevna School Project-Feasibility study for housing.

Signage-Commissioner Ranum asked Mona to search for signage for the City/County building.

Veteran's Memorial-Placement of benches (Do some type of Memorial with Drury Phebus and possibly Tom McGonigal Family).

SEM Tourism-Asked Mona to be their Secretary/Treasurer.

4:00 PM-Clayton Hornung, Mayor-City of Baker met for monthly reporting.

Desiree' Thielen, Planner joined the discussion regarding the status of the Planning Board whether it is County or shared.

Old Randash building-Placed No Trespassing signs on the old Randash building for safety reasons.

Powder River Training Complex-Discussed this in detail and even now there are many people that do not know anything about this.

Impound/Dog Kennel-Wait on the dog kennel area but proceed with an impound area. Include a fenced in area and a building for impound vehicles.

Planning Board-InterLocal Agreement was further discussed.

Desiree' discussed the history found on the Planning Board.

Feb 3, 1970-City minutes reflect City Attorney was to draft a resolution forming City-County Planning Board but no Resolution was ever found on record at the City.

Feb 16, 1970-City notified County that they were going to form a City Planning Board. Commissioner Resolution Bk 9 Page 442 formed the City-County Planning Board. Commissioner signatures only and was delivered to the City.

May 1, 1973-City/County Planning Board was formed with only County signatures.

November 1975-City of Baker Resolution to dissolved the City-County Planning Board.

December 15, 1975-Planning Board was changed to Fallon County Planning Board with City representation, again only County signatures. Resolution Bk 10-Pg 94 was submitted to the City Council.

Discussed rescinding the City portion of County Resolution 1975.

Clayton discussed the City formed an 11 member Zoning Commission on 5-15-1984 but cannot find in their minutes where they ever met. In August of 1985 the letter was submitted to the City Council and the Commissioner's to form a new City/County Department. In November 19, 1987 they formed a City/County Committee.

Interlocal Agreement-Per MCA 70-6-112 they need an Interlocal Agreement between the City and the County. Desiree' also stated the City and County need to have a Board of Adjustments and then City and County could form the City/County Planning Board and work on the Interlocal Agreement.

City Lagoon-FEMA (LOMR) was discussed for the City Lagoon.

Creek Maintenance-No changes as of this time.

RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

Recess 5:50 PM

Wednesday, April 09, 2014

8:50 AM RECONVENE

PRESENT *Deb Ranum*, Chairperson; *William L. Randash* and *Steve Baldwin*, Members and *Brenda Wood*, Clerk and Recorder.

9:00 AM COMMISSIONER MEETING

County Fleet Vehicle-**Commissioner Baldwin** agreed to negotiate a price for a newer AWD vehicle to be placed in the County fleet.

9:30 AM Scott Rabbitt, Park Supervisor met to update the Commission on the public meeting Scott held regarding the new proposed parks at Iron Horse Park. Scott feels approximately 70 people, including children, attended the meeting and received mostly favorable comments.

Tropical Water Park-This was the favorite splash park design

Skate Park-Scott is waiting on the soil analysis.

Engineer- Scott needs an engineer to sign off on the project. Permission to proceed in seeking an engineer that has time to do this.

Training-Scott will be gone April 21st and 22nd to pool operator class in Billings.

10:00 AM-Matt Rugg, Regional Biologist and **Cordell Perkins**, both from FWParks; **Joe Janz**, Interested Citizen and **Beaver Hastig**, FWP-Maintenance met to discuss the restoration project for South Sandstone.

Costs-Discussed the total cost of the project; FWP has allocated \$60,000 and the County earlier agreed to pay \$18,000 to finish the project.

Project-Discussed a new area for camping.

Handicapped Fishing Pier-Joe mentioned seating for the pier.

Rip/Rap-The bank near the boat ramp is in very poor condition; almost no bank left.

Options for bank stabilization-Willow lift program-This is a process in which you take native willows and incorporate them into the bank; 2nd option-Rip/Rap. Commissioner Baldwin stated Wyrick Construction has suggested to the Commission he has rip/rap available for use. FWP feels they would need 100 yards to cover just one small area; if the Commission wants to extend it further, it would be an additional 80 to 100 yards. Cost for sloping is not included in the costs provided. Cordell feels the designated areas would take approximately 200 yards.

Funding-FWP is putting other money available into other project areas wiped out by the Yellowstone River ice jams; provided the Commission with pictures.

Review project-The next step is to let the Commission review it. The Commission wants to push forward with the project and hope to be able to put funding toward this in addition to the FWP funding.

Events-They have several events scheduled at Sandstone for youth and adults.

CLOSED-HIPAA/PERSONNEL

11:20 AM Debbie Wyrick, Deputy Clerk and Recorder

RECESS

Commissioner Baldwin made the motion to recess for lunch. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:15 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder.

RESOLUTION 4-9-2014

Commissioner Randash made the motion to pass and approve Resolution 4-9-2014 granting an easement in favor of Richard Griffith to a strip of land (5') in width along the south boundary of the County's Lot 9-Block 40-Milwaukee Land Company's 4th Addition. The easement is granted for the sole purpose of providing a buffer for the construction of a 5-plex apartment complex for use as an independent senior living complex which is found to be in the public interest. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously. The Resolution is filed in the Clerk and Recorder's office.

2:00 PM-County Land described as a Tract in Block 2 of the Lake Addition. The Commission wrote a letter to Landowner's regarding a proposed lease between the Landowner and the County. The Commission feels the lease was not signed for the property that bordered the land once owned by them.

The Commission will wait for response from them, for 10 days of receipt of the letter, regarding this matter.

2:30 PM RESOLUTION 4-9-2014(1)

Commissioner Baldwin made the motion to approve and pass Resolution 4-9-2014(1) approving the Shooting Range Development Project. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously. Resolution 4-9-2014(1) is filed in the Clerk and Recorder's office.

COMMISSIONER DISCUSSION

Bobby Wiedmer, Road Foreman

Cottonwood Creek Bridge-This bridge made it on the Historical listing. The Commission is very concerned because this bridge is too narrow and is a safety hazard because of that.

PUBLIC COMMENT

No one appeared for public comment.

MOTION

Commissioner Baldwin made the motion to convene into Executive Session. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion Carried.

CLOSED-PERSONNEL

3:45 PM-Chuck Lee, DES/911 Coordinator

Powder River Training MOA-The group discussed this at some length.

Grant Application-Chuck would like to opt out of the EMPG Grant. They are requesting several different things of Chuck and mandating approximately 12 extra training courses for him to take. Chuck would like to split his time 50/50%. The Commission agreed to allow Chuck to write a letter stating he is not interested in the EMPG grant this year; even though he cannot get the grant back after opting out.

OTHER BUSINESS

Insurance-The Commission agreed to insure the new Golf Course workman.

RECESS

Commissioner Randash made the motion to recess. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Thursday, April 10, 2014

9:00 AM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

10:00 AM-Brenda Wood, Clerk and Recorder joined.

10:00 AM-David Espeland, CEO-Fallon Medical Complex and **Selena Nelson**, CFO-Fallon Medical Complex monthly meeting.

Census-The Census is down; they are very slow.

Long Term Care Residents-Lost 4 residents to the new business.

New Doctor Prospect-This was discussed as well.

Drainage contract-The bid was awarded to Diamond J in the amount of \$157,525.00-They have a 60 day completion time frame.

PVCI Roof-The roof is not complete as of this time so they will hold the bond until it is done.

Powder River Training Complex-David will write a letter from the Hospitals point of view. It is vital that we are able to life flight people out to larger facilities without ANY incident. The Commission explained a helicopter was here flying the pipelines yesterday and the Military shut them down.

Upgrades-The Commission feel it is best to hold off on any proposed repairs until the drainage issues are repaired and to only repair what the Insurance Company wants repaired. Will try to contact other local contractors to get a quote for upgrades to the Apartments later

Employment contracts-This was discussed with the Commission; they were asked to contact the County Attorney.

Fan-PVII Family Room fan was not needed, it was found the existing fan was working it just had a complex operating system.

Financial Report-February, 2014 was reviewed with the Commission.

Noon Recess

1:15 PM RECONVENE

PRESENT *Deb Ranum*, Chairperson; *William L. Randash* and *Steve Baldwin*, Members and *Brenda Wood*, Clerk and Recorder

FOLDER ITEMS REVIEWED

ENCROACHMENT PERMITS

Commissioner Baldwin signed Encroachment Permit #593 for Hiland Crude, LLC to cross Tonquin Road in Sections 3 & 34-7-59 with an oil pipeline.

Commissioner Ranum signed Encroachment Permit #594 for Hiland Crude, LLC to cross Pennel Road in Sections 14 & 11 -8-59 with an oil pipeline.

Commissioner Ranum signed Encroachment Permit #595 for Hiland Crude, LLC to cross Anticline Road in Sections 10 & 15-9-58 with an oil pipeline.

Commissioner Ranum signed Encroachment Permit #596 for Hiland Crude, LLC to cross Cabin Creek Road in Section 24 & 25-10-58 with an oil pipeline.

Commissioner Ranum signed Encroachment Permit #597 for Hiland Crude, LLC to cross Cap Rock Road in Sections 12 & 13-10-58 with an oil pipeline.

Chuck Lee, DES/911 Coordinator

Chuck stated he was allowed to submit the DES EMPG grant with different information with this allowance he will not have to take all of the mandatory training. Chuck stated we may not get as much funding from the State of Montana for this grant, but he will not have to be gone to attend all of the required training to get this funding.

FOLDER ITEMS FOR REVIEW

Sale of Land-Per Section 7-16-2324 the Commission has agreed to pursue the sale of once dedicated park land in Stanhope Addition, described as a Park Lot in the Sunrise Acres Minor Subdivision as shown on the plat which is document #30106.

State Transportation Improvement Program-The letter asked for comment on projects listed for improvement and especially projects for our area. Commissioner Baldwin commented via email to Paul Johnson, Manager of Project Analysis.

PVI Maintenance-Commission was notified by David Espeland, Apartment Manager there was an issue with a recirculation pump. The pump had failed due to an electrical issue.

REPORTS/MINUTES/FLYERS

Fallon County Ambulance Reports

February, 2014-9 Runs-Total charges of \$9,900; Total Payments-\$14,960.58; Total Medicare/Medicaid Adjustments-\$2536.72; Sent to collections-\$515.00.

March, 2014-14 Runs-Total charges of \$14,410.00; Total Payments-\$8,596.67; Total Medicare/Medicaid/Sent to Collection/Collection Paid Adjustments-\$2,746.23.

Treasurer's Receipt Report-March, 2014-A101 Report-\$1,093,923.71; A104 Report-\$19,926.54

Fair Board Minutes-February 18, 2014.

Ambulance Service Minutes-April 7, 2014-Unapproved minutes were received for the Commission to review.

MISCELLANEOUS REVENUES

State of Montana-April, 2014 Gas Tax-\$4,135.39

Sands Oil Co.-April, 2014-O/G Royalties-\$63.88

Baker Air Service-January – March, 2014 Hangar Rentals-\$1,306.25

Century Company-March Land Lease-\$400.00

Continental Resources-Jan-February, 2014 Oil and Gas Royalties-\$10,691.41

Correction to the minutes-Shooting Range Board Member, Mike Kirschten phoned and stated there was an error in the January 24th Minutes. The minutes read “Mike stated the Board Members are certified Range Masters with the NRA; they have insurance through the NRA”.

Mike K stated Mike Stark is the only person that has a Range Masters certificate. Clerk and Recorder’s apologies for any problems this may have caused.

ADJOURN

s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder