

Monday, November 4, 2013

9:00 AM-CONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members.

9:25 AM Brenda Wood, Clerk and Recorder joined the discussion.

9:25 AM-Dale Butori, Weed Supervisor met to further discuss the expansion of the Weed Building. The Commission feels the prices will only continue to increase and feel Dale should proceed with the 40' expansion quoted.

Water Tank-Still has no price on the concrete pad to be placed under the water tank at the Fairgrounds. Dale will bring that in to the Commissioner's when he has it.

Commissioner Randash made a motion to sign Resolution 11-4-2013 calling for a Public Road Abandonment Hearing to be held December 2, 2013. **Commissioner Baldwin** seconded the motion. 3 Ayes. 0 Nays. Motion carried unanimously. Resolution 11-4-2013 is on file in the Clerk and Recorder's office.

The Commission reviewed and approved October, 2013 Payroll and Withholdings in the amount of \$447,793.48 which are filed in the Clerk and Recorder's office.

10:00 AM-Alba Higgins, Shop Foreman and **Mark Sieler**, Acting Road Foreman met to present the weekly Road/Shop report.

Specifications-The group reviewed the specs drawn up by the Road Department for the Landfill loaders.

Road Report-Mark stated most of the crew is hauling road material on Snake Trail and then back to Hidden Water Trail.

Blading-Commission asked if anyone was blading; Mark stated the ground is too hard to blade because it is froze, with the exception of 1 blade working on Cabin Creek Loop Road.

CLAIMS APPROVALS

The Commission reviewed and approved October, 2013 Accounts Payable in the amount of \$1,101,688.34 which are filed in the Clerk and Recorder's office.

10:33 AM-Chuck Lee, DES/911 Coordinator met to update on previously discussed business items.

BNSF Meeting-Discussed moving the BNSF Fact Finding meeting to a new location. The Commission made the decision to leave it, as scheduled, in the Library Basement.

DES Vehicle-Chuck Lee, DES/911 Coordinator explained the EMPG grant was given extra funding. **Commissioner Randash** made the motion to allow Chuck to purchase a new vehicle. **Commissioner Ranum** stepped down from the chair to second the motion. 2 Ayes. (1 Nay Commissioner Baldwin). Motion carried. The existing DES/911 vehicle will be placed in the fleet for all County employees to use.

Signage-Cinch Trail will be a new road in the Latigo Trail Subdivision. The County purchased the signs and poles; but it is up to the Landowner to install the signs. Permission to proceed.

10:50 AM-Jim Leischner, County Insurance Agent met to get a signature for the Ambulance General Liability policy. Commissioner Ranum signed as Chairperson.

11:00 AM-Rich Batterman, County Attorney joined for his scheduled meeting.

Sanitarian Contract-Discussed what needs to be placed in the Sanitarian contract. The Commission agreed to move forward and present the contract to the Sanitarian.

Baker Lake-Work on the Baker Lake issues are moving forward as well.

Land leases-The work continues on the County land leases.

Creek Channel-The channel is eroding behind NAPA, etc. The Sanitarian wants to resubmit the entire Creek Channel project to the Corp of Engineers.

Belle Fourche Pipeline-Rich explained the Belle Fourche Pipeline is using their old easement. Rich feels the County needs to proceed with the easements and the Road Haul Agreement.

Stanhope Park-To remove an area in Stanhope Addition from the Park status, the County needs to follow the steps, with the assistance of Scott Rabbitt, Park Supervisor.

Landfill-The group discussed gathering further input from the Landfill Engineer on the life of the Landfill.

Ambulance Volunteer-Rich feels if the (Association) could be voluntarily dissolved; Fallon County could get a Board appointed and hire a Director to oversee the volunteers.

RECESS

Commissioner Randash made the motion to recess for lunch. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:00 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

The Commission met in the Library Basement with the Department of Transportation for a preconstruction meeting for the placement of new culverts on Pennel Road.

Reconvened in the Commission office.

3:00 PM-Brenda Wood, Clerk and Recorder joined.

3:00 PM-Road Abandonment Hearing Fallon County Commission Office

PRESENT Mark Sieler, Acting Road Foreman; **Spencer Huether**, Road Technician, **Mike Lohof** and **Art DeGrand**, Public Members. Complete minutes were taped and filed in the Clerk and Recorder's office.

MOTION-Commissioner Randash made the motion to pass Resolutions 11-4-2013 – 11-4-2013(10) abandoning various Right of Way Grants as presented. Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

The Commission agreed not to pass a Resolution abandoning Right of Way Grant #C131 due to testimony and public comment received today.

PUBLIC COMMENT

3:25 PM-Randy Tunby, Public Member would like dust suppressant placed on one (1) mile of road (from cattle guard to cattle guard) by their residence after the gravel is placed on the rest of the road. Discussed the issues it causes their hay meadows. Randy stated if the County cannot complete the full mile, he hoped they could do at least 2/3 mile. Commissioner Baldwin stated they are waiting until spring to see how the dust suppressant performs. Randy feels you can definitely tell the difference.

3:55 PM-Tom Kachel, Landfill Manager and **Jon Brosz**, Brosz Engineering joined the discussion

City's lagoon-Jon is still working on this; they hope to know something this week.

Dirt removal-Jon will write a letter to DNRC/NRCS stating the dirt was removed from the secondary spillway.

North Baker Water Sewer (lawsuit)-There will be Mediation on the 11th.

4:00 PM-Conference Call with Barry Damschen, Landfill Engineer.

Title Search-Discussed obtaining a title search for the adjacent County Land to try to find out the useable acreage on that section of ground.

Existing Landfill-The group discussed the life of the existing Landfill.

Petrocomp-Barry feels it was taken care of and nothing further will need to be done because this portion was officially closed.

RECESS

Commissioner Baldwin made the motion to recess until Tuesday, November 5, 2013. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Tuesday, November 5, 2013

9:00 AM CONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

9:30 AM Brenda Wood, Clerk and Recorder joined.

9:30 AM Scott Rabbitt, Park Supervisor met to update the Commission on Park information.

Project-Commission explained they need to have Scott perform an Inventory of the Parks and complete a Comprehensive Plan so they are able to remove a park from park status and offer it for sale to the Public.

Sprinklers-Scott will finish blowing down the sprinklers today.

Ice Rink-There is a water leak on the ice rink he needs to repair.

Seeding-Plans to plant grass seed this fall.

Docks-Needs to remove the boat docks.

Mowing-Has all mowing completed.

Aerators-The aerators have been removed and are being maintained.

Assistant-Jade Hoffman wants to come on board as a full time assistant (½ City; ½ County). Scott will ask the City Council if he can hire Jade as well; Scott will get more information on pay scale, etc.

Security system-Scott brought two (2) quotes for the Commission to view. Scott would like to purchase a security system, especially for Triangle Park; possibly at the softball fields as well.

10:00 AM-Desiree' Thielen, Planner/Flood Plain Coordinator met to present her report.

Report-April – October (6) month report was presented and also presented to the City of Baker.

TransCanada-Moving forward after the letter was sent informing TransCanada what they need to do.

Training-Desiree' is going to try to get some dialog going with the CORP and EPA, regarding the Baker Lake, when she attends meetings in Helena. Desiree' would like permission to take her secretary with but wants permission from the Commission. Permission granted to take Mary. The last correspondence was Interstate Engineerings Plan sent to them in 2011, with no response from the CORP.

Creek Channel-Desiree' stated the Corp felt the plan for the creek channel through the City of Baker was extreme.

Flood Plain Status-Desiree' opened dialog with the Insurance Agents, etc. Desiree's office is working on new Flood Plain map designations for the City and the County. Desiree' will get that information when in Helena as well.

State DEQ Contract-Subdivisions are reviewed by the State DEQ. A copy of the contract was given to Desiree'.

Contract-Discussed an Inter-local Planning contract for City/County Planning.

BAKER TV BOARD

Commissioner Randash made the motion to place Judy Gunderson on the Baker TV Board.

Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

11:00 AM-Angie Rabbitt, Recreation Director met to present her monthly report.

Soccer-This program went very well; had volunteer coaches and parents help out, as they had to travel to Miles City.

Volleyball-44 youth attended volleyball

Bus quotes - \$1,700 to send 44-49 people to the theatre in Billings; she needs a minimum of 30 youth to attend and 15 sponsors to assist with payment. If this does not work they have the option of taking the Senior Citizen bus which seats 11. This would be for grades K-6.

Schedule-Angie is working on the winter schedule.

Letter-Christmas wishes letter is going out to grades K-6.

Assistant-Angie has received no applications for an assistant yet.

COMMISSIONER MISCELLANEOUS

Amber Lawlar would like her money back from payment for her septic permit (\$350.00). The Commission will contact Mike Rinaldi, Sanitarian first.

RECESS

Commissioner Baldwin made the motion to recess for lunch. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon recess

1:15 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members.

1:30 PM-Brenda Wood, Clerk and Recorder joined. The meeting originally scheduled for 1:30 PM was cancelled.

1:30 PM-Steve Zachmann, Dick Anderson Construction met to update on the Dispatch Remodel project.

Roofing-Started roofing again

Walls-Putting up walls between old and new Dispatch.

Sheetrock-The sheetrockers should be here so they can paint next Tuesday or Wednesday

Sally port-They plan to pour the new concrete for the sally port so they can get it done right away.

TAB-Not sure where Bob Brenner, Tab Electronics is at with the Communication project.

Parking lot-Steve is trying to free up some space in the back parking lot, at least enough to allow parking for Law Enforcement.

Water-They will be shutting the water off at 4:00 PM tomorrow.

1:50 PM-Mike Rinaldi, Sanitarian met for Department updates.

Contract-Mike stated if the County gets an updated contract ready he will sign it.

Liability-Mike has his certificate of liability turned in to us.

Appointments-Mike stated he can come twice a month and can come in to meet with the Commission the first full week of the month.

Trans Canada Fee-Mike stated the new fee for TransCanada is \$145,000.00. Mike Discussed TC purchasing a portable treatment plant. The City can promise 800 units to them, but that would stop further development within the City.

Stanhope Addition-Discussed development in Stanhope Addition by a local developer. Mike stated the developer is placing more adequate septic systems than are necessary.

Commissioner Randash made the motion to write the City of Baker a check to purchase a vacuum trailer for the City of Baker in the amount of \$72,400.00. **Commissioner Baldwin** seconds the motion. 3 ayes. 0 nays. Motion carried unanimously.

4:00 PM-Clayton Hornung, Mayor-City of Baker met to present his monthly report.

FEMA-The City has a conference call with FEMA Friday pertaining to the lagoon.

Report-Discussed the report given to the Commission regarding the funding given to the City by the County for Sewer and Water projects. Clayton thanked the Commission for all their assistance.

Law Enforcement-The City's Law Enforcement is doing quite well with the staffing of officers they now have.

Running's Store-Clayton is not sure where the Running's Store is at with their project.

Sanitarian-Clayton reported he never sees the Sanitarian.

Planner-Clayton wants to discuss the possibility of having their own Planner with his Council.

TransCanada-The group discuss the TransCanada man camp.

RECESS

Commissioner Randash made the motion to recess until Wednesday, November 6th. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Wednesday, November 6, 2013

9:00 AM-RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members.

The Commission convened in the Library Basement to attend the Mandatory Safety Meeting.

RECESSED for Lunch.

Noon Recess

1:00 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**

1:10 PM Bill Lane stopped to visit with the Commission.

1:15 PM-Elin Westover, County Extension Agent met to present a quote to the Commission for review. The quote is for a portable sound system in the amount of \$1,858.91 from Sweetwater of Fort Wayne, Indiana. **Commissioner Baldwin** recommended Elin visit with **Don Buerkle**, Fair Board Member as the Fair Board had previously been working with various companies regarding sound systems.

Training-Discussed getting further training for the Supervisor's and Boards. Elin will contact Local Government Services for training they could provide.

Health trainings-Wellness related topics were discussed also. Elin is trying to get more and different trainings.

3:15 PM-Chuck Lee, DES/911Coordinator met at the Commission's request. The Commission discussed an email they received regarding the dispersing of 911 funds. In reading the email, the Commission felt the funds would now be sent to each County and Fallon County would have to bill those counties for the funds. Chuck will follow up on this and report back.

COMMISSIONER PROCEEDINGS

The Commission reviewed and approved August 19th Commissioner Proceedings as presented. **Commissioner Baldwin** made the motion to approve the Commissioner Proceedings as submitted. **Commissioner Randash** seconded the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Commissioner Ranum signed as Chairperson a request for reimbursement from the FAA for the Baker Municipal Airport project in the amount of \$122,753.00

RECESS

Commissioner Baldwin made the motion to recess until Thursday, November 7th. **Commissioner Randash** seconded the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Thursday, November 7, 2013

9:00 AM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

9:30 AM-Brenda Wood, Clerk and Recorder joined.

9:30 AM-Barbara Ketterling, Treasurer/Assessor and **Josi Hadley**, IT met to discuss the copier quote received for Barb's office.

Quote-The Commission granted permission to order a copier from SBM for her office in the amount of \$8,175.00 as it was in her budget. Josi left the meeting.

Protested tax letter-Barb discussed a letter received from a taxpayer regarding the reason for protesting their taxes.

10:15 PM-David Espeland, CEO and **Selena Nelson**, CFO-Fallon Medical Complex met for their monthly report.

PV I-Roof-The roof is now finished; Chad, Stevenson Design did the punch list on Monday and felt the Contractor did a good job. Chad found the Contractor had removed a few extra decking sheets for convenience only but other than that it was a good job.

PA Recruitment-Recruiting is going well; they will be submitting an offer to someone today.

PVI Apartment-Custodian (Bob Hunt) wanted to paint the vacant apartment. Decision is to wait on the drainage upgrades behind the Parkview's to be completed before painting.

Updating-The group discussed updating the apartments in PVI. Decision is to wait on the interior updates until the drainage upgrades are completed.

Dryer-A dryer upstairs in PVI needs to be replaced. Permission granted to replace with new.

Vacant Apartment-David looked at the doors in vacant apartment and feels they can be refinished. Possibly should place plexiglass or something on the door in the tenant's new apartment to protect it as well. The blinds should also be replaced in the old apartment.

Estimate-David will gather a new estimate to refurbish PVI Apartments.

RECESS

Commissioner Randash made the motion to recess for lunch. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:00 PM RECONVENE

PRESENT William L. Randash and **Steve Baldwin**, Members; **Deb Ranum**, Chairperson excused.

1:15 PM-Brenda Wood, Clerk and Recorder joined.

1:15 PM-Alba Higgins, Shop Foreman and **Bobby Wiedmer**, Road Foreman reviewed the Landfill loader specs with the Commission. **Brittanie Larson**, Secretary will send the specifications on to **Tom Kachel**, Landfill Manager to review.

New generator-The Representatives are coming to check on the light that keeps coming on for the new generator and they will go over the entire generator operations with the County individuals at that time.

Designee-Alba stated there will need to be a designee to operate the generator.

1:25 PM-Deb Ranum, Chairperson joined.

Training/transfer switch-Will need to decide who is going to be trained on the generator and may need to have transfer switches placed on various buildings in order to use the generator.

Lighting-East/West cold storage building has the mercury vapor lights and would like to replace them with LED lights. Barth Electric quoted \$6,100.00 for the project. Permission granted to proceed.

Roads-Finished Hidden Water Trail road (mixed gravel with scoria); moved on to Landfill Road, will try to finish using Pinnow gravel.

1:45 PM-Jasen Wyrick, Wyrick Construction joined.

2:00 PM Bid Opening-Road Surfacing project.

Bid received from Wyrick Construction was for \$21.00 per yard at \$231,000.00; bid bond in place. No other bids were received.

Commissioner Randash made the motion to accept the bid from Wyrick Construction to purchase approximately 11,000 yards of 2 ½ minus crushed scoria, hauled and spread at 24' wide x 6" deep to surface 4.7 miles of Cabin Creek Loop. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Dust control-Jasen discussed dust control would cost approximately \$17,000 per mile; it could be stored for 3 months; the County could then recoat, which would be less costly. Jasen left the discussion

Permits-Mark Carlstrom will work on the permitting of County pits; Mark would like to be paid \$500.00 per pit in advance. Commission agreed to do so.

Senior Citizen Bus-They will repair the Senior Citizen bus at the County Shop.

Blades-They are winging up the blades in preparation of plowing.

Old Landfill-Discussed fencing around the cement blocks at the old Landfill.

COMMISSIONER DISCUSSION

Delinquent Tax List-The Commission spoke with Barb Ketterling about the fee assessed Fallon County Times for the list of delinquent taxes. The decision was made not to charge the Fallon County Times for the list.

Joint Application-The Commission signed the joint application form as Landowner, along with TransCanada as lessee to subdivide leased County property for the benefit of a man camp.

3:30 PM-Debbie Wyrick, Deputy Clerk and Recorder met with Commission to sign off on the proof of receipt of property damage check from EMC Insurance. Discussed visiting with the Schools to see if we could work together with them to obtain a contractor to do the repairs for Schools and County at a better rate.

REPORTS/FLYERS/MINUTES

The Commission reviewed and/or approved the following minutes/reports/flyers

Planning Board Minutes—September 30, 2013

4H Flyer-November, 2013

Chamber Chatter-October/November, 2013

Detention Center Report-October, 2013

Seniors in Action Flyer-November, 2013

Ambulance Minutes-November, 2013

MISCELLANEOUS REVENUES

Century Companies-November Rent-\$400.00

State of MT/DOT-November, 2013 gas tax-\$4,135.39

Conoco Phillips Co.-Oil/Gas Royalty adjustments from 2007-March, 2013-\$430.34

Denbury Resources-Oil/Gas Royalties-August-September, 2013-\$10,323.01

State of MT/DOR-HB758-Oil/Gas Distribution-Qtr. ending 6/30/2013-\$55,576.17

Adjourn

Commissioner Baldwin made the motion to adjourn until Tuesday, November 12, 2013.

Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Adjourn,
s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder