

Monday, April 22, 2013

9:00 AM PRESENT Deb Ranum, Chairperson and William L. Randash, Commissioner Baldwin excused for the day.

10:00 AM-CONVENE Brenda Wood, Clerk and Recorder joined the Commission.

10:00 AM- CLOSED SESSION-PERSONNEL

CEMETERY UPDATES/BUDGET

10:05 AM-Iven Felt, Baker Cemetery Supervisor met to discuss the Baker Cemetery's.

Land-Iven stated some day they will need to look for more land for the Cemetery.

Budget-Iven stated the only thing he can think of they may need at the Cemetery would be a new tractor. The Commission asked about a zero turn tractor; Iven stated he has never run one. The tractor he now has also has a snow blower mounted on the tractor. Iven would not have enough storage in his current shed for the existing tractor and a new mower/tractor.

ROAD REPORT

10:10 AM-Bobby Wiedmer, Road Foreman and Alba Higgins, Shop Foreman met to present the Road/Shop Report.

Truck 161-Transmission-Alba stated the reverse low and high syncro on main shaft are out of the transmission. The parts had to be ordered it is a (Rockwell/Mariner transmission) which is not a common transmission. I-State hoped to have the truck finished in a week.

Truck #160-Radiator-A new radiator was placed in this truck at a cost of \$700.00.

Truck # 214-Mack truck is in Glendive for repairs.

Crew-The Road Crew is hauling surfacing.

Blades-Alba pulled one of the blades in to do the 1000 hour service.

Clay-Discussed ways of drying the clay from the bottom of the Upper Baker Lake.

Pit results-They have no results from Laurel regarding the material taken to them from the pits;

Prospecting-The Road Department continues to prospect for more road material.

Building-They are forming the pad for the old Outside Building Maintenance building. They are also going to slope the cement to the door.

Plow Truck-Alba went to visit Kois while he was in Billings regarding the plow truck. Alba felt they would take the truck to Billings so Kois has the summer months to work on it. The Commission felt that would be a good idea. Discussed putting snow wheels on it in case the ground is soft. They will do some research on that.

Colorado-The Extension Department's Colorado is in the fleet; they would like it to be driven by everyone that can and note any issues they have with it.

Road Policy-The Commission and Bobby worked on the Road Policy. Bobby will take the policy to Brittany, Road Secretary to be typed. Approach width-32' at shoulder of the road was added to the policy.

Cattle Guards- Cattle guards will be placed for Tim Barkley and Nick O'Connor after the Policy is completed.

Speed Limits-Discussed speed limits for bus stops. The decision was instead made to say "Bus Stop Ahead".

Road Conditions-The group discussed if it is dry and dusty near rural residential areas, the County may need to put an announcement on the radio every time; **then it is a determination of whether it is dusty or not.** Discussed mixing the road surfacing with Bentonite if using really dusty gravel.

Cul-de-sac-Discussed using the clay for the base of cul-de-sac.

Speed Limits-25 and 35 MPH speed limits were discussed.

25 MPH Speed LIMITS-Fairway Acres, Coral Creek Road (pavement only). This is located behind the High School on Sandstone Road (On pavement only) and Road on west side of the High School. Lake Road is already marked 25 MPH;

35 MPH Speed LIMITS-Airport Road, Shell Oil Road, Roxie Lane, Bonnevale Road, Intersection behind School to the first corner by the old Landfill (Sandstone Road)-then turns to 45 MPH,

PUBLIC COMMENT

TOM OWENS met to discuss Speed Limits on County Roads; some of Tom's neighbors stated they had read the minutes in the paper stating the County is thinking of placing speed limits on the County's roads. Tom's main concern is the 101 Road. Tom is against the 45 MPH speed limit. Commissioner Ranum stated there will be Public Hearings regarding this issue. Commissioner Randash discussed the dangers of the roads and children on the roads. Tom asked why would you penalize those of us that drive out there every day because of something coming down the road. Tom reiterated he is not in favor of the speed limits. Commissioner Ranum discussed the dust on the roadways and the amount of gravel we are losing. Tom felt blading had a lot to do with how much gravel we lose.

11:35 AM-CLOSED-PERSONNEL

MUSEUM BUDGET

11:45 AM-Jody Strand met to review her budget with the Commission.

Mannequins purchased from New York; Jody can get them for less than half the price of others and they are a very good quality.

Food catering-Would like a line item for catering when they have gatherings or such things as going away parties.

Board Members -Commissioner Ranum asked if Jody's Board Members had seen her budget. Jody stated JC Stanhope is the only Board Member that has seen it.

Office furniture-Jody stated they need to do something with their office first before purchasing office furniture.

RECESS

Commissioner Randash made the motion to recess for lunch. Commissioner Ranum stepped down from chair and seconds the motion. Motion carried unanimously.

Noon Recess

1:00 PM RECONVENE

PRESENT Commissioners Ranum and Randash and Brenda J. Wood, Clerk and Recorder.

AIRPORT BUDGET

1:30 PM-Vera Abrams, Airport Secretary was asked to meet to discuss the Airport Budget.

Financials-Commissioner Ranum asked if the Commission could have a copy of the Airport Financials/ or a breakdown of the Revenues. Vera stated she could do that.

New Hangars-The Board would like to build two new hangars 40'x60' which will house five (5) airplanes each.

Heated Hangars-Vera explained the snow removal hangar and the big hangar are the only two that are heated; the rest are cold storage unless the individuals want to heat their own building.

New Hangars-Discussed putting the new hangars together and sharing a wall to reduce costs.

Life flight-Commissioner Ranum asked if Roger Meggers, Airport Manager has to turn the lights on when a life flight comes in. Vera would ask.

Runway lights-The Commission asked if the lights came on at a certain time or if they were on a timer for such things as an emergency landing.

Position description-Discussed the position description and job title for a possible new person. Commissioner Randash stated the description stated this person would do the snow removal and mowing. Commissioner Randash feels they should add "in Roger's absence". Commissioner Ranum wondered if they should also add the benefits would be minimal. Commissioner Ranum stated the wage would need to be discussed.

Big building-Commissioner Ranum asked what size the big hangar is. Vera will find out.

YANA UPDATES

2:00 PM-Sandy Kinsey-YANA employee; **Nikki Slagter**, YANA Board Member; **Addie Hirst**, previous YANA employee; **Rich Batterman**, County Attorney met to discuss the end of YANA in Fallon County.

Letter-Commissioner Ranum explained she invited Rich to come by to discuss writing a letter to YANA.

Discussion-They are trying to cut ties with Glendive and become their own 501(c) 3. The YANA Board has yet to receive any of the financials from Glendive. The group wants to keep the services here. Sandy stated her paycheck comes from Dawson County; everything shows CNADA as the (original grant holder-Custer County). Rich asked what do we want to accomplish. Addie stated Susan told Addie when she was hired she did not care about Baker but that she (Susan) was committed to Baker for two (2) years; Addie was fired 2 months later. Addie does not feel Fallon County is written into the grant. Addie explained Caroline Fleming (CNADA) did not get along with law enforcement so Dawson County took them under their wing and at that time Addie had 32 hours and Sandy 16 hours. Sandy stated she was told dropping Baker was a business decision because we do not have the numbers.

Goal-Their goal is to maintain an office in Fallon/Carter Counties. The feeling is there is definitely a need and the need will get larger. The Commission would hate to let it go because of all the hard work put in by the ladies but also are not sure what they can do.

Advocacy-Discussed they were told the advocacy privilege could be lost if they become County based. It could affect the advocates because they may not be able to be called upon in court. Rich stated he can subpoena anyone and feels it can be run as a County based program.

Program-Nikki stated they would rather have this be a client based program rather than paper based (grant) program. They would like to be choosy about the type of grants they take. Addie would like the County to take them under their wing until they get their non-profit status. They are in hopes to get a thrift store to help support them and start a shelter and support groups and other things for the community. Volunteers were discussed. Prior fund raising monies (raised by YANA) was discussed for the program; Nikki stated they are working with Maxine Rost on this matter. Sandy's last day is the 25th of April. Addie feels she could come up with a real close accounting of the costs of the Baker office. Nikki asked for the phone to keep the phone number here. Discussed possibly Carter County may be willing to assist with funding. Commissioner Randash wonders how they can cut the Fallon/Carter Program if the grant funding is here for those two counties. Discussed the office furniture; YANA is responsible to dispose of this.

PLANNER REPORT

2:30 PM-Jon Brosz and Desiree' Thielen-met to discuss the Flood Plain ordinances.

DNRC-A letter was received from DNRC regarding Flood Plains. The group discussed the need for the Flood Plain Ordinances to be updated with the City of Baker. The DNRC wants copies of the mitigation and dredging activity for 2012. There was no dredging for 2012 because we have been denied the ability.

Golf Course-Percolation Tests are not completed but Jon felt possibly by the end of the week they would be.

Flood Plain in the County- A letter was sent to the City regarding the new cell for the lagoon. Jon spoke to DNRC and FEMA regarding this issue. Discussed the process when Firm and Ground Dates disagree, there are amendments that can be requested for the Flood Plain MAP. New Cell-Jon explained the City is not filling in the 100 year Flood Plain; they are filling **UP TO THE 100 Year Flood Plain**. Jon stated he can prove that the fill will not be in the 100 year Flood Plain. Feels they could get the approval to proceed and then ask for a map change during, or after the project, otherwise it could take up to 5 years to be able to proceed.

North Baker Drainage-The information for this project will be submitted to Desiree' because it is in the Flood Plain also. They are waiting on MT DOT to see if they will approve of the changes submitted. DOT wants possible cost estimates and start date; Desiree' explained this was the first time Desiree' knew of the project.

Spillway gate-Jon stated he is getting closer with the project.

Project meeting-Desiree' feels when we are doing projects like these; we should get all entities together before the project starts.

Map revision-Desiree' feels the Map revision may be a good idea due to the changes made in the Flood Plain, etc. City and County would have to pay or possibly get a grant for it. Desiree and Jon left at 3:10 PM.

SHERIFF REPORT

3:10 PM-Tim Barkley, Sheriff joined to discuss the Jail and ACLU of Montana.

Tim stated **Ann Conley, ACLU** phoned Tim and would like to do a walkthrough of our jail; she explained to him they are planning a tour of Eastern Montana jails.

Hand outs/Interviews-They would also like to hand out questionnaires to inmates and interview 1 male and 1 female inmate.

Mandate-Rich Batterman, County Attorney stated there is no mandate for this. Fallon County has a secure Detention Center. Tim explained the ACLU can go to District Court to make a request. Tim stated he would call Ms Conley and tell her we are not interested in their service at this time.

LIBRARY SALARY

4:00 PM-Library Board-Brenda Johnson, Janet Townsend, Carole Bettenhausen and Vera Abrams, Librarian met to discuss the Library Budget.

Salary-Carole discussed after viewing the Salary Schedule they would like the Librarian and staff to be brought more in line with other Courthouse Staff and Department Heads. They would like to give Vera a \$5.00 per hour increase and the Staff a \$3.00 per hour increase, which would be in addition to the cost of living.

Discussion-Commissioner Ranum asked if they included this in their budget proposal. They stated they did and further explained due to the years of experience and knowledge and with MCA they are able to ask for that salary increase. The MCA, the list of duties and a copy of the law suit with Butte-Silver Bow County were items provided to the Commission. They had noticed Vera's salary was not close to other Department Heads or even the Clerks. The employees have to be certified and attend trainings.

The Board also presented a letter from Mark Jacobsen, Library Board Member stating the same. Commissioner Ranum stated they will give this consideration at salary time and will discuss this with Commissioner Baldwin. Vera feels she and her staff deserve to be paid the same as the others due to the data bases they have to operate, etc.

Surveillance cameras-Commissioner Ranum asked if due to the influx of new people they should possibly install cameras. They are now closed on weekends and late in the evenings (this was a decision made by her Board) due to some of these issues.

Programs offered/Increased Use of the Library-Carole stated the number of users in the Library has increased. Commissioner Ranum asked if they assisted customers with computer accounts. Vera stated they assist with creation of emails accounts; look things up online; they give classes on how to download books, they present the Summer Reading Program. Vera also stated they have increased the circulation by 200 per month, Babies and Books, crafts and they are also working on the Montana Memory Project which is the digitization of papers and yearbooks. They are always looking at ways to improve the Library. Inter Library Load saved them \$1300 in shipping costs; they send books by crates. They can also go to any other Library. They can send 5 crates per week for \$30.00.

Balance of Budget-They are not ready to do the rest of the budget at this time.

Commissioner Ranum stated they were thankful for the information and will use the information during salary meetings.

4:25 PM-Commissioner's Ranum and Randash attended John Logsdon's going away party.

AIRPORT BUDGET

4:45 PM-Vera Abrams, Airport Secretary and **Roger Meggers**, Airport Manager met to re-discuss the Airport budget.

Lights-Roger stated the lights are radio controlled. Roger only knows if someone is coming in when a flight person calls; this is on a case by case basis.

Hangars-Roger explained the Board would like to build (2) 40 x 60 hangars which will each hold (3) airplanes. Also discussed (1) large hangar, sharing one wall, with 2 doors making it more accessible and useable. Roger stated they would like to build an 80 x 120 hangar because the large hangar is pretty much in use and they now have a helicopter that would like a place to park (inside).

Rent-Commissioner Randash stated the rent does not bring in a lot of funds. Roger stated these people not only park there, they eat here, they spend the night and may possibly do other commerce in our local town such as fuel for their aircraft. Roger further explained this hangar would not be heated,

or insulated, it would be an over flow hangar. They have a waiting list for those that want to be in the big hangar as well. Right now Roger has had to pull small aircraft out to accommodate the jets.

Previous Hangars- They previously built 4 hangars and they cost the individuals right at \$40,000.00 each. There would still be room for people to build private hangars.

Expansion Project-They found out they may not have to pay back any of the money borrowed from other County Airports to expand the Airport.

Possible Part Time worker-The Commission may have more questions on the position description for this person. Roger stated this position would be similar to the acting Road Foreman position.

Form 7460-The group discussed a drilling rig within 4 miles of the Airport needs to file a form 7460. The well being drilled on County land did not have a form 7460 filed before the well being drilled but that has since been taken care of. They were also required to put a red light and orange safety flag on top of the rig. They will now get hold of the Board of Oil and Gas Board so when they are filing the paperwork on a well it will raise a red flag.

Roger and Vera left at 5:20 PM

Speed Limit Resolution-Bobby Wiedmer, Road Foreman took the speed limit resolution with him to have Rich rewrite/review it.

MISCELLANEOUS

Commissioner Ranum signed as Chairperson verifying receipt of the 2014/2015 Action Results Orientated Management and Accountability (ROMA) Plan.

Commissioner Ranum signed as Chairperson the Notice of Intent for the Homeland Security Grant Program. Estimated funds requested - \$31,480.00.

The Commission was informed of the passage of SB116 eliminating the requirement to obtain a Special Fuel User Permit, the \$5,000 bond and filing of a quarterly tax return. This law was affective April 12, 2013. However this does not exclude use of "tax paid" fuel on all public road construction projects.

The Commission received a quote from Griffith Steel for fitted wrap and screws for posts located at the lower horse stalls. The cost per post is \$45.00. This was approved by the Commission.

MINUTES

Minutes from April 8th and 15th to be approved next week.

ADJOURN

Commissioner Randash made the motion to adjourn at 5:30 PM. Commissioner Ranum stepped down from the chair to second the motion. 2 Ayes. 1 Absent. Motion Carried.

ADJOURN
s/Deb Ranum, Chairperson

ATTEST:
s/Brenda J. Wood