

Monday, April 15, 2013

9:00 AM-CONVENE

PRESENT Deb Ranum, Chairperson; William L. Randash and Steve Baldwin, Commissioner's and Brenda J. Wood, Clerk and Recorder.

COMMISSIONER DISCUSSION

MOTION-Commissioner Baldwin made the motion to drop liability insurance requirements for horse owners (daily renters and users) and allow the Montana Equine Law to provide the guidelines for horse owners. They will still be required to sign the waiver, per the insurance company. This does not include horse shows, rodeos and any and other horse related events. Commissioner Randash seconds the motion. The motion carried unanimously.

ROAD/SHOP REPORT

10:05 AM-Alba Higgins, Shop Foreman met to present the Road/Shop Report. Bobby Wiedmer, Road Foreman was excused.

Colorado pickup-County Extension Department- Alba reported the pickup is still working fine but feels they will keep it a few more weeks.

Ford Ranger-Road Department-Alba reported the Ranger is also working fine; they found a faulty relay.

Truck #161-Sterling Truck-Road Department-Alba feels the problem may be a faulty synchronizer in the high range gear. Alba suggests making the necessary repair to the transmission, (not a complete overhaul), and trade the truck which has 330,000 mile. Permission granted to repair and prepare to go to bid.

Storage Building-Alba asked if the Road Department could also have the propane tank and heater set up which Outside Maintenance used when housed at the Courthouse. Permission granted to move all to the County shop for use in the same building. Alba stated they have made the decision to use this building strictly for the skid steer for ease of access to other Departments.

CLOSED-PERSONNEL

CLAIMS APPROVALS

The Commission started the claims approval process.

PHONE IN

Tim Stepp, DEQ will be writing a letter to the Commission regarding compliance issues at the Coral Creek Landfill. Tim stated this is not just present but past years as well; also feels it is due to communication issues between the DEQ, Barry Damschen, Landfill Engineer and the Landfill Managers. Tim explained he is very willing to work with everyone; Commissioner Ranum expressed the same of the Commission. Tim will detail the letter so there is no confusion what he is talking about.

RECESS

Commissioner Baldwin made the motion to recess for lunch. Commissioner Randash seconded the motion. Motion carried unanimously.

Noon Recess

1:00 PM-RECONVENED

PRESENT-Commissioner's Ranum, Randash and Baldwin and Clerk and Recorder Wood.

SAFETY REPORT

1:10 PM-Vera Abrams, Safety Supervisor met to present the Quarterly Safety Report. **Joe Janz**, Safety Investigator was attending an out of town training so was unavailable.

CLOSED-PERSONNEL

Quarterly Safety Report-Vera reviewed the report with the Commission. Incidents/Accidents for the quarter were reviewed with the Commission. Attendance at Safety Team Meetings-59%; Monthly

Safety Meeting Attendance-63%; No data for the Ambulance Monthly Safety Meeting Attendance. Training topics for the quarter-Public Building Security; Miracle on the Hudson; PPE. There are three (3) Departments that are missing inspection reports. The deadline was March 31, 2013. Those Departments were doing some work (remodeling) and felt they would get them in after the work was complete. Upcoming training: First Aid; Defensive Driving for Government Employees; Mandatory Training; Golf Cart and LSV Safety. Commissioner Ranum thanked Vera for doing such a good job.

CLAIMS APPROVALS

The Commissioner finished reviewing and approving Mid-Month claims in the amount of \$494,970.59 and they are filed in the Clerk and Recorder's office.

ROAD FOREMAN REPORT

2:00 PM-Bobby Wiedmer, Road Foreman met to review items of business with the Commission as he was unavailable this morning.

Mail Boxes-Commissioner Randash reported he had spoken to the Postmaster about mail boxes on rural County Roads. Commissioner Randash stated he wanted to find out if there were any issues with any of the mail boxes on the County Roads since the County is beginning to work on Road Policies. The Postmaster reported they have not had any issues with mail boxes in Fallon County. Bobby will for any potential problem areas.

Chips-Bobby ordered 800 yards of chips which were already delivered.

Oil-Bobby stated the Road Department plans to change the type of oil they use when chip/sealing. Bobby plans to change to a water based emulsion; it dries better and once it is dry it will not get all over everyone's vehicles. This oil is also less costly; they need an additional 60 tons.

Flagger training-Bobby would like to send Alba, Mitch, Brittany and Doug Wildish to Flagger training May 14th and 15th; there will be one training in Miles City and one in Glendive; he could split them up so they aren't all gone at the same time. These are the individuals that usually do the flagging. Permission granted.

Gravel seminar-The gravel seminar next Monday and Tuesday may not be attended by the entire crew as it will be blading weather.

More Crew members-Commissioner Ranum asked if Bobby felt they need more crew members to operate blades or trucks or more equipment. Bobby stated he did not feel he did. Commissioner Ranum expressed there have been complaints received. Bobby stated they have been unable blade due to the dry weather conditions.

Prospecting-Bobby continues to prospect for road surfacing.

Truck #161-Bobby stated they have not gotten the transmission removed yet; when they have it removed; they will take it to Billings.

Truck #160-Will probably need a new radiator; a new radiator will cost \$2,021 plus freight. They will first see if it can be repaired in Glendive. Commission agreed Alba and Bobby can make the decision after the radiator is removed.

Speed Limits-Bobby will have their Secretary send an email to the County's to find out how many of them have speed limits on their county roads. Bobby feels the paved roads should be 35 MPH

2:20 PM-Chuck Lee, DES/911 Coordinator joined the discussion. Chuck was checking to see if the Commission had signed the Emergency Management Performance Grant (EMPG) Notice of Intent in the amount of \$69,438. Commissioner Ranum signed the Notice of Intent to give to Chuck.

2:45 PM-Elin Westover, County Extension Agent met to discuss workshops for supervisors. Elin will check on costs and availability and will look for additional workshops as well.

2:50 PM-Rochelle Conroy, Nikki Slagter, Stall Renters; **Barb Lechler**, Secretary; **Pat Ehret, Don Buerkle** and **Courtney Dietz**, Fair Board Members

Populous-Populous will be in Baker May 8th and 9th.

Rain gutters-Have been ordered for the lower stalls and are in the process of being installed.

Liability Insurance-Commissioner Ranum notified those present the Commission made the decision this morning to drop liability insurance requirements for horse owners (daily renters and users) and allow the Montana Equine Law to provide the guidelines for horse owners. They will still be required to

sign the waiver, per the insurance company. This does not include horse shows, rodeos and any and other horse related events.

Enforcement-Don discussed the biggest problem they have is with the enforcement of rules, etc. The barn manager needs to be responsible to the Fair Board and report issues with the stalls. They need to come to the Fair Board first instead of circumventing through the Commission. Don feels the issues started when the rain gutters were denied.

Employee expectations-The Barn Manager's expectations were discussed and the fact they need to be expressed to the Barn Manager.

Rules/Rates Proposal-The proposed rules were handed out for the group to view; Courtney wondered if the Commission felt the rules were okay and if it was felt they were fair.

Wrapping poles-Commissioner Ranum stated she would like the poles to be wrapped and to contact Richard Griffith for recommendations. Commissioner Ranum suggested tin or using PVC (cut and banded around the pole). The group felt PVC was an excellent idea.

Rules/Rates-The group further discussed the rules and rates. Commissioner Ranum asked what the actual increase was to the renters/stallers. The cost increased by \$10.00 from the current rates. Commissioner Ranum suggested using a billing system; the Barn Manager could report to Barb who has horses in the stalls the beginning of the month so the billing can be completed accordingly.

Stalls-Commissioner Ranum also suggested getting the correct soil to pack the stalls. Barb felt they do use the correct soil but did not know if the stalls were packed, using a packer.

Rent-Courtney asked if the Fair Board should prorate if someone removes a horse half (½) way through the month, etc. Commissioner Ranum stated she felt if you rent something for the month you pay for the month, no matter when you come in, etc. Commissioners Randash and Baldwin agreed. Agreed to proceed with a month to month rate; no matter if they are there for 5 days, 25 days or the entire month it will still be a monthly rent. Commissioner Randash asked what they charge a Transient- Barb stated the cost is \$10.00 per night.

Barn Manager-Don stated they will discuss a more detailed job description with the Barn Manager. Barb stated she would also give him a map to track stalls monthly.

Equipment-Barb asked for clarification on equipment usages. Barb asked-1) Can individuals use their personal equipment at their sale (i.e. DeGrands) when setting up their own panels, etc? Answer-Yes. 2) Can you use your own equipment to clean your personal stall? Answer-Yes and if damage is done to County property when using your own equipment, you will pay for it. 3) If the Barn Manager is cleaning his own stall, he can use his personal equipment to clean his own stall only. Answer-Yes. 4) The Barn Manager cannot use his personal equipment to clean stalls for others, he would do that as a County employee and would use County equipment. Answer-Yes.

Other suggestions-Make a check list for the Barn Manager of the Boards expectations of him. Don stated he feels lack of communication is usually always where the problems start.

Tickets-Commissioner Randash asked why the Fair Board removed the reserve seating for the Rodeos. Courtney stated they felt it made it easier to accommodate children and adult tickets. Commissioner Randash wondered if it would cause longer lines. Courtney stated they hoped it would help alleviate long lines. Barb stated they are still able to purchase advance tickets. The group discussed charging individuals for a button to get you into everything; also stated that works best in a more contained Fair. Discussed possibly giving a break to individuals that purchase presale (advance) tickets.

AMBULANCE REPORT

Lisa Mitchell, EMS Director met to present updates to the Commission. Also present were **Dale Butori**, **Lindsay Chaska**, **Mary Lou Ryden**, EMS Members.

New Ambulance-The new ambulance will be here mid-May.

New Cot-The Ambulance Crew would like to purchase a new cot for the new Ambulance and found one they would like for \$13,150.00, it would be a power-lift cot, with other options. They have extra cots at the Ambulance garage they would like to keep on hand. They do however; have one they would like to trade in on the new cot. Permission granted to order the cot.

Radios-Will need approximately 6 to 8 more radios for the Ambulance.

EMT classes-They are going very well.

Payroll issues-Lisa asked if we are going to try to have payroll items worked out changed by June; is the Commission looking into hiring a paramedic; is there anything they can do to further things along?

The Commission has to have it completed by June; not sure about hiring a paramedic because it would change the Ambulance status.

Discussion-The group discussed updating the policies and procedures. Lisa discussed things a Manager could do, even as a part time Manager. Discussed setting up a Board for the Ambulance and dissolving the Association.

Bridgette Schwartz-EMS joined the group at 4:25 PM

Discussion-The group discussed updated job descriptions for the Manager and other Ambulance Members.

Lap top computer-The Ambulance Association agreed to purchase a laptop for the Ambulance Department. Permission granted by the Commission as well; permission also to purchase their own portable projector.

Class-Lisa explained Ekalaka is also included in their class. They would like permission to take the Senior Bus to Ekalaka to the classes; would have to be able to seat enough people to make it work. The Commission asked Lisa to contact Carla Brown, Council on Aging Coordinator.

Paid per Run-Commissioner Ranum asked if they needed to raise the amount they are being paid per run. Lisa explained they updated that two years ago-\$35.00 in town; \$45.00 County; Standby \$35.00 in town and \$45.00 out of town. Discussed on call pay, cancelled call pay, etc.

Class members-Started with 12 (Baker) + 8 (Ekalaka) but have since had 1 drop out.

Airway class-Lindsay reported they are a great, energetic and excited group.

Grants for radios-Lisa has contacted Chuck Lee but will contact him again.

MISCELLANEOUS

Commissioner Ranum and Mayor Hornung signed certifications of testing, project final acceptance and project testing's to Close-out the Baker Airport Runway projects.

Commissioner Ranum signed as Chairperson the Parkview Rental Agreement for Apartment #214.

A support letter was written and signed by the Commission in support of HB509 establishing a collection mechanism for prepaid wireless 911 fees.

Commissioner Ranum signed as Chairperson the Parkview Rental Agreement for Apartment #218.

MINUTE APPROVAL

Commissioner Baldwin made the motion to approve the April 1-4, 2013 minutes with the following corrections: Lease Renewal (Greg Cade) the sentence regarding **24 hour guard and 24 hour roamer was repeated twice**-corrected to be **"stated in the minutes one time only"**. Also in that paragraph the **"Section, Township and Range were inserted along with the amount of the lease"**. During Public Comment with Jim Neary the sentence was presented as**Speed Limit control on County Roads**. This was corrected to say **"Speed Limit control on Sunset Trail"**. During the Fair Board meeting Clerk and Recorder listed **Leadership Conference** as a topic...was corrected to state **"Leadership Training"**. Also during Fair Board meeting during Grazing topic it was stated in minutes **Horses can graze as long as they do not leave the grounds and they are gated** was corrected to say **"Horses can graze as long as the owners are present "on the grounds" and "the horses are gated"**. Again during the Fair Board meeting during the Rodeo Tickets discussion it was stated.....**Commissioner Ranum stated she is concerned about not filling the grandstands, etc** was corrected to state **"Commissioner Ranum is concerned about over-pricing tickets and not filling the Grandstands"**. The minutes stated **Commissioner Ranum was excused at 4:30 PM** was corrected to state **"Commissioner Ranum was excused at 4:30 to attend the Mill Levy meeting held at the Baker Senior Center"**. Commissioner Randash seconded the motion. Motion carried unanimously.

OTHER MINUTES/FLYERS/REPORTS

The following were reviewed and/or approved by the Commission:

March 12 & 26, 2013-Fallon County Fair Board Minutes

Feb 26, 2013-Council on Aging Minutes

March, 2013-Plevna Rural Fire District Minutes-Warrants paid in the amount of \$25,874.82

MISCELLANEOUS REVENUES

State of Montana, Justice-4th Quarter County Attorney Payroll Reimb-\$7,606.87

Bowers Oil and Gas, Inc.-February Oil and Gas Royalties-\$6.94

MISCELLANEOUS

Notice to Proceed-The Commission received a copy of the Notice to Proceed from Mike Stevenson, Architect for Fallon County Dispatch Addition. This notice was sent to High Tech Construction, bid award recipient.

Surveys-The Commission was notified by Keystone XL of the surveys they will be conducting by helicopter in the vicinity of the Keystone XL route. This will be to identify areas containing raptors, sage grouse and leks as part of their efforts to mitigate construction impacts on those and other species. Their plan is to be in our area of Montana around the 16th or 17th of April, 2013. They will seek to fly high or wide around livestock and residences to avoid any possible disturbance and not interfere with calving operations.

Incident Report-County truck met another truck that kicked a rock up and broke out the side window. The window was replaced at a cost of \$42.00.

JOURNALS

Journal #484-Move Plevna Rural Fire funds from Revenue to Purchased Services.

ADJOURNED

Commissioner Randash made the motion to adjourn. Commissioner Baldwin seconds the motion. The motion carried unanimously.

ADJOURNED
s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder