



## Vacancy Announcement

**Position:** Substitute Public Transportation Bus Driver

**Date Posted:** August 08, 2017

**About the Position and Department:** A Substitute Public Transportation Bus Driver works under the direct supervision of the Council on Aging Coordinator. This position is in a pool of intermittent drivers who supplement our regular work force to provide continuity of services to our community.

**Position Overview:** This intermittent position transports individuals, regardless of age, disability, gender, or income, primarily within the Baker City limits from one location to another while providing a high level of customer service and assistance as needed. This position delivers meals as part of the Home Delivered Meal Program.

*This position requires unsupervised contact with juveniles and/or elderly and is subject to pre-employment drug & alcohol testing, a criminal background history review and motor vehicle driving history review. Upon employment, this position is subject to random, on-going drug and alcohol testing.*

**Minimum Qualifications:** Successful applicants will hold a high school diploma or equivalent. A valid Montana driver's license and demonstrated safe driving history are required.

**How to Apply:** Applications and a complete job description are available at the Human Resources office, 10 W. Fallon Avenue, Baker, Montana or online at [www.falloncounty.net](http://www.falloncounty.net). Submit completed applications (resumes optional) by the closing date to: Human Resources Manager, PO Box 846, Baker, Montana, 59313. Questions may be directed to Carla Brown 406-778-3595 or Julie Straub 406-778-8164.

*This vacancy announcement provides a brief overview of the position for recruiting purposes and is not intended to as a full description of the work, competencies and qualifications. For a complete job description, please contact Fallon County Human Resources.*

*Fallon County is committed to affirmative recruitment and diversity in employment opportunity. It is the policy of Fallon County to provide equal opportunity to all persons seeking or having access to its employment, services and activities, which is free from restriction based on race, color, religion, national origin, age, gender, marital status, veteran status, sexual orientation or disability. The information contained on employment applications is sought in good faith. It will not be used to discriminate against any applicant for employment in violation of State or Federal law.*