

Tuesday, February 16, 2010

Donald Rieger, Chairman; William Randash, Member and Brenda J. Wood, Clerk and Recorder were present for a regular February session. Commissioner Ranum was excused to attend a funeral in Great Falls.

Bobby Wiedmer, Road Foreman and Alba Higgins, Shop Foreman met to discuss the bids received last week for the gravel trailers. Bid specifications were reviewed/discussed and compared. Commissioner Randash made the motion to accept the bid from RDO to purchase 3 trailers and trade the Fruehauf and the Ranco, largely due to the fact the Cross Country trailers have the preferred gate control, 5 year warranty and no charge for service calls because the mechanic is located in Baker. These are items that best suit the needs of Fallon County. Commissioner Rieger stepped down from the chair and seconded the motion. Commissioner Rieger called for those in favor to signify by saying Aye. 2 Ayes 1 Absent. Commissioner Rieger called for those in favor to signify by saying Nay. 0 Nay. 1 Absent. Motion carried. The amount of purchase with trade will be \$117,450.00. The Clerk and Recorder will send letters to all bidders notifying them of this decision. Alba left the discussion.

Spencer Huether, Road Technician joined the discussion and stated he, Bobby, Commissioner Randash and Don Dilworth, Superintendent of Schools went to look at the bridge near the Cabin Creek Plant.

Bobby reported the blade, taken to Billings, should be done the end of the week. They had to rebuild the transmission. They will pick it up the first of next week.

Brosz Engineering has not gotten back to Bobby regarding the five (5) worst bridges in Fallon County (pertaining to the grant funding).

Jeanette Dye Bridge-After much discussion the group feels culverts would work, instead of a costly box culvert, if replacement is deemed necessary.

Noon Recess

Donald Rieger, Chairman; William L. Randash, Member and Brenda J. Wood, Clerk and Recorder reconvened at 1:00 PM.

Misti Breitbach, Health Nurse met with some updates regarding the Public Health Department. Misti contacted Crystal Clean, cleaning contractors to find out what they would charge to clean the Public Health Department. They had first quoted her \$210.00 per week; when she called them back for a daily rate they stated they would charge \$58.00 per day and Misti would like them to clean 3 days per week. Carpet cleaning cost will be \$248.00. The Commission asked what the cleaning expectations would be each day. Misti read the list of cleaning duties; the Commission felt \$58.00 per day was a very good deal and granted permission to proceed. The Commission will contact David and let him know the services of the Hospital cleaning department will no longer be needed after Crystal Clean starts. The Commission will find out from Rich Batterman, County Attorney if this would need to be bid.

Bioterrorism-Misti discussed Mindi Murnion's hours for bioterrorism. Misti explained the Health Department was required to increase Mindi's hours from 24 hours per week to 32 hours per week due to the Emergency Response funding they are receiving, because of the swine flu epidemic and all the new deliverables. Misti was in previously to discuss this and had received approval from the Commission but this was excluded from the minutes for some reason. Apologies were exchanged for this not making it into the minutes.

Rich Batterman, County Attorney was contacted regarding the Public Health Department contract cleaners and whether or not it would need to be bid. The Commission explained the issues to Rich; Rich feels this would not warrant a bid requirement. Rich stated there would need to be an agreement signed; proof of workmen's compensation or exemption from such; certificate of liability and other pertinent information provided to Fallon County.

Lisa Mitchell, Ambulance Director met to update the Commission on various items of business. Ambulance Garage-Lisa discussed the bill from J & M Lumber. Lisa was unclear what work the Commission had authorized to be completed and that is why she is questioning the J & M Lumber bill.

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The Commission stated they had instructed Mike Rinaldi, Jr to resolve and repair the issues they have been having with the roof leaking. Mike had found dirt, debris and snow blown in under the ridge cap and was instructed to replace the insulation and tin for the inside area of the roof to resolve this issue. Lisa stated she had ordered the garage doors through G & R Custom Metals and G & R will also install them. Lisa wondered if they could possibly place tin on the walls also or at least the North Wall. No decision will be made regarding that as of this time. The Commission wanted to resolve the issues they are having with the water and the issues it is in turn causing inside the building first.

Turn out gear-Lisa stated the Ambulance Association has been looking into turn out gear for everyone. They have gathered various pricings and felt they would go with a generic dark blue with reflective markings. Their uniforms would be the standard jeans and tee shirts or polo shirts (with EMS markings).

Hand Sanitizers-Lisa will get in touch with Lynda Herbst, Custodian with a count of the number of hand sanitizers they would like.

Vehicle accident policy-Lisa stated when they go on calls involving vehicle accidents the Fire Department usually joins them. They are very happy the Fire Department goes with them as they assist with traffic control allowing them to do what is necessary for the patient. The Fire Department is also equipped with the Jaws of Life when needed.

Fax Machine-911 to the fax machine is not hooked up as of this time, working on that.

Reciprocity-The Ambulance Association is working on reciprocity and mutual aid agreements. They will contact Rich Batterman, County Attorney regarding this matter.

ENCORE Ambulance-Scheduled to have some maintenance.

Shelving-Lisa stated they would like to purchase some shelving for the storage room. The Commission stated they should definitely purchase or have shelving installed if needed and if budget allows.

Job Descriptions-The Commission agreed they would like to have job descriptions for the Ambulance crew.

Commissioner Rieger contacted David Espeland, CEO at Fallon Medical Complex regarding the cleaning of Public Health-Commissioner Rieger informed David Public Health is looking into having a private contractor complete their cleaning. David stated that would be fine and as soon as that starts they will quit billing Public Health for the services.

Vera Abrams, Safety Supervisor and Joe Janz, Safety Team Member met to discuss JSA's (Job Safety Analysis) and SOP's (Standard Operating Procedures) forms. Vera explained the JSA is filled out per job and the SOP is completed once, unless updated, and the task is completed that way forever. After much discussion on the two forms the Commission made the decision to complete the SOP's and not to have everyone complete a JSA each time they perform a task.

The Commission approved the February, 2010 mid-month accounts payable in the amount of \$379,658.49 which compares to January, 2010 end of month accounts payable in the amount of \$249,419.50 and they are filed in the Clerk and Recorder's office.

Pat Ehret, Fair Board Chairperson; Dee Dee Geving and Don Buerkle, Members and Barb Lechler, Fair Secretary met to discuss the remodeling projects for the Exhibit Hall.

Flooring-The Commission discussed the claim for flooring in the Exhibit Hall. Dee Dee explained they started their search for flooring locally. Their cost was more per square foot than the exact same type flooring outside Baker. Both costs were for the tile only, no installation. Barb, Wanda and Dee Dee were on the Committee and completed all of the leg work. The tile will be used in the Secretary's office; conference room, restrooms, kitchen, hallway and ticket room. The tile was ruined in the hallway due to the placement of handicapped restrooms. They repainted the restrooms floors last year and the paint has already started to chip. They found out what kind of break they could get to order all of the tile at once for the office, conference, kitchen, hallway, restrooms, and ticket room. They received an additional savings of .31 cents a square foot, therefore due to the large savings, the Fair Board made the

decision to purchase from the location outside Baker. Commissioner Rieger asked if it will hold up to cleaning. Dee Dee stated it is a very durable ceramic tile.

Specs-Pat asked what the Commission wanted them to do for specs for the remodeling of the kitchen. Commissioner Rieger asked if this would be a commercial kitchen. The board stated it would be. Don Buerkle felt possibly they could contact Yancey Beston, Building Codes Inspector and ask what they could do without the anisole hood. Dee Dee discussed the difference between a warming kitchen verses a cooking kitchen. The Building Inspector feels it will be too hard to police whether people will be warming their food or frying or cooking, hence the reason for an anisole hood. Commissioner Rieger wondered if we are competing with down town businesses. Dee Dee stated we are not competing with other businesses. Pat stated they have to go by code; the stove will be commercial. Dee Dee stated we are purchasing a commercial stove to have more room for people to cook. Don Buerkle feels the Board may have done the Commission a disservice and understands why this would make them uninterested in moving forward with this project.

Commissioner Randash stated he is most concerned about the sewer issues and wants to make sure they know which direction they will need to go before pursuing this and also feels this needs to be completed first. The group decided they would wait and decide what to do after the City camera's the sewer line. The group agrees this needs to be completed first. Commissioner Rieger stated he took the Fair Board's drawings to Val Dyba-ABT Electric & Contracting; J & M Lumber and G & R Custom Metals to gather quotes. Commissioner Rieger asked how many cupboards they felt they would need. Dee Dee felt they would use mostly under the counter cupboards as above the counter take up so much space. Pat stated they want to stock some items in the kitchen. Dee Dee stated they only want to stock the big items such as coffee pots and possibly a microwave. Commissioner Rieger stated they should go to the contractors, let them know what they would like to accomplish with this project and if they present their quotes with specs and the project is over \$50,000 then the project will have to go to bid. Commissioner Randash stated they may be able to have someone bore the sewer line in so they do not have to go to the expense of tearing up the floor.

Grandstands-Commissioner Rieger stated the Commission had received some cost projections for new grandstands. The group discussed the possibility of starting the construction of new grandstands after the Fair is over this year. The group discussed various ideas they would like to see incorporated under the grandstands such as a beer booth with seating, ticket booth and food booths. The group discussed different types of seating for ease in cleaning and keeping people out of the weather. Incorporating the sound system into the grandstands was also discussed; more research will be completed on this. Pat stated she would like to see the stairways of the grandstands lit for various reasons, this will also be researched along with all of the other ideas.

Porta-Pottie for the big barn was discussed as people have been urinating under the coin operated light box. The Commission decided they would not pursue that at this time.

Mileage claim-Pat stated John Geving drove his personal vehicle to pick up the floor tile for the Fairgrounds project. The Fair Board is wondering if John could be paid mileage or his costs for fuel to pick up the tiling. The Commission agreed this was allowable.

Tom Barth, Landfill Manager and Kit Anderson, Planner/Landfill Supervisor met to discuss the best way to dispose of the tree limbs at the container site(s). Tom stated he researched the tub grinder verses the horizontal grinder. Tom stated first of all we are not comparing apples to apples because there are some big differences between tub grinders and horizontal grinders. Tub grinders would need to be moved with a truck and a horizontal grinder is smaller so can be moved with a pickup. The next difference is the loading of the grinder. The horizontal grinder can be loaded with a skid-steer loader, being the load hopper is four (4) feet in height. The tub grinder is at nine (9) feet and would require a loader. This sent him on the path of a grapple bucket for the 938H or a compact loader they could use for this process and also around the landfill. Serviceability was also discussed. The horizontal grinder is manufactured in California and there is no local dealer in the area. There is a tub grinder manufacturer in Jamestown, ND and Titan Machinery of Billings is a dealer so the best customer service would probably come from the tub grinder. Screens and lids for the tub grinder were also discussed. Tom has found the general consensus to be, the machines will last 5000 hours before a major overhaul. Tom feels they will use the machine 300-400 hours per year. Hiring the job done has extra costs in travel and

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setup and if hired, as in the past, the contractor would need to come back 3-4 times per year for a small amount of debris to appease the DEQ. In the past the costs were split with the City of Baker and possibly this can be the case again. Tom stated the cost to have the contractor from Missoula dispose of the debris before was \$13,000.00 each time they came and the City of Baker used to pay ½ of that cost.

Tom explained in an earlier email, he contacted (DEQ-Air Quality) and they stated we can burn because Eastern Montana is considered a ventilated area and we only need to inform Air Quality of the date we want to burn. Tom's concern was what to do with the ash. Tom also contacted (DEQ-Solid Waste) concerning the ash; DEQ requires ash to be disposed of at a Class III Landfill. Tom also contacted Barry Damschen, Engineer to get his cost estimate for a Class III Site. Barry's best guess on the cost is approximately \$43,000.00 and it is not positive our site can be licensed as a Class III Landfill.

The Commission felt we should do some more checking on other types, makes and less costly grinders/chippers before making a final decision to go to bid.

Lynda Herbst, Custodian met to discuss the type hand sanitizers and number needed at the Courthouse so she can inform Public Health. Lynda stated Mindi Murnion, Emergency Response contact explained hand sanitizers could be purchased for the courthouse with Emergency Response funds. The group discussed each Department can decide if they would like a dispenser in their office as well as locating them in various places throughout the Courthouse and Library. Other County Departments will be contacted also. Lynda stated she would get a count and reply back to Mindi.

MISCELLANEOUS:

The Commission reviewed and approved the agreement between Fallon County and ABT Electric & Construction, to perform energy upgrades at Parkview I, as per the bid approved. All required documents were received with the contract consisting of-Certificate of Liability Insurance; Certificate of Automobile Liability Insurance; Independent Contractor Exemption Certificate; Certificate of Contractor Registration and list of subs and suppliers. All documents are filed with the contract, in the Clerk and Recorder's office.

The Commission received a letter from Jon Tester, Montana's US Senator concerning the Forest Jobs and Recreation Act he had introduced to the legislature last summer. Senator Tester explained the Forest Jobs and Recreation Act does not threaten Secure Rural Schools funding as they are two separate issues. Senator Tester stated this bill will put people back to work in the forests. It will reduce the risk of catastrophic wildfire. It creates new recreation opportunities and it safeguards some of Montana's best places to hunt, fish and hike. This letter is filed in the Clerk and Recorder's office.

The Commissioner's reviewed and approved the annual report so it may be mailed to the State of Montana, Department of Commerce.

The Commission made the decision regarding the use of the alley between each Collins'/Tronstad's. The decision was made to allow each Collins' and Tronstad's equal use of the alley since Fallon County now holds ownership of this property. Letters will be written to each of the individuals regarding this matter.

MINUTES APPROVED:

The Commission reviewed and approved minutes from February 1-4, 2010.

EASEMENTS:

The Commission signed an easement for Steven and Janet Stickney for the Farmstead in Section 32-9-56.

REVENUES:

Bowers Oil & Gas, Inc.- Oil and Gas Royalties-December, 2009-\$119.02

JOURNALS:

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#260-Corrects posting of a warrant and an A101 placed in an incorrect account. These items were posted December, 2009. This Journal is filed in the Clerk and Recorder's office.

REPORTS:

The following reports were received and reviewed by the Commission and are filed in the Clerk and Recorder's office.

Gun Range Board Minutes from May 26, August 31 and September 28, 2009

Fair Board Minutes-January 11, 2010

Adjourned

s/Donald Rieger, Chairman

ATTEST:

s/Brenda J. Wood, Clerk and Recorder